



*Serving the Communities of Castleton & Marshfield*

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## **Allotment Shed Rental Agreement**

Marshfield Community Council (hereinafter referred to as The Council) is willing to supply, subject to availability, a standard allotment shed for rent at either £23.00 per annum or a £40.00 one off payment for the duration of your allotment tenancy.

1. Ownership of the shed shall always remain with The Council.
2. A solid level base must be prepared in advance for the structure to rest on. Prior to any installation a visit from a member of the Allotment Committee may be required to clarify the suitability and positioning of the shed.
3. The rental payment will be added to the allotment rental as one agreement; payment shall be made in advance for the same period of time as the allotment lease.
4. The Tenant will deposit a bond of £30 in advance to hold against any damage or failure to maintain the shed in accordance with this agreement. This will be returned at the end of your allotment lease if all terms have been complied with.
5. The shed must be well maintained and kept in a safe and sound state of repair. The shed should be treated with a wood preservative every 2 years and all maintenance should be complete to the Allotment Committee's satisfaction.
6. Security of the shed and its contents is the tenant's responsibility. The Council will take no responsibility for any loss/damage to the content of the shed, or for the sheds security. We advise you fit the shed with a secure lock in addition to the standard key provided. The Council advise you to obtain adequate insurance cover for the shed and its contents if necessary.
7. The key provided with the shed shall remain the property of The Council, failure to return at the end of your lease or loss of this key will incur a charge. This charge will be deducted from your deposit amount.
8. In the event that the shed is damaged or destroyed the tenant shall make good the damage or replace the shed. This must be satisfactory to the Allotment Committee.
9. You are not permitted to store any flammable or combustible materials in the shed or anywhere on the allotment site.
10. The shed is provided for the sole purpose of potting/storage of equipment for use on the allotment; any other use is not permitted.
11. Members of the Allotment Committee on behalf of The Council may carry out inspections from time to time. The Council reserves the right to these inspections at any reasonable time and without prior consent from The Tenant. Any recommendations as a result of the inspection will be addressed by the Allotment Committee.

12. Any use of the shed which contravenes the terms of this contract may result in a 14 day maintenance order to be issued. If within the 14 days any maintenance requests have not been addressed, an additional 14 days notice to quit may be served. Repairs or maintenance may then be carried out by the Allotment Committee and The Tenant invoiced accordingly.
13. The only additions permitted to the shed are the fitting of guttering for water collection and the fitting of additional security locks.
14. The terms within this agreement form part of and are supplement to your allotment tenancy agreement.
15. The Tenant shall comply with all of the above and adhere to any additional requirements as set out in the Allotment Handbook. These requirements may change from time to time; you will be notified of any changes in writing from the Allotment Committee.

**Signed for and on behalf of:**

**Marshfield Community Council**.....**Date**.....

**Signed by The Tenant**.....**Date**.....

**Tenants Full Name**.....

**Tenants Address**.....

**Telephone Number**.....

**Email**.....