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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 8th October 2019 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mrs Catherine Grady (Chairman)  Mr Mark Dawkes  Mrs Susan Davies  Mrs Linda Southworth-Stevens      Apologies: Councillor Ronald Carrie (holiday), Councillor Ross Maidment (holiday), Councillor Rachel Johnson-Poulsen (personal), City Councillors Richard White and Tom Suller, PCSO Clare Montgomery-Brown (Gwent Police)  In attendance: 1 member of public, Mrs Joanna McBride (Chair, Marshfield Village Hall Management Committee), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the monthly Council Meeting held on 10th September 2019 were agreed to be a true record and signed by the Chairman.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **108. DECLARATION OF INTERESTS**  There were no interests declared.  **109. POLICE MATTERS**  The Council referred to the police report for September 2019 that had been circulated for information.  **PUBLIC PARTICIPATION**  110. Police Response  A member of public was unhappy with the lack of action by the police in connection with matters they had reported. The Chairman asked the member of public to email the Community Council with details if there are further concerns requiring investigation.  **MATTERS ARISING FROM THE LAST MEETING**  111. Police Matters – Monthly Report (Min 73)  The Council asked the Clerk to find out why the August Marshfield Mail police report was missing.  112. Car Dismantlers – Ty Mawr Road (Min 74)  Councillor Southworth-Stevens told Members that enquiries are continuing with Newport City Council Planning Enforcement Officer.  113. Fly Tipping (Min 75)  Councillor Southworth-Stevens told the Council that she had contacted Councillor Brian Miles to speak about actions being taken over fly tipping. Councillor Southworth-Stevens agreed to contact Newport City Council to report incidents of fly tipping at Green Lane, Hawse Lane and near the railway bridge that Councillor Miles had discovered.  114. Community Projects Update – DRT Bus (Min 81)  The Clerk reported that he had made the request to add Tredegar Park to the schedule of stops for the DRT service to Newport City Council but no reply had been received to date.  ***The Council asked the Clerk to chase-up the matter***.    115. Football Posts (Min 84)  The Finance & General Purposes Committee had received the report from Karl Evans and Andy Davies of Marshfield JYFC and concluded that financial assistance to replace the posts appeared to be unnecessary, subject to further information.  Councillor Southworth-Stevens had contacted Jennie Judd of Newport City Council to ask if the S106 funding on offer could be used to pay for new football posts and is awaiting a reply.  It was noted that a grant by Living Levels was available for application.  116. Trees Affected by Ash Die Back Disease (Min 89)  The Clerk reported that he had written to the owner of Wellfield House about the matter and he had agreed to contribute 50% of the cost of removing the tree on the boundary of his property and the Village Hall. He had recommended a tree surgeon who had provided a favourable quote to carry out the work and it was agreed that the owner of Wellfield House would appoint the tree surgeon and pay for the work and reclaim 50% of the cost from Marshfield Village Hall/Community Council. The tree surgeon’s visit had been arranged in conjunction with the Village Hall Management Committee and is due to take place on 10th October.  Mrs McBride said she would ask the owner of Wellfield House to find out if the tree surgeon would give a costing for working on the less seriously affected ash tree between the two playing fields  117. Allotment Shed Replacement (Min 96)  The Allotment Committee had found that the current price of a replacement shed is £273+VAT including delivery. The Working Group for Church Lane will volunteer to erect the shed. The Chairman and Vice-Chairman had agreed to increase the Council’s contribution to £273+VAT to be taken from the Allotment Committee’s budget  118. Understanding Welsh Places (Min 97)  Councillors Grady and Southworth-Stevens told the Council they are in the process of producing a short narrative description about Castleton and Marshfield for a new website Understanding Welsh Places. Their final copy will be provided to the Clerk to send to the UWP  119. Bus Shelter Castleton (Min 104)  Newport City Council had acknowledged the request and are looking into the matter.  120. No Right Turn Sign (min 105)  Newport City Council had acknowledged the request and are looking into the matter.  121. Bus Shelter Undergrowth (Min 106)  Newport City Council had acknowledged the request and are looking into the matter.  122. Footpath Overgrown (Min 107)  Newport City Council had acknowledged the request and are looking into the matter.  **123. ROAD SAFETY A48 CASTLETON**  The Council discussed the issues around road safety on the A48 and the need for a safer crossing as the existing pedestrian bridge is unsuitable for elderly and disabled people  Councillor Grady informed the Council about correspondence from local residents and the Chairman of Michaelson y Feddw Community Council concerning the A48. Jayne Bryant AM had been asked to attend a meeting but wanted the police and Newport City Council to also attend any meeting. ***Councillor Grady agreed to keep members informed about any road safety meeting that is arranged.***  **FINANCIALMATTERS**  124. Receipts & Payments  The Clerk had circulated a receipts and payments update including a bank reconciliation. There were no questions relating to this.  125. Finance & General Purposes Committee  The Council approved and adopted the minutes of the Finance & General Purposes Committee held on 23rd September 2019.  ***The Council agreed to adopt all of the recommendations included in the minutes.***  126. Christmas Tree  The Finance & General Purposes Committee had recommended allowing up to £400 for the provision of a community Christmas tree for Marshfield, plus £100 to purchase solar lights to decorate it.  Councillor Dawkes told the Council that he had met with a representative of TR33 who are arranging to cut down a large tree suitable for a Christmas tree. The company had indicated that they would be willing to donate the top 20 feet of this tree, site it opposite the post office on Marshfield Road and remove it after Christmas. Councillor Dawkes will seek confirmation of this arrangement from TR33 and order suitable solar lights on behalf of the Council.  127. Village Hall Boiler  The Finance & General Purposes Committee had recommended ring fencing £10,000 for capital projects to improve Marshfield Village Hall during financial year 2010/21. A new boiler had been seen as the priority. Joanna McBride agreed to ask the Village Hall Management Committee to look into the costs and other sources of finance of the improvement work identified.  128.Annual Audit of 2018/19 Accounts  The Clerk presented the completed Annual Return for year ending 31st March 2019 which had been audited and returned by BDO LLP. The report stated that on the basis of their review, in their opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The report drew attention to the omission of a minute reference that did not affect their audit opinion.  The Clerk told the Council that, prior to 30th September, the Notice of Conclusion of Audit had been displayed in both Council notice boards with the required details and placed on the Council’s website.  129. Annual Safety Inspection of Children’s Play Areas and Multi-Use Games Area  Councillors Dawkes and Southworth-Stevens had inspected matters included in the safety reports and had circulated a report of their comments and suggestions. The Clerk had asked WM Garden Services to provide a rough costing of the various matters that required work.  The Councillor’s report showed four matters that should be given attention during the current financial year. Councillor Dawkes had agreed to attend to three of the matters and the fourth was to ask Newport City Council to cost replacing the wooden bench in the junior play area. The remaining matters were recommended to be carried out during financial year 2020/21.  ***The Council agreed to monitor the areas and await costings of the work before reviewing the matter***.  130. Residents Against the CF3 Incinerator  Mrs Jo McBride addressed the Council on behalf of the group formed to oppose the planned incinerator and asked for financial assistance towards the production of information to make people aware of the proposal. The group already had a large Facebook membership and had circulated 10,000 leaflets to addresses in the CF3 post code area. A marketing company acting for the developers had been asked to make a presentation at Marshfield Village Hall.  It was noted that there had been not yet been a formal planning application and that a Welsh Government scoping document may be available next week. Councillor Dawkes felt that the main concerns were the effects from emissions and the transportation of waste.  ***Councillor Dawkes proposed that the Council donates £75 to assist with informing residents of the proposal. This was seconded by Councillor Davies and agreed by the Council. Mrs McBride will let the Clerk know the payment details of Residents Against the CF3 Incinerator.***  131. Royal British Legion Remembrance Sunday  The Secretary of the Marshfield and District Royal British Legion invited the Chairman to lay a wreath at the Remembrance Service to be held on Sunday 10th November and asked if the Council would consider making a donation to the Poppy Appeal.  ***Councillor Grady agreed to lay the wreath on behalf of the Council and proposed the Council donates £100 to the Poppy Appeal. This was seconded by Councillor Southworth-Stevens and agreed by the Council***  132. Invoices  The Council agreed to pay the following invoices:   * Newport City Council – Village Hall grounds maintenance from 01/07/2019 to 30/09/2019 - £910.66 * Cardiff Conservation Volunteers – Work done on 26th May 2019 - £150.00 * Mr S Thornton – Reimbursement of money spent at Newport Locksmiths Ltd to purchase 5 allotment gate keys for Church Lane allotments - £36.00   133. Cheques  101872 G Thomas – Salary September (net) 550.80  101873 HMRC – PAYE September 137.80  101874 G Thomas – Internet connection reimbursement September 18.00  101875 Newport CC - Village Hall Grounds Maintenance (Min 132) 910.66  101876 S Thornton – Reimb. Church Lane Allotments Gate keys (Min 132) 36.00  101877 Cardiff Conservation Volunteers (Min 132) 150.00  101878 Royal British legion Poppy Appeal (Min 131) 100.00  **134. COMMUNITY PROJECTS**    The Council agreed to defer this matter until the November Council meeting.  **135. ROAD SIGN AT GROES CORNER**  The Clerk reported that Newport City Council had replied to say the current sign at Groes Corner would be replaced to meet current traffic sign regulations but this is a low priority given their restrictive budgets. However, they had no objections to the Community Council taking it upon itself to refurbish the sign.  ***Mrs McBride agreed to inform Mrs Attard, who had raised the matter, and the Council agreed to look at refurbishment of the sign, probably in the spring.***  **PLANNING MATTERS**  136. Planning Application Observations  **The Council approved the observations already sent to Newport City Council for the following applications:**  MCC 911  Conex 19/0894  Full  PROPOSAL: TWO STOREY EXTENSION WITH ROOF ALTERATIONS TO PROVIDE ATTIC ROOMS. ALTERATIONS TO DRIVE AND ERECTION OF DETACHED GARAGE.  SITE: 29 MARSHFIELD ROAD, CARDIFF, CF3 2UW  APPLICATION TYPE: Full  ***The Community Council does not wish to make any comments.***  MCC 912  Conex 19/0951  PROPOSAL: CONSULTATION RELATING TO REMOVAL OF A TELEPHONE KIOSK.  SITE: SITE OF TELEPHONE BOX, MARSHFIELD ROAD  APPLICATION TYPE: Full  ***The Community Council does not wish to make any comments.***  MCC 913  Conex 19/0903  PROPOSAL: ERECTION OF FIRST FLOOR SIDE EXTENSION.  SITE: 2 CAMBRIAN GROVE, MARSHFIELD, CF3 2US  APPLICATION TYPE: Full  ***The Community Council does not wish to make any comments.***  **The Council considered three further planning applications and agreed to send the following observations to Newport City Council:**  MCC 914  Conex 19/0938  PROPOSAL: DEMOLITION OF DETACHED GARAGE AND ERECTION OF A TWO  STOREY SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION  SITE: 16, The Shires, Marshfield, Cardiff, CF3 2AX  APPLICATION TYPE: Full  ***The Community Council does not wish to make any comments.***  MCC 915  Conex 19/0965  PROPOSAL: PROPOSED REAR SINGLE STOREY CONSERVATORY EXTENSION  SITE: Ty Gwyn Mawr, CHURCH LANE, MARSHFIELD, CARDIFF, CF3 2UF  APPLICATION TYPE: Full  ***The Community Council does not wish to make any comments.***  MCC 916  Conex 19/0986  PROPOSAL: VARIATION OF CONDITION 01 (APPROVED PLANS) OF PLANNING PERMISSION 16/1036 FOR THREE BEDROOM DWELLING. AMENDMENTS INCLUDE ADDITIONAL BEDROOM, ALTERATION TO ROOF DESIGN, REDUCTION OF GARAGE ROOF HEIGHT AND NEW ROOF LIGHT  SITE: Whitehaven, MILL LANE, CASTLETON, CARDIFF, CF3 2UT  APPLICATION TYPE: Renewals and Variation of Conditions  ***The Community Council does not wish to make any comments.***  **CORRESPONDENCE**  137. Litter Pick  The Council received a copy of an email dated 30th September from Ms Caroline Antoniou in reply to an email sent to her by Councillor Catherine Grady. Ms Antoniou stated that due to the tone of Councillor Grady’s email she would no longer be working with the Community Council.  The Council was sorry that the comments made in the email from Councillor Grady had resulted in a breakdown in its relations with Ms Antoniou and Magpies.  ***The Council wished to state that it values the work done by Magpies and really appreciates the hard work Ms Antoniou and Magpies carry out to make the community a better place.***  ***The Council agreed that a letter should be sent to Ms Antoniou stating its position and that the wording should be confirmed by Councillor Dawkes before sending.***  **138. COMMUNICATION**  The Council agreed to include the following matters in the Marshfield Mail and Community Council website:   * Council vacancies. * DRT bus service. * Quad bikes and scrambler bikes. * CF3 Incinerator.   **ANY OTHER BUSINESS**  139. Fatality on A48  Councillor Dawkes proposed that the Council records its condolences to the family of the resident of Coedkernew who recently died in a tragic road traffic accident on the A48 at Castleton. This was unanimously agreed by the Council.  140. Living Levels Landscape Partnership Grant  Councillor Grady reminded Members that a Living Levels Hub Project was offering to purchase up to £2,500 worth of equipment/goods for each Community/Town Council within their project area.  141. Central Reservation A48  Councillor Grady referred to an email from City Councillor Richard White dated 2nd October that  related to concerns about vehicles using the gap in the central reservation of the A48 at Tyla Lane. Councillor Grady pointed out that the gap is at Coal Pit Lane not Tyla Lane.  142. Community Engagement Meeting  Councillor Grady referred to a proposal by Councillor Rachel Johnson-Poulsen to hold a community engagement event. Members saw that Saturday 16th November was the date favoured by most.  Councillor Dawkes expanded on the arrangements for the event which could include the provision of refreshments for those attending.  ***The Council agreed to spend around £50 on providing refreshments for the event.***  143. Cardiff Conservation Volunteers  Councillor Southworth-Stevens told the Council that vegetation overgrowing some public rights of way needed to be cut back.  ***The Council agreed to place this matter on the agenda for the November Council meeting.***  **Meeting ended 21:45** | **Actions**  **GT**  **CG/**  **LS-S**  **CG**  **MD**  **MD/**  **GT**  **CG**  **GT/**  **MD** |