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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Council meeting held on 7th July 2015 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:00 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present:  Mr Alan Chase (Chairman)  Mr Cenydd Edwards  Mrs Linda Southworth-Stevens  Mr Mike Woods  Mrs Catherine Grady  Mr James Rowlands  Mr Geoff Stockham  Mr David Collingbourne  Apologies: Mr Joel Williams (holiday), Mr Adam Rowbotham (work) Mr Anthony Quilter (ill), Newport City Councillors Richard White and Tom Suller (meeting)  In attendance : 9 members of public, G C Thomas (Clerk)  The minutes of the Council meeting held on 9th June 2015 were agreed to be a true record and signed by the Chairman.  **38. 31a Bus Service**  Members of public who were dissatisfied with the new arrangements for the Newport Transport service 31a attended the meeting and were invited to speak to the Council. A summary of complaints was read out by a representative, including late arrival, failure to stop for people waiting, non-arrival after booking and no reply from the dedicated telephone number.  The Chairman asked members of public to make individual complaints to Newport Transport when problems arose and the Council agreed to write to Newport Transport to give its concerns about the operating problems being encountered.  **39. DECLARATION OF INTERESTS**  No interests were declared.  **40. Resignation**  The Council received notice from Coucillor Quilter of his intention to resign from the Council in September. Members wished to thank Councillor Quilter for all the work he has done for the Council since his election in 2012 and agreed to advertise the vacancy.  **41. LEISURE FACILITIES**  a) Multi-use Games Area  Councillor Stockham felt that the provision of a multi-use games area in the village was a non-starter due to insurmountable opposition making it difficult to supply a facility and keep harmony with residents in the area. Councillor Stockham said that the Working Party has proposed a different process which recommends focusing on presenting to the Council a cricket strip and a tennis/badminton court.  The proposed process will be:   1. To involve the Village Hall Management Committee and carry out a survey on the type of facility required. This will involve consulting residents and include a tick box choice of the type of facility. 2. To call a public meeting to discuss the Community Council’s proposals and take into consideration alternatives resulting from the survey. 3. The public meeting will determine the proposal to be pursued.   .  The proposal was seconded and the Council unanimously agreed to follow this process.  The Clerk was asked to write to the Village Hall Management Committee with details of this decision. Councillor Woods was asked to meet with Marshfield Primary School and Councillor Stockham was asked to meet with the Village Hall Management Committee.  b) Village Hall Extension  Councillor Stockham noted that although planning permission is in place the VHMC was looking at other improvements that may be required for the Hall before taking the matter further. A suggestion was to construct the shell of the extension and to fit it out as seen fit, in due course. The next VHMC meeting is taking place tonight. Councillor Stockham felt that the Council’s Leisure Facilities Working Party should get involved in the VHMC consideration of the project to be taken forward.  **42. DEFIBRILLATOR**  Councillor Southworth-Stevens told the Council that although the defibrillator was first planned to be in the Village Hall outside porch it could restrict door access so Mark Redwood had suggested it being placed on the wood cladding, also in view of security cameras. Councillor Southworth-Stevens noted that an unlocked box is a preferable arrangement for speed of access, so to be in view of security cameras is helpful. An externally mounted box will need an electrical supply for a dehumidifier and will be more expensive than first planned.  Councillor Chase felt that an unlocked pedestrian gate should be fitted alongside the main car park entrance gate to allow ease of access when the main gates are closed.  **43. PLANNING MATTERS**  a) Planning Committee Minutes  The minutes of the Planning Committee held on 23rdnd June 2015 were approved and adopted by the Council.  b) Planning Applications  The Council agreed to offer no comments to Newport City Council on the following planning applications:  MCC 794 – Conex 15/0579  Proposal: Single storey rear extension with attached two storey extension (annex).  Site: 185 Mallards Reach, Marshfield, CF3 2NL  MCC 795 – Conex 15/0266  Proposal: Proposed extension and alterations to the St Mellons Country Club and Hotel.  Site St Mellons Country Hotel & Country Club, Newport Road, Cardiff, CF3 2XR  *(Councillor Edwards joined the meeting)*  c) Newport CC consultation – Community Infrastructure Levy – Preliminary Draft Charging Schedule  Councillor Edwards agreed to prepare a draft response to this consultation.  d) GOITRE FARM NEWPORT ROAD, OLD ST. MELLONS, CARDIFF CF3 2WH - Outline application for residential development (including affordable housing) a small element of retail provision and associated works (including the demolition of existing structures on site).  Appellant: Edenstone Homes and the Evans family  Application Number: 14/02207/MJR  Councillor Stockham had attended the appeal hearing and outlined the main points from the proceedings.  *(Councillor Woods left the meeting)*  e) Green Lane, Wentloog  Councillor Southworth-Stevens told the Council that she had spoken to representatives of Wentloog Community Council at a planning training session in Tredegar and was told of issues involving hard standings for caravans being constructed on land at Green Lane, Peterstone, including cutting away a railway embankment and dumping of waste earth. The matter is now subject to enforcement action by Newport City Council.  **44. ALLOTMENT COMMITTEE**  There was no report.  **45. SAFE WALKING TO SCHOOL**  Councillor Rowlands told Members that he had not had a response from the Headteacher of Marshfield Primary School about the arrangements for prizes for the safe walking to school poster competition. The Council agreed to send a cheque for £100 to the Headteacher to be used for competition prizes.  Councillor Chase had tried to make enquires about the ownership of land that could be included in a safe route to school but had no success. He agreed to look into checking with the Land Registry.  **REVIEW OF ACTION FROM PREVIOUS MEETING**  46. Bench and Bus Stop Marshfield Road (Min 23)  The Clerk reported that there had been no response to date from Newport City Council about assisting in the removal of the bench from its present location.  47. Defibrillator at Marshfield Village Hall (Min 25)  Councillor Linda Southworth-Stevens told the Council that she had been in touch with the Village Hall Management Committee about installation arrangements. The Clerk told Members that there had been no response from the Coach and Horses, Castleton about assistance with providing further defibrillators.  48. Planning Matters - Keep Us Rural – A48 (Min 26d)  Councillor Chase told Members that he had completed a response to the consultation by Welsh Government via Arup, referred to in minute 16 of the May Council meeting. He had included comments about the difficulties expected if the A48 is made a single carriageway for motor vehicles.  49.Communication - Council Logo (Min 36a)  Councillor Chase had received Members views on the logo and saw that the majority preferred style number 14. The Council agreed to include this logo where possible in future communications.  *(Councillor Collingbourne left the meeting)*  50. Safe Walking to School – Barriers (Min 28b)  Councillor Rowlands had contacted C C Walford about pricing for pedestrian barriers and had received no reply but had contacted other contractors who had provided estimates. There had been no response from Newport City Council about permission and funding for this work so the Clerk was asked to chase up this enquiry.  51. New Residents Information Pack (Min 29)  Councillor Chase proposed taking no further action on this project. The Council agreed to end the project.  52.Gwent Wildlife Trust - Living Levels Partnership Project (Min 32)  Councillor Chase had contacted Gwent Wildlife Trust and is continuing obtain information.  53. Correspondednce - Welsh Government Consultation – Protecting Community Assets (35a)  Councillor Edwards is continuing to prepare a recommended response to be circulated to Members before sending. The consultation closes on 11th September 2015  **54. FINANCIAL MATTERS**  a) 1st Marshfield Scouts Group  The Group Scout leader for 1st Marshfield Scout Group wrote on 1st July to ask the Council for a donation towards new tents for the scout group to allow a better camping experience for Beavers, Cubs and Scouts. The Council agreed to donate £500.  b) Invoices  The Council agreed to pay the following invoices:  Tom Lavender – Allotment Clearing - £373.32  Newport City Council – Village Hall grounds maintenance 1/4/15 – 30/6/15 - £910.66  Welsh Hearts – Supply 1 x Defibrillator and training course - £1000.00  c) Stamps. Postage etc.  The Clerk asked the Council to reimburse the cost of postage, printing and stationery purchased for Council business between December 2014 and June 2015 amounting to £160.21. The Council agreed to reimburse this amount.  d) Income  The Council noted the following income:  Newport City Council – Concurrent functions payment 2015/16 - £7244.00  HM Treasury – Redemption of consolidated stock - £188.48  e) Cheques  101476 G Thomas – Salary June (net) £ 273.73  101477 HMRC – PAYE June £ 68.40  101478 G Thomas – Internet connection reimbursement – June/July £ 36.00  101479 G Thomas - Reimb. Stamps, printing, stationary –Dec 14-June 15 £ 160.21  101480 G Thomas – Salary July (net) £ 273.73  101481 HMRC – PAYE July £ 68.40  101482 Welsh Hearts – Defibrillator & training (Min 19a) £ 1000.00  101483 Tom Lavender – Allotment clearing £ 373.32  101484 Newport City Council – V Hall grounds maint. - April 15 - June 15 £ 30.00  101485 Zenith Media – 10 X Dog poo signs (Min 168e) £ 100.00  101486 Marshfield Primary School – Safe walking to school poster prizes (Min 45) £ 100.00  101487 1st Marshfield Scout Group – Donation (Min 54a) £ 500.00  **55. CORRESPONDENCE**  a) Heol Las/St Mellons Road  Councillor Edwards had asked the Council to discuss issues concerned with road safety at Heol Las. He had experienced instances where vehicles failed to stop at the junction with St Mellons Road and one instance of excessive speed narrowly avoiding a serious accident. Councillor Edwards was calling for improved road markings and signage and some form of traffic calming.  The Council noted that Councillor Edwards had already written to Newport City Council and Cardiff City Council, as part of the roads in question lie within the Cardiff City Council boundary. An e-mail reply had been received from Newport City Council, Streetscene which stated that a work order had been issued to contractors to maintain the road markings and address missing road signs, within 4-6 weeks.  The Council had also received an e-mail from a resident of St Mellons Road about the speed of vehicles along St Mellons Road in Marshfield and the hazards attached to crossing the bridge on St Mellons Road where his vehicle was hit by a speeding car.  Members agreed that the Council should also write to Newport City Council and Cardiff City Council asking for urgent action and a site meeting to look at what can be done to improve the safety of these routes.  The Council agreed that Councillor Edwards and Councillor Chase should attend any site meeting arranged.  b) X16 Bus Service  A resident e-mailed giving details of problems with the Stagecoach X16 bus service which failed to stop at the bus stop opposite 66 Marshfield Road to let her off. The stop is presently lacking a bus stop sign.  The Council agreed to write to the Principal Passenger Transport Officer for Newport City Council to ask him to look into the matter.  c) Bench & Bus Stop Opposite Marshfield Road Post Office  The residents occupying a property opposite the bench and bus stop e-mailed to check on the progress regarding the removal of the bench seat agreed during the June Council meeting. The residents also asked for the removal of the bus stop and told of dangers to pedestrians using the nearby pedestrian crossing caused by vehicles parked on the zig-zag lines. The police had been unable to take enforcement action as the lines have faded and need to be re-painted.  The Clerk told the Council he had asked written to Newport City Council asking for the pedestrian crossing lines to be reinstated. Members wished to let the residents know that the Council has supported the removal of the bench and the reinstatement of the crossing road markings but could not support the removal of the bus shelter which is a useful facility for people using public transport.  **56. COMMUNICATION**  a) Council Logo  Councillor Chase reported that the majority view supported logo design number 14 which would be used in Council communications. Members decided that the logo would be black and white on letterhead but could be coloured on signs. Councillor Chase was asked to make further enquiries about the final presentation.  b) Communication for Marshfield Mail and Website  The Council agreed to provide details of the following matters:   * Council vacancy * Leisure facilities latest plan * Safe walking to school competition prizes. * Scouts donation * 31a bus service issues * Traffic   **57. ANY OTHER BUSINESS**  a) Village Hall Energy Survey  Councillor Stockham told the Council that an energy survey report had been received with recommendations. A copy was sent to the VHMV for discussion. The main point recommended solar panels at a cost of £21,000 which were said to cut energy bills in half and repay the cost in seven years.  Councillor Stockham will look into funding opportunities for the VHMC to provide this facility.  b) Facebook  Councillor Grady reported the issues raised through the Council’s Facebook page:   * A resident of The Meadows told of large areas of dark in the cul-de-sac due to street lighting not working or shaded by trees. * St Mellons is on the proposed metro map but not Marshfield. * The litter pick resulted in 9 people filling 13 sacks of litter in one hour. * Complaints about litter left on the road after refuse collections. * A request for more litter bins and a bigger bin by the school and the zebra crossing near Mallards Reach. * Complaints that Pentwyn Terrace is being used as a dog walk resulting in dog mess.   c) Celtic Springs Nursery  Councillor Rowlands thanked Councillors White and Suller for their efforts in stopping vehicles being parked on pavements outside the Celtic Springs nursery.  d) Village Hall Fete  Councillor Chase wished to give thanks to the Village Hall Events Committee for the very well organised and well attended village fete.  **Meeting ended 23:20** | **Action**  **GT**  **GT**  **CE**  **GT**  **AC**  **GT**  **AC**  **CE**  **GT**  **CE/AC**  **GT**  **GT**  **AC**  **GS** |
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