

MARSHFIELD COMMUNITY COUNCIL

Action

Minutes of the Council meeting held on 9th July 2012 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:35 p.m.

Present: Mr K D Evans, Chairman
Mrs K Evans,
Mrs S Jefferson,
Mrs V Maud,
Mr A Quilter,
Mr C Edwards
Mr A Sims

Apologies: Mr M Sykes (holiday) Mr N Evans (ill) Mr A Rowbotham (work) Mr M Woods (work) Cllr R White

In attendance: City Councillor T Suller, PCSOs Caroline Doidge & Rod Caddy (Gwent Police)
G C Thomas (Clerk).

The minutes of the Council meeting held on 11th June were agreed to be a true record and signed by the Chairman .

64. Declaration of Interests

Councillor Kirstie Evans – Village Hall

65. POLICE MATTERS

(a) PCSO Doidge relayed concerns about the number of break-ins in the area including garages, items stolen from cars and vehicle theft. She advised residents to make sure their property is secure and if they see anything suspicious to phone 101. If urgent action is required phone 999.

(b) The next PACT meeting for the Marshfield Ward will be on Wednesday 22nd August at Marshfield Village Hall commencing at 7:30 p.m.

(c) PCSO Doidge asked for registration numbers to be taken and the police to be phoned if anyone is suspicious about persons in the Pound Hill area.

(d) Councillor Suller was concerned about the speed of vehicles travelling through Castleton on the A48 at times in the morning. This was noted by the PCSO's.

(e) PCSO Doidge was concerned about the problems caused by vehicles parked around Marshfield Primary School at start and finish times. Residents of an adjacent cul-de-sac are requesting the road is made 'resident only' parking due to the difficulties caused by school related vehicles.

The Community Council agreed to further consult with the school to find out if there is any way the Community Council can help to improve matters.

(f) The Council was encouraged to promote the Online Watch Link (OWL) that is being used in the Gwent area to enable groups such as Neighbourhood Watch and the police to share information. The community messaging service allows residents and officers to speak to each other via a number of methods, including via e-mail, telephone and text message. You don't need to be online and it's free,

MW

quick and easy to join. <http://www.owl.co.uk/index.htm>

66. WARD COUNCILLORS REPORT

(a) Councillor Suller told members that he had toured the area with the new Director and brought the following points to her attention.

- One issue noted is that the A48 footbridge at Castleton is not disabled friendly. Traffic on A48 needs to slow down and an improvement in crossing access for less able people is needed.
- Action is required to remedy the water leaking onto the A48 near Castleton garage

(b) Councillor Suller agreed to speak to Newport CC Streetscene about improvements to hedges, wall and white lining for the bridge over a stream on St Mellons Road.

67. MARSHFIELD COMMUNITY COUNCIL VISION, MISSION AND OPERATING PRINCIPLES

The Council discussed these principles with particular attention to financial policies. The Council wished to better understand the requirements within Marshfield and Castleton and requested that Councillor White be asked for demographic information on the area.

Members agreed to arrange an open forum around October for local residents and local organisations to put their views. The Council agreed to specifically ask for ideas in leisure facilities and generally on other ways the Council can help local people and community groups.

REVIEW OF ACTIONS FROM LAST COUNCIL MEETING

68. Update on Planning Matters Relating to Ty Golau Farm and Church Lane (Min 31)

The Council noted the content of an e-mail from a resident and the recommendations of the Planning Committee and agreed that the Community Council will now consider the matter closed.

69. Notice Board (Min 33)

The new notice board is due to be fitted next week. Councillor Kirstie Evans agreed to check whether Marshfield Village Hall Management Committee could make use of the old notice board.

70. Posts at Groes Corner (Min 34)

The Council noted that the contractor's price had been stated as £1100 to fit the posts as planned by Newport City Council and agreed to go ahead with this project.

71. Marshfield Primary School Parents and Friends Association - Funding Decision for Marshfield Communities Week. (Min 35)

The Council agreed to ask for a report on how the event went and the final costs.

72. Marshfield Primary School Asbestos (Min 37)

Councillor Rowbotham reported that he had met with the school and was happy with its asbestos

TS

GT

KE

NE

GT

management.

73. Footpath Diversion (Min 38)

The Clerk had received and circulated details of the proposed diversion of public right of way 399/38; 399/39 (part); 399/40 at Coedkernew. The Council had no objections to the proposals.

74. Castleton Village Hall (Min 39)

The Chairman of Castleton and District Village Hall wrote in a letter dated 10th July to inform the Council how the £12,000 donation has been spent on improvement work at the Village Hall and thanked the Council for its contribution. Mr Davies gave details of further improvements planned for the Village Hall and asked if the Council would be in a financial position to provide a further donation to enable the works to be undertaken.

The Council agreed to place this request on the agenda for the September meeting and to invite representatives of the Hall management committee to attend to present details of the request for financial assistance.

GT

75. Village Hall Junior Play Area Gates (Min 40)

The Clerk reported that the cost for Wicksteed to attend and adjust the gate was now quoted as £160. The Council agreed to this expenditure but asked that any guarantees are checked. Councillor Sims agreed to try to attend to speak to the engineers on site.

AS

76. Council's Insurance Policy (Min 41)

The Clerk handed the Council's insurance policy to Councillor Nathan Evans for research into comparative quotes for the 2013 renewal. Councillor Kirstie Evans agreed to collect the policy from Councillor Evans.

77. Marshfield Village Hall Summer Fete (Min 47)

(Councillors Kirstie Evans and Quilter declared a personal interest but, due to the request for funding being under £500, claimed exemption from the Code of Conduct restrictions).

Further to the Council's agreement to donate £345 to help with the cost of hiring an inflatable slide and castle for the Summer Fete, the MVHMC requested only £250 for the hire of an inflatable slide. The Council agreed to donate £250.

78. Councillor Training (Min 50)

The Clerk reminded Members of the opportunities for training that had been approved by the Council and asked that anyone interested should book themselves on to a convenient course.

79. Marshfield CC Website (Min 52)

Councillor Kirstie Evans reported that she had asked Gwyn Kemp-Philp to transfer ownership of the present Marshfield Community Council website domain name that he owns to the ownership of

Marshfield Community Council. Another website domain name has been purchased that could be used if the request is not successful.

(Councillor Jefferson left the meeting)

80. Leisure Committee –Play Area Checks (Min 54)

The Clerk reported the costs of basic play area inspection training but noted that the Council’s insurers only required weekly checks by a competent person who will record their findings. The Council considered arrangements for carrying out weekly safety checks on the junior and toddler play areas outside the Marshfield Village Hall and Councillors Kirstie Evans, Cenydd Edwards and Adam Simms agreed to undertake the checks.

CE/AS/KE

81. New Residents Information Pack (Min 57)

There was no progress to report on this matter.

KE/VM

82. Improvement to Council Land at Groes Corner (Min 58)

There was no progress to report on this matter.

MS

83. Marshfield Primary School - Suggested Car Park (Min 60)

The Council is awaiting a response from Newport CC to Councillor White`s enquiries and to hear from Councillor Woods who was due to speak to the school.

RW/MW

84. Flood Risk Management (Min 63)

The Council replied to the research being done on behalf of the Welsh Government with the following statement: “Marshfield Community Council would like to confirm that we do not have a flood plan. We currently consider flooding to be an Environment Agency Wales issue and the responsibility of Newport Council. However, we would be willing to develop a plan in liaison with Newport CC, the EA and Caldicot and Wentloog Levels Drainage Board.”

FINANCIAL MATTERS

85. Update on Council’s Financial Position

Councillor Karl Evans provided details of the current financial position.

86. Funding for Marshfield Village Hall

(Councillor Kirstie Evans left the room and took no part in the decision)

Members noted the principles of concurrent functions funding from Newport City Council and the amounts they provided for 2012/13. The Council agreed to pass on £4700 funding to the Marshfield Village Hall Management Committee.

87. Village Hall Notice Board

The Council agreed that consideration of a donation to purchase a new notice board was no longer necessary or appropriate following the general donation of £4700 to Marshfield Village Hall.

88. Funding to Marshfield Senior Football to Purchase Goal Posts

The Council considered a request received from the Senior Football Club for £800 to purchase new polycarbonate goal posts

The Council agreed in principle to donate £800 to the Football Club provided satisfactory answers were received to the following conditions:

1. Provide the Council with a full set of accounts for the Club.
2. Confirm how and where the new posts will be stored.
3. Confirm how the old posts will be removed and properly disposed of

The Council agreed that the information requested from the Club should be supplied to the Chairman and Vice Chairperson who were given authority to issue the cheque for £800 if they were satisfied that the conditions will be met.

89. Bassaleg School Olympics

The Council noted the request for financial assistance towards the event and the additional information received from the school and agreed to donate £100.

90. Invoices

The Council agreed to pay the following invoices:

Warwick Printing -200 A5 information flyers £48.00

91. Cheques

101224	G C Thomas – Clerk’s Salary, June/July (net)	£ 530.28
101225	HM Revenue & Customs – PAYE June/July	£ 132.60
101226	Internet Connection Reimbursement May/June /July	£ 54.00
101227	G C Thomas - Postage, stationary, copying reimbursement	£ 61.01
101228	Warwick Printing – 200 A5 Flyers (min 90)	£ 48.00
101229	Marshfield Village Hall - Donation – Bouncy slide hire (Min 77)	£ 250.00
101230	Marshfield VHMC – General funding (Min 86)	£4700.00
101231	Bassaleg School – Olympics event donation (Min 89)	£ 100.00
101232	Marshfield Football Club – Goal posts donation (Min 88)	£ 800.00
101233	Robert Riella – Painting Village Hall railings (Min 216 - 11/12)	£ 400.00
101234	Castleton Turf – Allotment hardcore (Min 94)	£ 180.00

LEISURE COMMITTEE

92. Change to Terms of Reference

The Council approved and adopted the suggested amendments to the Committee’s terms of reference.

93. Minutes

The minutes of the Leisure Committee held on 21st June 2012 were approved and adopted by the Council

KDE/KE

94. Allotment Committee Report

- The hardcore chippings have been installed at a cost of approximately £150. Tenants can now drive their cars up and down without getting stuck.
- Letters have been prepared from Councillor Quilter and Ken Honey to go out with allotment invoices, as agreed at the last meeting, to gather phone numbers, e-mail addresses and to gauge interest in starting an allotment association.

95. Planning Application Observations

The Council considered its observations on the following planning applications:

(a) MCC 684

Conex 12/0577/FULL

Proposal: Retention of a Timber Car Port

Site: Ty Derwen 62b Marshfield Road, Cardiff, CF3 2UW

Observations: No objections

(b) MCC 685

Conex 12/0630/FULL

Proposal: Erection of Single Storey Rear Extension

Site: 5 Mallards Reach, Marshfield, Cardiff, CF3 2NN

Observations: No objections

(c) Marshfield Community Council would like to make the following observations, via Newport City Council, in connection with the planning application to Cardiff City Council to create a static caravan park with associated buildings at New Farm Yard, Wentloog Road, Wentloog, Cardiff, CF3 2EE:

- 1. Concerns that light pollution from external lighting will impact on neighbours.***
- 2. Doubts about the statement that "any development can only enhance the environmental quality of life for the adjacent residents"***
- 3. The proposed development is in a flood risk area.***
- 4. All references to materials and style are along the lines of "will try to" and "where possible" which makes it unclear what the caravan park will actually look like.***
- 5. Fears that this will legalise the expansion of the neighbouring traveller's site through the back door without adherence to local development policy and, if allowed, this will set a precedent for future applications.***

96 . Village Hall Management Committee Representative Report

There was nothing to report.

CORRESPONDENCE

97. Proposed Closure/Diversion of Public Footpath to Cross Railway Line

Network Rail e-mailed on 21 June to consult the Community Council about the public footpath railway

crossing at Marshfield that has been identified for closure/diversion as there is an existing bridge over the railway within 100 metres to the east of the definitive footpath, which offers a safer pedestrian route to cross the railway. The operational railway at this location comprises four tracks with close to 200 passenger and over 100 freight train movements travelling at up to 95mph in any 24 hour period. Councillor Kirstie Evans had gained further information on the proposal and explained the details to the Council.

The Council agreed to reply to Network Rail stating that Marshfield Community Council are in support, in principle, of diverting the crossing over the railway from the existing crossing to the existing bridge 100 metres to the East, and fully endorse the safety reasons for doing so.

It was noted that the existing footpath 399/47 is being diverted for a longer stretch than is strictly necessary to meet the objective of removing the risk in crossing the railway and the Council wished to suggest an alternative route. Members would like to see the existing footpath 399/47 to continue to be accessed from The Grange and for it to follow its current course through the first field gate, at which point it can divert in an easterly direction to join Network Rail's proposed diversion and cross the railway over the footbridge. This creates the least amount of diversion and will likely not meet with any objections from local residents.

If this suggestion is followed, the Council does not see the need for a public consultation meeting, and the proposed diversion could be communicated to Marshfield residents through the Community Council's own website and the local magazine – the Marshfield Mail.

98. Any Other Business

There was no other business.

Meeting ended 23:00

