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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Council meeting held on 12th May 2015 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:50 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present:  Mr Alan Chase (Chairman)  Mr Cenydd Edwards  Mr Anthony Quilter  Mrs Linda Southworth-Stevens  Mr Mike Woods  Mrs Catherine Grady  Mr James Rowlands  Mr Geoff Stockham  Apologies: Mr David Collingbourne (holiday), Mr Adam Rowbothan (Work), Mr Joel Williams (holiday), Newport City Councillor Richard White (meeting)  In attendance : PCSO’s Rodney Caddy and Sebastien Raymond (Gwent Police) , Mrs Angelina Curtis (Chairperson Village Hall Management Committee), G C Thomas (Clerk)  The minutes of the Council meeting held on 14th April were agreed to be a true record and signed by the Chairman.  **1. DECLARATION OF INTERESTS**  No interests were declared.  **2. POLICE MATTERS**  The Chairman thanked PCSO’s Caddy and Raymond for attending the Council meeting.  PCSO Caddy provided a report based on the published police report for the Marshfield Ward for the month of April and answered Member’s questions.  Councillor Woods noted that the head teacher of Marshfield Primary School may be contacting the police about the ongoing Safe Walking to School investigations.  **3. CITY COUNCILLOR’S REPORT**  Councillor Tom Suller reported the following matters to the Council:  a) Velathon Wales – There is a meeting at the Civic Centre tomorrow with event organisers and Councillor White has agreed to pass on details to Marshfield CC.  b) Bus Services – Marshfield Ward Councillors are to meet with Gareth Speed of Newport City Council about the ongoing bus service contract reviews to support the services for Marshfield and Castleton. Councillor White will pass on the details to Marshfield CC.  c) Water problems on Marshfield Road.  d) Councillor Rowlands explained the difficulties and dangers caused by vehicles parked on the pavement around Buchannan Way Nursery, Celtic Lakes. The road is classed as unadopted and remains a private road which restricts police ability to act on the problem. Councillor Suller said he would discuss the matter with Councillor White.  **4. SAFE WALKING TO SCHOOL**  Councillor Woods and Councillor Rowlands reported on the meeting with Marshfield Primary School including school pupils. Children reported a genuine fear of walking to school especially at a couple of pinch points on Marshfield Road which were felt to be dangerous.  Councillor Woods asked Councillor Suller to check with Newport CC Streetscene for a reply to the Council’s letter dated 30th April including the possibility of meeting with an officer of Newport CC.  Councillor Suller noted the request but saw that drivers also need to be aware of the speed restrictions applying to the road and suggested that any publicity about this would help.  **5. LEISURE FACILITIES**  **a) Multi-Use Games Area /Sports Pitch** - Councillor Woods reported that the meeting with Marshfield Primary School included the question of the possibility of a multi-use games area being sited within the school grounds. The headteacher was willing to look at this as a possible option.  The Council noted that minute 158b had been approved and asked the Clerk to e-mail the Chairperson of the Village Hall Management Committee with the approved proposal to be put to the VHMC.  Councillor Stockham felt that the concept of a possible new leisure facility should be put in place and the public consulted before a final decision is made.  **b) Village Hall Extension and Landscaping** – Councillor Stockham, as the Marshfield Community Council representative on the Marshfield Village Hall Management Committee, raised a concern that no declarations of interest, including those that were prejudicial, were recorded at the MVHM Committee and that subsequently a proposal was made by a Committee member (who had a prejudicial interest) and seconded by the Chair of the Meeting. This proposal was to withdraw the planning application for the extension to the Village Hall. The proposal was subsequently defeated 4 votes to 6.  The Chairman proposed that consideration is given to the position of declaration of interests for those on the Marshfield Village Hall Management Committee and asked for a more informal meeting including himself, Councillor Woods and Mrs Curtis to consider this issue, after finding out more information. The Council agreed to this request.  **6. PLANNING MATTERS**  a) The minutes of the Planning Committee held on 27th April were approved and adopted by the Council.  b) The Council had no comments to make for the following planning application:  MCC 785 - 15/0387  Proposal: Crown reduction to T9 (Horse Chestnut) of TPO 6/87  Site: Old Vicarage Nursing Home, Church Lane, Marshfield, CF3 2UF  c) The Council had no comments to make for Newport City Council’s consultation on supplementary planning guidance.  **7. ALLOTMENT COMMITTEE**  a) The Council approved and adopted the minutes of the Allotment Committee held on 6th May 2015  b) Allotment Report – Councilor Quilter gave an update.  c) Allotment Committee Budget – The Council agreed a budget of £2,500 for 2015/16.  **MATTERS ARISING FROM THE LAST MEETING**  8. New Residents Introduction (Min 164)  Councillor Chase told Members that details will follow later.  9. Planning Inspectorate -Tidal Lagoon Cardiff – EIA Scoping Notification and Consultation (Min166)  The Clerk reported that nothing had been received from Wentloog CC, yet.  10. Castleton Baptist Church (Min 168b)  The Secretary of Castleton Baptist Church wrote on 28th April to thank the Council for its donation. | **Action**  **TS/**  **RW**  **TS**  **GT**  **AC/MW/AC**  **£**  **AC** |
| 11. Green Lane, Wentloog (Min 169a)  The Clerk reported that no further information had been received from Wentloog Community Council, yet, so no letters had been sent.to Newport CC.  The Council agreed to write to Newport CC about the ‘Give Way’ sign at Green Lane without the further information.  12. Welsh-Medium Secondary School (Min 170a)  The Clerk reported an e-mail from Richard Sexty, Education Business Development Officer for Newport City Council which assured the Community Council that the proposal does not involve any changes to boundaries or to primary school catchment areas. The proposed new school will have its own catchment area, as indicated on P.13 of the consultation pack, which will not impact the catchment areas of any English medium schools.  Councillor Grady provided information which can be found on the Duffryn High School website and in the South Wales Argus detailing how, from September 2016, a new Welsh Medium School will occupy a third of the current Duffryn High School buildings with an intake of approx.900 pupils and the rest of the school will be extended to take approx. 1,200. The school will also be having a change of name to John Frost School, a change of motto and uniform.  13. Devolution, Democracy and Delivery White Paper – Reforming Local Government: Power to Local People (Min 170b)  Councillor Southworth-Stevens told Members that the finalized survey had been completed and sent on to both the on-line version and the paper version which contained differences. A copy will be sent to the Clerk for Council records.  14. Tax Devolution in Wales-Land Transaction Tax min 170c)  The Council agreed not to respond to this matter.  **15. FINANCIAL MATTERS**  a) Council’s Insurance  Zurich Municipal Insurance wrote to invite the Council to renew its cover for the third year of the three year agreement at a cost of £866.53. The Council agreed to renew the cover.  Members asked for a review of cover relating to the Village Hall and asked the Clerk to request details of the policy taken out by the Village Hall Management Committee, to be read in conjunction with the Council’s policy.  b) Castleton Brownies and Rainbows  The Brown Owl of Castleton 1st Brownies, Kath MacSorley, e-mailed on 10th May requesting a donation to help with the running costs of local Brownies and Rainbows groups.  The Council agreed to donate £500.  c) Invoice Allotment Gate  C C Walford provided an invoice for £3798 including VAT for work carried out to install a new gate at the entrance of Marshfield Road allotment site. The Council agreed to pay this invoice.  d) Consolidated Stock  The Council holds £188.48 in 2.5 % Consolidated Stock. HM Treasury wrote to inform that all such stock will be redeemed in its entirety, at par, on 5th July. The Clerk reported that arrangements had been made for the redemption proceeds to be paid directly into the Councils current account.  e) VAT Repayment  The Clerk reported that following a claim for the repayment of VAT paid since April 2014 £2970.15 had been credited to the Council’s current account by H M Revenue and Customs.  f) Cheques  101464 G Thomas – Salary 2015 April (net) £ 183.04  101465 HMRC – PAYE March £ 159.09  101466 G Thomas – Internet connection reimbursement - April £ 18.00  101467 C C Walford – Work to Gateway – Marshfield Rd Allotments (Min 15c) £ 3798.00  101468 Zurich Municipal – Council’s Insurance Policy (Min 15a) £ 866.53  101469 Marshfield & Castleton Brownies & Rainbows - Donation (Min 15b) £ 500.00  **16. CONSULTATIONS**  a) M4 Corridor Around Newport  The Welsh Government wrote on 16th April concerning the preferred route for a new section of 3-lane motorway between Magor and Castleton. A Professional Services Contract has been awarded for the next stage to a joint venture of Costain, Vinci and Taylor Woodrow with consultants Arup and Atkins supported by sub-consultant RPS. The team will be in touch about consultation and public information exhibitions  An e-mail from Arup dated 27th April provided informed of a consultation with stakeholders with a potential interest in non-motorised users (pedestrians, cyclists and equestrians) to help shape the scheme development and design. Arup posed four questions to the Community Council.  The Council discussed the Arup consultation and agreed to ask Councillor Chase to develop a response.  **17. CORRESPONDENCE**  a) Public Services Ombudsman - Revised Guidance on the Code of Conduct  The Public Services Ombudsman for Wales wrote on 21 April to inform the Council that he had issued revised guidance on the Code of Conduct for Members. The Clerk had earlier circulated the revised document for information.  b) Gwent Wildlife Trust - Living Levels Partnership Project  Newport City Council forwarded a request from Gwent Wildlife Trust concerning the Living Levels Partnership Project. The Partnership Project is a developing landscape-scale conservation initiative covering the length of the Gwent Levels from the edges of Cardiff to Chepstow.  The Council was invited to hear more about the Partnership’s developing aspirations for the Gwent Levels and to send Community Council representatives to the Steering Group.  Members agreed that Councillor Chase should find out more about the Project and report back to the Council.  c) Old Vicarage Nursing Home  The Clerk reported receipt of an e-mail dated 9th May from residents living close to the Old Vicarage property. The residents expressed concerns about noises and items thrown over a fence and had arranged to meet with the Home managers. The Council was invited to send representatives to the meeting.  Councillor Chase and Councillor Southworth-Stevens told Members that they had attended the meeting where suggestions had been made by the Home management that could assist with the issues raised.  The Council agreed to await the outcome of the proposed actions and to monitor the situation.  **18. COMMUNICATION**  a) Statutory Guidance – Access to Information on Community and Town Councils  The Clerk drew the Council’s attention to the new guidance which requires Community Councils to have websites; to publish notices and papers electronically; and to publish their register of members’ interests  electronically (those maintained under section 81 of the Local Government Act 2000).  Members agreed to ensure that the Council’s existing website contained all the necessary information.  b) Website Review  Members considered the current website arrangement to be adequate but understood that the Facebook area, previously managed by Kirstie Evans, was not receiving attention. Councillor Grady agreed to look into this and report back to the Council.  c) Communication for Marshfield Mail or Council Website  The Council agreed to publicise vacancies for Allotments, Network Rail projects, school road safety and the donation to the local Brownies.  **19. ANY OTHER BUSINESS**  a) Welsh Hearts Defibrillator  The Council noted that the VHMC had agreed to site a defibrillator to the outside porch of the Village Hall and felt that it was in a position to place an order with Welsh Hearts. Councillor Southworth-Stevens agreed to contact Welsh Hearts to make the order. The Council asked for the matter to be added to the agenda for the next meeting.  b) Village Hall Utilities  Councillor Stockham told the Council that a supply consortium had carried out a survey and was writing-up a report on water, gas and electricity consumption.  c) Village Hall Fete and Pantomime  Councillor Quilter reminded Members that the fete will take place on 27th June and volunteers are needed.  He also reminded Members about the Christmas pantomime  d) Council Logo  Councillor Chase showed Members a range of suggestions for the Council logo and agreed to circulate via e-mail the suggested designs for comment.  **Meeting ended 23:00** | **GT**  **LS-S**  **AC**  **AC**  **CG**  **LS-S**  **AC** |
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