|  |  |  |
| --- | --- | --- |
| **MARSHFIELD COMMUNITY COUNCIL**   Minutes of the Council meeting held on 8th July 2014 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Karl Evans(Chairman)  Mr Alan Chase  Mr Cenydd Edwards  Mrs Linda Southworth-Stevens  Mr Mike Woods  Mr Adam Rowbotham  Apologies: Mrs Victoria Maud (family), Mr David Collingbourne (holiday), Mr Anthony Quilter (family), Newport City Councillors Richard White and Tom Suller (meeting)  In attendance :Mr James Rowlands, Mr Les Davies and Ms Marjorie James (Castleton & District Village Hall), 7 members of public, G C Thomas (Clerk)    The minutes of the Council meeting held on 10th June were agreed to be a true record and signed by the Chairperson.  **19. Declaration of Interests**  No interests were declared.  **20. Planning Application MCC 758 – 14/0531 Full (Major)**  **Proposal: Construction of a ground mounted solar PV generation project (solar farm) and associated works affecting public right of way 399/6 and 399/7.**  **Site: Land between M4 and Channel View, Castleton, Cardiff**  The Council heard the views of residents living near the proposed development who had attended the meeting. Members discussed the proposal and agreed to object for the following reasons:   * The proposed development is within the green belt. * It will be a major visual intrusion to local inhabitants. * It will cause environmental damage - i) this is an increasingly important habitat for wildlife including birds of prey, bats, dormice, toads and butterflies, many having arrived over the last 10 years. - ii) rain water run-off will be altered and could affect the surrounding area. * Footpaths would be affected. * A glare form reflected sunshine will affect the surrounding houses and roads. * Noise levels from associated power conversion plant will affect immediate neighbours. * Security fencing and night lighting will add to the intrusive effect.   The Council agreed to wait for further information from residents, Michaelstone Y Fedw Community Council and Councillor Richard White and asked Councillor Karl Evans, Chairman, to then decide on the response to be sent to Newport City Council.  **21. Council Vacancy**  The Clerk informed Members that Mr Kris Dungey and Mr James Rowlands and had expressed an interest in joining the Council but Mr Dungey had subsequently withdrawn his interest.  The Council met Mr Rowlands and discussed the role of Community Councillor, following which, it was agreed to co-opt Mr Rowlands to the vacant Council seat. Mr Rowlands made a Declaration of Acceptance to the office and took part in the following meeting.  **22. Castleton and District Village Hall – Request for Financial Assistance**  The Council welcomed Les Davies (Chairman) and Marjorie James (President) of Castleton and District Village Hall. The Council was told of the current position of the Hall including its charitable status and of the need for some improvements that are planned for the future. However, Members were told that revenue surpluses were so low that it would be many years before they could carry out an urgent refurbishment of their 30 year old kitchen. The CDVH committee is currently reviewing their hire rates, which have not altered for many years, to improve this but capitalisation of these increases would still take several years to achieve the level needed. It is therefore seeking an early grant of £5000 from Marshfield Community Council towards the cost of improvements, which they estimated to be about £10000 in total.    Members recalled that earlier discussions about the possibility of the Community Council working more directly with Castleton & District Village Hall, including having a non-executive Council representative sitting in on Management Committee meetings, had been rejected and asked for this to be reconsidered.    The Council also felt that the C&DVH should liaise with the Marshfield Village Hall Management Committee about other funding streams they are aware of that may help secure funding.    Members agreed to ask Castleton & District Village Hall to consider these recommendations and to come back with a more detailed proposal (including a balance sheet) in time for the September Council meeting when the request will be given further consideration.  **23. LEISURE FACILITIES**  **a) Multi-Use Games Area** – Councillor Rowbotham informed the Council that pre-planning advice had been received from Newport City Council’s Planning Section.  The Council agreed that Councillor Rowbotham should provide details of the proposed development to Marshfield Village Hall Management Committee for their decision on accepting the plan.  Councillor Rowbotham also proposed to meet immediate neighbours to inform them of the proposals.  **b) Village Hall Extension and Landscaping –** Councillor Woods told the Council that the Village Hall Management Committee is building up details of the costs and specifications for this work.  **c) Woodland/Countryside Walk** - Members agreed to continue with the more appropriate title of Countryside Walk. Councillor Southworth-Stevens had held further site meetings with Newport City Council and showed Members a proposed route using existing public footpaths. There was also an option to connect a footpath to the proposed walk that will extend to the Wales Coastal Path.  Newport City Council had agreed to assist with arranging the Countryside Walk but was limited with spending. It was estimated that items such as signing along the route would amount to a cost of £500.  The Council agreed to go ahead with creating the proposed Countryside Walk in partnership with Newport City Council and to set aside a budget of £500 for signing etc.  **24. ALLOTMENT COMMITTEE REPORT**  Councillor Quilter had prepared an update that was read to the Council:   * Jo Powell has applied to Newport City Homes for a grant but there has been no response yet. * A newsletter has been sent to all allotment tenants * Letters have been sent to tenants who’s allotments require improved maintenance, producing some response. * The Committee has arranged for some general clearing work.   **25. FINANCIAL MATTERS**  a) Request for a Donation from Marshfield Junior and Youth Football Club  MJYFC requested a donation towards the cost of insuring a marquee hired for the Club’s Presentation Evening estimated to be between £250 and £300.  The Council decided that, on this occasion, it regrets that is unable to contribute towards the cost of insurance. However, Members agreed to give a £100 donation towards the general cost of staging this community event.  b) Litter Bins  Magpies - Marshfield Action Group had continued to arrange the litter bins as previously agreed by the Council and had e-mailed with final details of the cost and proposed locations of four new litter bins in the area. Newport City Council will install and empty four litter bins if Marshfield Community Council purchases them for a total cost of £435.  The Council agreed to buy four litter bins on the conditions outlined and was happy with the proposed locations provided this is acceptable to Newport CC, Streetscene. Members wished to thank the Marshfield Action Group for their efforts that have resulted in this arrangement.  c) Bonfire Night Firework Display  Marshfield Village Hall Events Team e-mailed on 7th July requesting a donation towards this year’s firework display.  Members agreed to continue to support this community event to the same level as previous years and agreed to donate £500.  d) Best Kept Garden Competition  Councillor Quilter requested reimbursement of money spent in connection with arranging the Best Kept Garden Competition 2014. £30 for photo printing and £10 for engraving the trophy. The Council agreed to reimburse Councillor Quilter £40.00.  e) Allotment  Mr Ken Honey set out details of income and refunds of deposits relating to Marshfield allotments in an e-mail dated 5th July and claimed reimbursement of the balance of £47.00 that he had paid to tenants.  The Council agreed to reimburse Mr Honey £47.00.  f) Village Hall Ground Maintenance  The Council agreed to pay the invoice from Newport City Council for £730.19 for maintaining Marshfield Village Hall playing fields from 01/04/14 -30/06/14  g) Stamps, Printing, Stationary  The Clerk asked for reimbursement of £131.76 spent on stamps, printing and stationary in connection with Council business between March and July 2014. The Council agreed to reimburse this amount.  h) Income  The Clerk reported that a cheque for £500 had been received from Waterstone Homes. This is arranged by the Allotment Committee towards the cost of the new allotment gate.  h) Cheques  101396 G Thomas – Salary June 2014 (net) £269.97  101397 G Thomas – Internet connection reimbursement - June £ 18.00  101398 G Thomas – Reimbursement for stamps, printing, stationary, etc (Min 25g) £131.76  101399 HMRC - PAYE June £ 67.60  101400 Newport CC – Village Hall grounds maintenance April ’14-June ’14 (Min 25f) £730.19  101401 G Thomas – Salary July 2014 (net) £269.97  101402 G Thomas – Internet connection reimbursement - July £ 18.00  101403 HMRC - PAYE July £ 67.40  101404 Ken Honey – Reimbursement for allotment deposit refunds (Min 25e) £ 47.00  101405 Anthony Quilter – Reimbursement Best Kept Garden Competition (Min 25d) £ 40.00  101406 Marshfield Village Hall Events Team – Donation for fireworks (Min 25c) £500.00  101407 Marshfield JYFC - Donation for Presentation Evening event (Min 25a) £100.00  **26. PLANNING MATTERS**  a) Matters Arising Changes – Newport Local Development Plan 20122-2026.  The Council decided to submit the following observation to the consultation:  *Marshfield Community Council supports the amendments to the LDP. MAC 5.8 and 5.9 concerning Gypsy and Traveller transit accommodation and residential accommodation. To reflect the deletion of the proposed transit site at Celtic Way and the use of the former Ringland allotments as a transit site or residential accommodation.*  b) The Council decided on observations in connection with the following Planning Applications:  **MCC 757- Conex 14/0553 Full**  **Proposal: Demolition of existing conservatory and erection of a new conservatory to rear.**  **Site: White Gates, Tyla Lane, Old St Mellons, Cardiff, CF3 6XG**  *No objections.*  **MCC 758 – 14/0531 Full (Major)**  **Proposal: Construction of a ground mounted solar PV generation project (solar farm) and associated works affecting public right of way 399/6 and 399/7.**  **Site: Land between M4 and Channel View, Castleton Cardiff**  *See minute 20*  **MCC 759 – 14/0527 Full**  **Proposal: Retention of detached summerhouse and garden store.**  **Site: 3 The Meadows, Marshfield, CF3 2AY**  *The Council objects to this application for the following reasons:*   * *The scale and design of the building is out of keeping with usual garden structures which is affecting the outlook of neighbouring properties.* * *Such a sizable structure should have been subject to a planning application before construction and not a retrospective application. It would be a matter of concern if the retrospective nature of this application set a precedent and allowed what may have otherwise been refused.*   **27. CORRESPONDENCE**  a) Development of Former Wyevale Site  The Head of Marketing for Barchester Healthcare e-mailed on 27th June concerning their new care home development to be built on the site. Representatives of the Community Council were invited to the start of building work ceremony, information was given on Barchester’s charitable foundation which will give grants of up to £5000 to make a difference to the lives of older people and other adults with a physical or mental disability and, lastly, the Head of Marketing offered a presentation to keep the Council up to date about how the home will operate, the services offered and local employment opportunities.  Members noted that Councillors Southworth-Stevens, Chase and Collingbourne had attended the start of build ceremony on 2nd July. The Council did not wish to receive a presentation but would be interested to be informed of any interesting developments as things progress.  **28. REVIEW OF ACTIONS FROM PREVIOUS MEETINGS**  a) St Davids Court Grass (Min 10b)  Councillor White reported that the grass was cut soon after the matter was reported.  b) Stagecoach X16 Bus Service (Min 10d)  A member of public e-mailed to suggest diverting Newport Transport service 30 if the X16 bus is ended  The Council wished to thank the member of public for the interest shown and let her know that it is continuing to work with Newport City Council to find ways of keeping the bus service.  Councillor White reported a suggestion that the last bus from Cardiff leaves at 17:20 or 17:30 if enough people would make it worthwhile and recommended publicising this to gather support.  c) Overgrown Hedges and Brambles, Marshfield Road (Min 10g)  Councillor White noted that if the overgrowth impedes the pavement again it should be reported to the NCC Call Centre.  Councillor Rowbotham asked what the long term plans are for Newport CC to maintain hedges and cut back overgrowth that are its responsibility.  d) Lisvane Cricket Club (Min 11d)  The Council noted an e-mail from a member of public who supported the idea of starting a cricket team in Marshfield.  e) Playground Repairs (Min 13a)  The Clerk reported that the insurance claim form had been submitted and the RoSPA play area inspection is due soon.  f) GAVO Community Development Officer (Min 14b  Councillor Southworth-Stevens told Members that she had attended the GAVO Funding Fayre at the Lysaght Centre on 25th June when she found out about 10 different funding organisations and what type of projects they fund.  g) Website Training (Min 14c)  Nothing had been arranged and the Council agreed to look at further options for training.  h) Western Power Distribution – Power Cut Advice (Min 15a)  Councillor Chase told the Council that he had checked on flooding issues in the area and recommended that the Council prepares advice for residents on emergency planning to be included on the website.  Councillor Southworth-Stevens noted that the Caldicot and Wentloog Levels Inland Drainage Board is to be merged with the Environment Agency but their local expertise is to be retained.  i) Tidal Lagoon Power (Min 15d)  The Public Affairs Manager of Tidal Lagoon, Swansea e-mailed to recommend that, as no definite plans were in place, a presentation to the Council would not be appropriate at this stage.  The Council will wait until plans are in place for any presentations.  j) Overgrowth Affecting Marshfield Road Footpaths (15f)  The Council was pleased to note that the offending overgrowth had been cut back.  **29. COMMUNICATION**  The Council agreed to publish information about the following matters:   * Solar Farm Planning Application * The water park in Tredegar Park is closed for the foreseeable future * M4 closures due to the NATO Summit * Plea to residents to cut back any hedges overhanging public footpaths * The provision of four new litter bins * Co-option of Councillor James Rowlands   **30. ANY OTHER BUSINESS**  a) Village Hall Footpaths  Councillor Chase was concerned that the new footpaths around the Village Hall playing fields are so soft that footprints and cycle tracks are showing in the surface.  b) Community Council Boundary Review  Councillor White recommended that the Council looks out for a review of community council boundaries that is pending.  c) Church Lane Closure  Councillor White warned Members that Church Lane will be closed at Groes Corner to vehicles and pedestrians from 7th August for two weeks to allow road reconstruction.  **Meeting Ended 10:40** | | **Action**  **KDE**  **GT**  **AR**  **L-SS/£**  **GT/£**  **GT/£**  **GT/£**  **£**  **£**  **£**  **£**  **GT**  **GT**  **GT**  **GT** |
|  |  | |