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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 13th March 2018 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Mat Taylor (Chairman)  Mrs Linda Southworth-Stevens  Mr Mike Rigby  Mr Mark Dawkes  Mrs Catherine Grady  Mr Ronald Carrie    Apologies: Mrs Susan Davies (ill), Cllr Tom Suller (Meeting).  In attendance: 1 member of public, City Councillors Richard White, G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council Meeting held on 13th February 2018 were agreed to be a true record and signed by the Chairman subject to the following changes:  Min 219. Horses on Marshfield Road - CSO Doidge referred to a horse on Marshfield Road and that its owner should ensure it is properly secured. ~~Councillor Grady offered to contact CSO Grady once the owner is identified.~~  Min 225. Pentwyn Terrace - Councillor White told the Council that he had been in touch with Newport City ~~Homes~~ Council about the bollard and fence at Pentwyn Terrace.  Min 235 – Village Hall Playing Fields – *add -*Councillor Taylor said that COBRA have left the Village Hall and the VHMC has asked for their container to be scrapped.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **246. DECLARATION OF INTERESTS**  No interests were declared.  **POLICE MATTERS**  247. Police Contact Notice  Councillor Rigby drew the Council’s attention to the police contact notice on the Village Hall notice board which was well out of date.  ***The Council resolved to ask for an up to date replacement.***  248. Vandalism on Allotment Site  Councillor Taylor informed the Council that a shed had been burned down and a greenhouse vandalised in recent weeks. The police had been informed and are pursuing the matter. He recommended that security of access to the allotments needs to be looked at*.*  ***The Council resolved to ask its Allotment Committee to consider the matter.***  249. Monthly Police Report  Councillor Taylor noted that there was no information about statistics relating to parking enforcement on Marshfield Road.  250. Community Speed Watch  Councillor Dawkes updated on the present position and Councillor Taylor recommended that the identification of potential sites need to be looked at.  **CITY COUNCILLOR’S REPORT**  251.Fly Tipping  Councillor White referred to the fly tipping into the reen off the lay-by on St Mellons Road.  Councillor Dawkes explained the planned action agreed with Christine Thomas, Newport City Council. He had decided to review the process to remove the items from the reen as this was more difficult than first thought. Councillor Dawkes suggested a long-term solution such as signage or a camera to deter or identify the culprits.  252. Bus Services  The present position was reviewed including the 2018/19 funding, the possibility of rerouting the X5 service and a free phone number to request the DRT service.  Councillor Rigby suggested that the community should raise the profile of the issue with Newport City Council with general publicity explaining the cause and effect of the current situation.  Councillor Taylor said the Community Council may need to offer a contribution to any subsidy given to a bus company to encourage a route through Marshfield.  ***The Council resolved to inform Newport City Council of the unsatisfactory level of bus service by requesting Councillor White, the Ward Councillor, to bring the matter up in Cabinet and for the Council to write to Cllr Roger Jeavons, Cabinet Member Streetscene, Cllr Debbie Wilcox Council Leader & Mrs Beverly Owen, Strategic Director – Place.***  253. Signage  Councillor White told Members that Councillor Suller had again contacted the officer responsible for street signage maintenance and had been told that there was no money available to carry out he work requested.  *(Councillor White left the meeting)*  **PUBLIC PARTICIPATION**  254. Incidents in Recent Snowfall  A member of public gave details of how a local tractor had cleared snow and assisted a council gritter which had become stuck in the snow.  Members agreed that this was a valuable assistance to the local community.  255. Defibrillator  Councillor Rigby passed on concerns that the access code for the defibrillator located at Marshfield Village Hall had not been given during an incident where a vehicle had left the road in the snow and the driver had suffered a heart attack.  ***The Council resolved to contact Welsh Ambulance Service to check on their advice when a 999 call is made and that the correct information is provided to access the village hall defibrillator.***  256. Dog Fouling  The Council had received concerns from a member of public about dog mess on grass areas within the village and that the owners of two dogs were suspected of allowing the problem to happen.  The Council discussed the method of residents alerting Newport City Council with a view to enforcement and prosecution.  **257. NEXT STEPS TO REMOVE FLY TIPPING FROM ST MELLONS ROAD REEN**  Councillor Dawkes had reviewed the method of removing the items from the reen and saw that machinery is needed to safely carry out the removal. Councillor Taylor suggested local farmers with suitable plant are asked if they are able to give assistance, otherwise it could be hired.  ***The Council resolved to ask Councillor Dawkes to look into obtaining suitable plant for this work and agreed a budget of up to £500 if necessary. Councillor Dawkes should consult with Chairman and Vice-Chair if spending is necessary.***  **MATTERS ARISING FROM THE LAST MEETING**  258. Horses on Marshfield Road (Min 219)  An email had been received from a local resident complaining about the incidence of unsecured horses roaming on Marshfield Road and into local housing estates.  ***The Council agreed to contact HAPPA to find out if they can assist or advise on the problems being encountered.***  259. Church Lane (Min 223)  The Clerk reported that, to date, there had been no reply to the contact concerning drainage ditches and flooding.  260. Bus Services Update (Min 224)  Refer to minute 252. Councillor Taylor will take the matter forward to N.A.T Group.  261. Future Role of Community and Town Councils (Min 229)  It had not been possible for a local survey to be undertaken but the Working Group was content with the points made in the One Voice Wales general response.  262. Litter – St Mellons Business Park (Min 232)  .  The Clerk had contacted Cardiff City Council via their website to ask for litter collection and additional litter bins. A reply was received dated 14th February which stated that the Business Park is scheduled to be cleansed every fortnight but the Cleansing Supervisor had advised against placing litter bins. The Council will carry out Land Registry checks for the Business Park with a view to speaking to the owners about their responsibilities for cleating waste.  The response had been passed to Marshfield Magpies and Magpies had asked for permission to publish it on the Magpies Facebook page.  ***The Community Council agreed that Magpies could publish the letter.***  263. Installation of Benches and Litter Bins in Village Hall Playing Fields (Min 235)  Councillor Taylor said that he and Councillor Southworth-Stevens are still in the process of collecting information to devise a specification for the bases.  264. Maintenance of Planters (Min 236)  Councillor Rigby reported that Blooms are unable to help with sponsorship. L&R Landscapes have agreed to continue sponsorship. Greenmoor Nurseries have not yet replied.  ***The Council resolved to add the matter to the agenda for the April Council meeting.***  265. Allowances for Council Members (Min 237)  The Clerk reported that One Voice Wales had provided further advice which would be given to the Finance & General Purposes Committee to assist in making a recommendation to the Council.  **FINANCIAL MATTERS**  267. Payments & Receipts Update  The Clerk had circulated an updated schedule of payments and receipts including a bank reconciliation. Members noted the update.  268. Castleton Baptist Church Donation Request  The Secretary for Castleton Baptist Church wrote to ask if the Council would make a donation towards the maintenance of the graveyard at the junction of Marshfield Road and the A48.  ***The Council resolved to donate £150 for this purpose.***  268. Hedges and Fencing Between the Hollies and Pentwyn Terrace  Councillor Dawkes provided information to the Council about the costs of suitable fencing and clearing. There were three options for fencing - wood, metal palisade or metal mesh.  Councillor Dawkes had contacted Newport City Council and Newport City Homes about carrying out improvements. Newport City Council would not contribute towards fencing or clearing vegetation but will repair pot holes and provide a bollard.  Newport City Homes had agreed to erect fencing and carry out clearing if Marshfield Community Council makes a 50% contribution towards the cost of the work which is estimated to cost a total of £5,000 which would result in a maximum contribution of £2,500 by MCC.  ***Councillor Taylor proposed that the Council contributes 50% of the cost, up to £2,500, of the chosen option of fencing and clearing but ownership and maintenance of the fencing should be with Newport City Homes. The Council will consult with immediate residents to find out their views on which option of fencing is most suitable and will publish the outcome on the Council’s Facebook page. A final decision will be made at the April Council meeting when the matter will be included on the agenda for the meeting.***  ***The Council resolved to agree with this proposal.***  269. Request for Funding Towards Trial Cameras  A reply had been received from Keep Us Rural Ltd where assurances were given and agreement to comply with the conditions set out by the Council. Members discussed the matter.  ***Councillor Grady proposed that the Council donates £480 towards the purchase of three trail cameras.***  ***The Council resolved to agree to the proposal and asked the Clerk to reiterate the conditions when the decision is relayed to Keep Us Rural.***  270. Income  The Clerk reported receipt of a grant of £1229 from Viridor Waste Management Ltd arranged by Marshfield Magpies for litter improvement projects they are arranging. The grant was made payable to the Council.  271. Cheques  101727 G Thomas – Salary February (net) 443.36  101728 HMRC – PAYE February 110.60  101729 G Thomas – Internet connection reimbursement 18.00  101730 R Jones – Allotment 6 key & shed deposit refund 40.00  101731 Castleton Baptist Church donation for graveyard maint. (Min 268) 150.00  101732 Keep Us Rural Ltd – Donation towards trail cameras (Min 269) 480.00  **PLANNING MATTERS**  272. Planning Applications  **MCC 866 -Conex 18/0112**  **Proposal:** Single Storey Rear Extension, Conversion of Existing Garage to Living space and Associated External Alterations.  **Site:** Hazeldene, Channel View, Castleton, CF3 2UP  ***The Council discussed this application and resolved to offer no observations to Newport City Council.***  **CORRESPONDENCE**  273. Wales Audit Office Survey  The Wales Audit Office is currently reviewing how local government bodies deliver services in rural communities in Wales and asked to hear the Council’s views to help shape this study by completing a questionnaire by 6th April.  ***The Council resolved that the Chairman should compete the questionnaire and Members should send any comments to him by 18th March for inclusion in the response.***  **274. COMMUNICATION**  The Council agreed to include the following matters in the monthly communication to residents in the Marshfield Mail and the Council’s website:   * Thanks for snow clearing * Fly tipping cameras * Fly tipping in reens * Council vacancies * Bus services   **ANY OTHER BUSINESS**  275. Parking Marysfield Close/Marshfield Road Junction  Councillor Rigby was concerned about vehicles parked on the corner of Marysfield Close and Marshfield Road which narrowed the junction and caused difficulties for other vehicles entering  Marshfield Road.  276. Bus Shelter Request  Councillor Grady said that a bus shelter was needed on the A48 to serve the bus stop near the St Mellons Hotel.  **Meeting closed 22:10** | **Actions**  **GT**  **MT**  **GT/MT**  **GT**  **MD/MT/CG**  **GT**  **MT**  **MD**  **GT**  **LS-S**  **MT/All** |