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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 12th December 2017 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Mat Taylor (Chairman)  Mrs Linda Southworth-Stevens  Mrs Lisa Clark  Mr Mike Rigby  Mr Mark Dawkes  Mr Ronald Carrie  Mrs Catherine Grady    Apologies: Mrs Susan Davies (Family matters)  In attendance: 1 member of public, City Councillors Richard White & Tom Suller, Evie Thole & Caroline Antoniou (Marshfield Village Hall Management Committee), Gavin Glover (Marshfield AFC), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council Meeting held on 14th November 2017 were agreed to be a true record and signed by the Chairman.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **138. DECLARATION OF INTERESTS**  No interests were declared.  **139. RESIGNATION**  Members were sorry to receive the resignation from the Council of Mr Geoff Stockham. The Council declared a vacancy and asked the Clerk to arrange the necessary notices.  Members wished to thank Mr Stockham for the time he had given to Council business and noted that, because of his resignation, the following offices had become vacant:   * Council representative to sit on Marshfield Village Hall Management Committee. * Lead for the Council’s Leisure Facilities Working Group. * Member of the Council’s Finance and General Purposes Committee. * Signatory for Barclays bank account.   Members agreed to consider if they wished to take up any of these roles and come back with an answer at the January Council meeting.  **POLICE MATTERS**  140. Monthly Police Report  Members noted the contents of the report for November  141. Community Speed Watch  Councillor Dawkes told members that he had completed forms for three more volunteers willing to participate in the scheme.  Councillor Grady asked if a speed activated sign could be installed on the A48 at Castleton as the Community Speed Watch cannot operate on this road.  Councillor Grady went on to describe how horses had twice found a way on to the A48 towards St Mellons as they had not been securely contained in a nearby field. She had contacted South Wales Police and was asked to let them know if this happens again.  Councillor White said it is the responsibility of the land owner to ensure that fences are secure***.***  ***The Council agreed to write to the land owner if their details can be found.***  **PUBLIC PARTICIPATION**  142. Village Hall Football Pitch  The Chairman welcomed Mr Gavin Glover representing Marshfield AFC. Mr Glover gave details of concerns about the condition of the main football pitch behind the Village Hall including damage by moles and asked what can be done to improve matters.  Councillor Taylor outlined the assistance that Marshfield Community Council had given to the football club in recent years and clarified that the Council donates the value of the grounds maintenance contract with Newport City Council to the Village Hall Management Committee. This contract was upgraded after a request from the football club, via Mr Steve Duance, to provide more maintenance to the main football pitch. Early feedback showed this had improved matters but, since then, there had been no further reports until now. Mrs Caroline Antoniou asked for better communication between Marshfield AFC and the Village Hall Management Committee. Councillor Taylor suggested that Mr Glover should take a Hall user’s seat on the VHMC when matters can be discussed with the VHMC.  ***The Council resolved to contact Newport CC Grounds Maintenance to look at current arrangements.***  Councillor Grady asked about the Village Hall changing room situation and was told that new user agreements are in place to encourage better practices.  143. Marshfield Road Traffic  A member of public noted the exceptionally high volume of traffic travelling through Marshfield.  144. Belisha Beacon  Councillor Rigby told the Council that the Belisha beacon for the pedestrian crossing on Marshfield Road had not been working for 2-3 months.  ***The Council resolved to write to Newport CC Streetscene to ask for it to be repaired.***  Councillor White pointed out that residents should report any issues on the Newport CC website as soon as possible.  **CITY COUNCILLORS REPORT**  145. Bus Services  Councillor White said he is hoping to arrange a meeting involving Richard Cope, NCC about the bus services but a date is yet to be decided.  Councillor Suller said the director of N.A.T. bus had been contacted and he is waiting for a response  Councillor Suller understood that the Well-Being of Future Generations Act supports the provision of an adequate bus service.  Councillor White said the DRT service had been advertised in the Marshfield Mail.  146. Road Sign Maintenance  Councillor Suller had spoken to Newport CC and had been told they are short-handed but will carry out maintenance to areas that are in a bad state.  147. Bushes Marshfield Road  Councillor White asked if the bushes obstructing the footpath on Marshfield Road had been cut back. Councillor Clark agreed to check.  (*Councillors White and Suller left the meeting)*  **MATTERS ARISING FROM THE LAST MEETING**  148. Road Traffic Offences Near Marshfield Primary School (Min 116)  Councillor Taylor will continue to attempt to speak to co Caroline Doidge to clarify the position.  149. Speed of Commercial Vehicles on Marshfield Road (Min 117)  The Clerk reported that two of the three organisations that had been contacted had made a positive reply. The third had not replied.  150. Trees (Min 119)  Councillor Southworth-Stevens will continue to contact Shona Carle, Tree Officer for Newport CCabout a tree in Mallards Reach and trees in Pentwyn Terrace.  151. Bee Friendly (Min 122)  Councillor Taylor reported that he had contacted Edmonds Tree Services to arrange further work. It was agreed that Western Power should be contacted about the remaining tree which involves power lines.  152. Future Role of Community and Town Councils (Min 131)  Councillor Dawkes said the working party set up to look at this matter is expected to meet after Christmas.  153. Rural Transport Solutions for Monmouthshire and Rural Newport (Min 133)  Councillor Taylor reported that he and Councillor Davies had attended the workshop which he described as having an aspirational theme.  154. Dog Fouling (Min 134)  Councillor Taylor told the Council that the dog warden for Newport City Council had offered to spray advice notices onto pavements.  Councillor Carrie suggested the Council investigates providing dog waste bins. Councillor Rigby understood that dog waste bins already exist in the village.  ***The Council agreed to contact Newport City Council for the location of existing dog waste bins and ask if there is a capacity for providing more bins.***  **FINANCIAL MATTERS**  155. Budget 2018/19  The Finance and General Purposes Committee proposed a budget for 2018/19 which had been circulated to Members prior to the Council meeting. Members studied the details of the proposals.  Councillor Clark recommended that the Council adopts the budget for 2018/19.  ***The Council resolved to adopt the proposed budget.***  156. Poppy Appeal 2017  The Secretary of the Marshfield and District branch of the Royal British Legion wrote asking the Council to consider donating to this year’s Poppy Appeal.  ***The Council resolved to donate £100 to the Poppy Appeal.***  157. Invoices  The Council agreed to make the following payments:  One Voice Wales – Mark Dawkes - Chairing Skills training course, 16th November - £30.00  G Thomas – Reimbursement for stamps, printing and stationery, July 2017 to December 2017 -£64.41  158. Cheques    101706 G Thomas – Salary November (net) 443.17  101707 HMRC – PAYE November 110.80  101708 G Thomas – Internet connection November 18.00  101709 One Voice Wales - Training (Min 157) 30.00  101710 G Thomas – Reimb. Stamps, printing, stationery (Min 157) 64.41  101711 Royal British Legion Poppy Appeal (Min 156) 100.00  **PLANNING MATTERS**  159. Planning Application Observations  MCC 860 – Conex 17/1100  **SITE**: Dan-y-bryn, 306, MARSHFIELD ROAD, CARDIFF, CF3 2UU  **PROPSAL**: PROPOSED DEMOLITION OF REAR CONSERVATORY, AND THE ERECTION OF SINGLE AND DOUBLE STOREY EXTENSION(S) TO REAR, WITH FIRST FLOOR EXTENSION TO SIDE. DEMOLITION OF GARAGE STRUCTURE, AND THE ERECTION OF NEW OUTBUILDING FOR THE INCIDENTAL ENJOYMENT OF THE MAIN DWELLING; ALL WITH ASSOCIATED EXTERNAL WORKS  ***The Council resolved that there are no comments to be made about this application.***  **CORRESPONDENCE**  160. Law Commission Consultation on Planning Law Reforms.  The Council received an invitation to respond to the Law Commission consultation on planning law reforms which had been emailed to all Members.  ***The Council resolved to allow Members to look further into this matter and to then decide if a Council response should be made.***  161. Bridgend Coalition of Disabled People    The Bridgend Coalition of Disabled People contacted the Council asking for support to their petition to the Welsh Government to create an access certificate system for premises.  ***The Council unanimously resolved to support the petition and asked the Clerk to inform the Coalition.***  162. Newport City Council - Rights of Way Improvement Plan Review  Newport City Council provided details of its intention to review its Rights of Way Improvement Plan (ROWIP).  ***The Council resolved not to respond to the consultation but to allow Members to do this individually. Also, details of the consultation will be included in the monthly communication to residents.***  **163. COMMUNICATION**  The Council agreed to include the following matters in the monthly communication to residents in the Marshfield Mail and the Council’s website:   * Rights of Way Improvement Plan Consultation * Council Vacancies   **ANY OTHER BUSINESS**  164. Community Speed Watch  Councillor Dawkes handed to the Clerk three completed forms from volunteers willing to participate in the operation of the scheme.  165. Speed Operated Sign A48  Councillor Grady identified the sign on the A48 east bound carriageway opposite the St Mellons Hotel as it is not working.  ***The Council resolved to write to Cardiff City Council to ask for the sign to be repaired.***  166. Magpies Funding  Councillor Taylor informed the Council that Marshfield Magpies had been successful in obtaining a grant of £1229 towards equipment to be used for litter improvements in the village. Magpies will use the Council’s banking facility in connection with this grant.  167. Welsh Ambulance Branch of GMB Union  The Council had received a request from the Brach Secretary for a donation to support ambulance staff that work in our communities.  The Council agreed to consider this request at the next Council meeting and asked that it is placed on the agenda.  168. Bus Timetables  Councillor Grady asked for timetable information to be provided at the bus stops in Castleton.  ***The Council resolved to write to the relevant bus services to ask for this to be provided.***  169. Internet & Electricity Supply, Castleton  Councillor Grady described problems experienced with internet and electricity supply to the area surrounding her home in Castleton.  **Meeting closed 21:45** | **Action**  GT  GT  LC  MT  LS-S  MT  MD  GT  GT  GT  GT |