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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Monthly Council meeting held on 11th October 2016 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mr Mathew Taylor (Chairman) Mr Joel Williams Mrs Sarah Lyons Mrs Sue Davies Mrs Lisa Clark Mrs Linda Southworth-Stevens  Apologies: Mr Geoff Stockham (holiday), Mr Mike Rigby (ill), Mrs Cath Grady (ill), Newport City Councillors Mr Tom Suller & Mr Richard White (meeting), PCSO Caroline DoidgeIn attendance: 2 members of public, G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the Council Meeting held on 13th September 2016 were agreed to be a true record and signed by the Chairman.*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-T**20.** **82. DECLARATION OF INTERESTS**No interests were declared.**83. NETWORK RAIL UPDATE**Network Rail emailed to cancel their attendance to the meeting due to sickness but are due to make a presentation at St Brides Village Hall on 18th October and Marshfield residents are welcome to attend.**84. PUBLIC PARTICIPATION**a) A member of public commented that a new railway stations at Coedkernew or St Mellons would not allow Marshfield residents to walk to the station. The meeting heard that the proposals are for park and ride arrangements at new stations.b) A member of public asked about the closure of the local doctor’s surgery and showed a copy of a Patient Consultation Questionnaire which is being circulated in the area. The lack of a sink in the doctor’s room and inadequate wheelchair access was causing issues.The Council is waiting for Mr Julian Hayman to come back with more details of the present position.c) Mr Christopher Hopkins, representing Hopkins Machinery, Wentloog addressed the Council.Mr Hopkins reflected on the suggestion 20 years ago to create a new road for the Euro Park Estate being developed in St Mellons and how the current expansion of the industrial area is making current infrastructure unsuitable for current traffic which encourages drivers to use Marshfield Road as a short cut. His local business uses Marshfield Road but drivers are asked to avoid school times. Mr Hopkins understood that Newport City Council must enforce weight restrictions displayed on signs proposed for Marshfield Road and questioned whether this would be done to make the restrictions effective.(Councillor Williams joined the meeting)Councillor Taylor told Mr Hopkins that the issues concerning HGV’s on Marshfield Road were not an attack on local business but an attempt to encourage vehicles from outside the area not to use Marshfield Road.The Council agreed to discuss weight restriction enforcement with Newport CC and to place an article in the Marshfield mail about local HGV businesses.**85. POLICE MATTERS**The Council noted the September police report for the Marshfield Ward and welcomed the reported reduction in crime.**86. COUNCIL VACANCIES**The Clerk reported that no one had decided to ask to be co-opted to join the Council to fill the two vacancies. The Clerk mentioned that all Members will need to seek re-election in May 2017.**87. ALLOTMENT COMMITTEE**a) Allotment Committee MinutesThe minutes of the Allotment Committee held on 7th October 2017 were approved and adopted by the Council.b) Bee KeepingCouncillor Taylor explained the details of a presentation to the Committee from allotment tenant Tracy Sweet seeking support to keep bees on the Church Lane allotment site, including some financial support.Members discussed the request and there was a general consensus in support of allowing bees on the allotment site. Councillor Williams suggested some sort of agreement with Tracy Sweet to preserve continued monitoring of hives.The Council resolved to place this matter on the agenda for the next meeting including the request for a donation towards the set-up costs.**MATTERS ARISING FROM PREVIOUS MEETINGS**88. Parking Near Marshfield Primary School (Min 62b)The Council asked about the position regarding the Green Cone Scheme said to being implemented at the school. Councillor Lisa Clark agreed to speak to the head teacher about this.89. Community Speed Watch (Min 62c)The Clerk reported that nothing had been received about the Community Speed Watch Scheme to date. The Council asked the Clerk to contact PC Morgan to find out the position.90. Fly Tipping (Min 62d)Councillor Linda Southworth-Stevens reminded the Council that she is part of a working group with Natural Resources Wales which is looking into the fly tipping problem on the Gwent Levels. Councillor Taylor described a new mobile app. ‘Flymapper’ which allows incidents of fly tipping to be logged.91. Network Rail Work (Min 63b)Councillor Taylor told the Council that he had contacted Network Rail who had agreed to ask contractors to not to use Marshfield Road to access their work sites.92. Bank Signatories - Financial Matters (Min 70)The Clerk reported that Councillor Geoff Stockham had been added to the list of signatories for Barclays Bank. The signatories are now any two from Councillor Linda-Southworth Stevens, Councillor Joel Williams, Councillor Catherine Grady and Councillor Geoff Stockham.93. Cardiff Community Volunteers (Min 75)Councillor Southwoth-Stevens updated the Council on the work carried out by the volunteers. The footpath at Mallards Reach and one near Green Lane, Castleton, behind the public house had been cleared. Fly tipping had been discovered which was notified to Newport CC and a sign had been requested for Mallards Reach to deter fly tipping.94. NatWest Bank Signatories (Min 76c)Councillor Taylor agreed to complete the arrangements for him to become a signatory for the NatWest bank account with Councillor Williams.95. Village Hall Signs (Min 79a) It was reported that Councillor Grady had been in touch with the VHMC about the design and wording of the signs and they are progressing.96. Leisure Facilities Working Party (Min 81a)The Working Party had not met as Councillor Stockham had been absent.97. Village Hall Management Committee Representative (Min 81b)Councillor Taylor confirmed that he had attended the meeting during Councillor Stockham’s absence.**98. UPDATE ON M4 SCHEMES**The Clerk provided details of the Public Inquiry postponement. Councillor Taylor gave feedback from the recent CALM meeting he had attended highlighting the number of barristers and professors who were to act for the group which is creating a substantial case against the Welsh Government proposals. Councillor Taylor felt that the Council should remain as members of CALM and give its support to the environmental objections being put forward.The Council heard that there had been no feedback from local residents on the M4 proposals, from the recent Marshfield Mail article and discussion took place about making representations to the Public Inquiry and the membership of CALM.***Councillor Williams proposed that, as a public body, the Community Council remains neutral on the matter of the ‘black route’ but individual members can give their own views. And, that the Council withdraws its membership of CALM.******The Council agreed to the proposal by majority*****99. LEISURE FACILITIES WORKING GROUP UPDATE**Councillor Taylor told the Council that the further competition tendering process is continuing. Newport City Council Planning Officer had asked questions relating to the application which were being dealt with. A tree survey had been deemed to be necessary and details of the survey had been received.**100. NEWPORT BUS SERVICE 31A/31C**Councillor Davies agreed to display a print out of the proposed changes to the service in the Marshfield Road shop and to hear feedback.Councillor Taylor proposed that a consultation event should be arranged to receive further information on resident’s views.**101. RAILWAY STATION AT MARSHFIELD**Members agreed to consult with the local community by means of social media and a consultation event which could combine the 31a/31c bus service consultation. Councillor Sue Davies agreed to take a lead with the arrangements.**102. FINANCIAL MATTERS**a) Finance Committee***Councillor Taylor proposed that he will act as interim chairman for the Finance Committee for up to six months whilst Councillor Rigby considers the position. Training will be necessary within the next six months. The Finance Committee will therefore comprise Councillor Taylor (Chairman), Councillor Rigby and Councillor Stockham.******The Council unanimously agreed to the proposal.***b) Concurrent Functions AllocationThe Council received a request from Marshfield Village Hall Management Committee for £5000 from the Newport City Council concurrent functions allocation for 2016/17, to meet day to day running costs of the Village Hall.***Councillor Taylor proposed that the Council allocates £5000 to the VHMC towards maintenance and upkeep of the Hall. The Council unanimously resolved to agree to the proposal.***c) Request for Donation – Marshfield Events TeamThe Council received a request from Angie Sykes of Marshfield Events Team for a donation of £1800 towards the planned fireworks display and £200 towards to planned pantomime. Mrs Sykes pointed out that the Events Team is entirely separate to the Village Hall Management Committee and can raise funds for any cause chosen.***Councillor Taylor proposed the Council donates £1800 to the Marshfield Events Team from the 2016/17 budget. The Council unanimously resolved to agree to the proposal.***Councillor Taylor added that further funding for both the Events Team and the Village Hall Management Committee will be discussed by the Council’s Finance Committee.d) InvoicesThe Council agreed to pay the following invoices:* WM Garden Services – Supply and fit Mirage swing seat with chains - £636.00
* Newport City Council – Village Hall playing fields grounds maintenance 1/7/16 to 30/9/16 - £910.66
* Cllr Joel Williams – Mileage reimbursement for Cllrs Williams and Taylor for return travel to Builth Wells to attend One Voice Wales Annual Conference - £63.00
* Treecare Consulting – Tree survey and documents relating to MUGA planning application - £576.00
* Gary Blythe reimbursement – Coilcolor Ltd -10 polyester sheets for allotment - £137.16

e) IncomeNewport City Council – Refund of part of planning fee - £127.65HMRC – VAT duty reclaimed - £1855.07g) Cheques101595 G Thomas – Salary September(net) £ 442.26101596 HMRC – PAYE September £ 110.60101597 W M Garden Services – Mirage swing (min 102d) £ 636.00101598 G Thomas – Internet connection September £ 18.00101599 Newport City Council – V Hall Grounds maintenance (Min 102d) £ 910.66101600 J Williams – Travelling costs to attend OVW Conference (Min 102d) £ 63.00101601 Treecare – Tree survey for MUGA planning application (Min 102d) £ 576.00 101602 Gary Blythe – Reimb. for Coilcolor costs - Allotment sheeting (Min 102d) £ 137.16 101603 Marshfield Village Hall Mgt Cttee – Concurrent functions contribution £ 5000.00101604 Marshfield Village Hall – Events Team donation £ 1800.00**103. CORRESPONDENCE**a) Marshfield Primary SchoolThe Headteacher, Mrs Steel, wrote on 19th September to thank the Chairman and Vice-Chairman for attending the grand opening of Marshfield School Nursery and to thank the Council for its donation towards extra resources for the nursery.b) Review of Parliamentary Constituencies in WalesThe Boundary Commission in Wales wrote to announce that it had published its initial proposals for changes to parliamentary constituencies in wales and asked for any representations by 5th December 2016. Councillor Williams explained his understanding of local proposals and the matter was noted by the Council.c) Living Levels ProgrammeThe RSPB wrote to ask if its Community Engagement Officer for the Gwent Levels Living Levels Partnership Programme could attend a Council meeting. The Council resolved to invite Mr Gavin jones to the January Council meeting to give a 20 minute presentation.**104. COMMUNICATION**The Council agreed to publicise details of the following matters:* Ted Hopkins Ltd.
* M4 update.
* Bus and Railway consultation.
* Fly tipping.
* Village events.
* Public footpaths – which are of interest to local residents.

**105. ANY OTHER BUSINESS**a) Public FootpathsCouncillor Southworth-Stevens had been in discussion with Cardiff Conservation Volunteers and Mark Benson of Newport City Council about a programme of work on footpaths. It was suggested that the Community Council attempts to find out which paths are of interest to local residents for inclusion in any programme which may be developed.b) VolunteersCouncillor Lyons asked if members would be willing to volunteer to help with the fireworks event and to put up Christmas decorations in the Village Hall. Councillors Davies, Taylor and Williams agreed to help with fireworks and Councillors Davies, Taylor and Clark agreed to help with Christmas decorations.c) Christmas TreesCouncillor Williams asked about the possibility of Christmas trees being placed in the village.Members agreed that Councillors Taylor and Williams should investigate the possibility of providing two trees.d) Overgrown HedgesCouncillors Davies and Clark referred to overgrowth that is obstructing the footpath at two places at the southern end of Marshfield Road.The Council agreed to ask Newport City Council to investigate the matter.**Meeting ended 22:14** | ActionsMT/GTAgendaLCGTMTGSSDMTSDAgenda JanuaryMT/JWGT |
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