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| **MARSHFIELD COMMUNITY COUNCIL**   Minutes of the Council meeting held on 10th June 2014 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Alan Chase (Chairman)  Mr Cenydd Edwards  Mr Anthony Quilter  Mrs Linda Southworth-Stevens  Mr Mike Woods  Mr Adam Rowbotham  Mr David Collingbourne  Mrs Victoria Maud  Apologies: Mr Karl Evans (work), Mr Nathan Evans (work),  In attendance : Newport City Councillors Richard White and Tom Suller, G C Thomas (Clerk)    The minutes of the Annual General Meeting and the Monthly Council meeting held on 13th May were agreed to be a true record and signed by the Chairperson.  **10. CITY COUNCILLOR’S REPORT**  a) Local Development Plan  Councillor White told Members that the Coedkernew Gypsy transit site had been taken out of the LDP and the matter was being reviewed by Newport City Council.  b) St Davids Court  A member of public raised concerns about long grass at the junction of St Davids Court and St Mellons Road that is obstructing visibility for vehicles using the junction. Councillor Suller said the matter had been reported and agreed to remind Newport CC of the urgency of this matter.  c) Former Blooms Garden Centre Site  In response to a general query about the future of the site, Councillor White told Members that the site is in the Cardiff City Council area but suggested it could possibly be used as a mixed retail and leisure development.  d) Stagecoach X16 Bus Service  The service is under review and people are encouraged to use the bus show its need. Members noted that the last bus leaves Cardiff just after 17:00 hours, which causes difficulties for working people.  e) Living Levels Landscape Partnership  Members asked Newport City Councillors if Newport CC had made any comment on the HLF landscape partnership application as correspondence has been received from the RSPB encouraging councils to support it. Councillor White and Suller were not aware of the request for support.  (*Councillor Cen Edwards joined the meeting)*  f) Safe Pedestrian Route to Marshfield Primary School  Councillor White noted that the footpath on Marshfield Road was improved under the Safe Route to School Scheme a few years ago when banking was cut back to widen the footpath.  *(Councillor Adam Rowbotham joined the meeting)*  g) Overgrown Hedges and Brambles, Marshfield Road  Members referred to overgrowth that is encroaching onto the footpath causing difficulties for pedestrians. Coucillors White and Suller agreed to ask Newport CC to look into the matter.  **11. LEISURE FACILITIES**  a) Meeting with Marshfield Village Hall Management  Councillor Rowbotham told Members that he and Coucillors Mike Woods and Karl Evans had met with Mr Simon Evans Chairman of Marshfield Village Hall Management Committee and Mr Mark Redwood, Village Hall Caretaker to discuss proposals for a multi-use games area on the Village Hall grounds, a Village Hall extension, Village Hall landscaping and proposals for Lisvane Cricket Club to use the Hall grounds.  b) Multi-Use Games Area  Following a positive feedback from the Village Hall meeting the Council agreed that Councillor Rowbotham should now obtain pre-planning advice from Newport City Council. The Council agreed that a budget of £60,000 should be set for this project.  c) Village Hall Extension and landscaping  It was recommended that an extension to the Village Hall should be given the go ahead along with Village Hall grounds landscaping which should include a pavilion or bandstand. The Council agreed to proceed with these projects and set a total budget of £90,000.  d) Lisvane Cricket Club  The meeting found no clash or compromise to junior football if Lisvane Cricket Club used the junior football pitches.  As no objections had been found, the Council resolved to let the Village Hall Management Committee know that it is happy for the cricket club to use the Village Hall grounds provided there is no cost to the Community Council. It was understood that any arrangement may involve a lease for the cricket club.  e) Woodland Walk  Councillor Southworth–Stevens said that she is due to meet Mark Challoner of Newport City Council Streetscene next week to check what is feasible and what NCC will support. She will report the outcome to the next meeting.  *(Councillor Vic Maud joined the meeting)*  **12. ALLOTMENT COMMITTEE**  a) Allotment Committee Minutes  The minutes of the Allotment Committee held on 21st May were approved and adopted by the Council.  b) Allotment Committee Report  Councillor Quilter reported that:   * Mr Gary Blythe had resigned from the Allotment Committee. * Mrs Jo Powell had been co-opted to the Committee and is now the Chairperson. * The Committee is looking for a further grant from Newport City Homes to complete the raised flower beds. * Changes to the Marshfield Road gate are being planned. * A newsletter is to be sent to all tenants.   **13. VILLAGE IMPROVEMENTS**  a) Playground Repairs  The Clerk reported receipt of an insurance claim form and a full estimate from Wicksteed for repairing the toddler’s play area equipment which are being processed. The RoSPA play area inspector is due to inspect the play areas next week and it was agreed to await the result of this year’s inspection before placing an order for other repairs.  b) School Traffic Plan  Councillor Chase told the Council that he had sent a letter to Newport City Council on behalf of the Community Council to apply for a safe pedestrian route to school. The proposed new path would run adjacent to Marshfield Road but its success will depend on the agreement of land owners.  Marshfield Primary School is also pursuing other measures that will help with the problem.  **14. REVIEW OF ACTIONS FROM PREVIOUS MEETINGS**  a) Council Vacancy (Min 6a)  The Clerk reported that the Council is now in a position to co-opt to fill the vacant seat but no one had expressed an interest, as yet. The Council agreed to further advertise the vacancy including in the Marshfield Mail and at the Village Fete on 28th June. Councillor Quilter reminded Members that more people were needed to help run the fete.  b) GAVO Community Development Officer (Min 6b)  Councillor Chase said he was due to contact Mr Gerald Jones to arrange a meeting.  c) Website Training (Min 9d)  Councillor Maud agreed to contact Councillor Nathan Evans to let him know that Councillors Maud, Southworth-Stevens and the Clerk were interested in attending the Wordpress training.  **15. FINANCIAL MATTERS**  a) Audit  The internal audit had been successfully completed and the auditor’s report provided for Members. The Council approved the Annual Return which was signed by the Clerk and the Chairman ready for sending to Mazars, the external auditor.  b) Bank Signatories  Barclays Bank wrote on 20th May to confirm that the changes to signatories requested for the Council’s accounts are now in place.  c) Invoices  The Council agreed to pay an invoice for £100 from Kathryn Richards-Moore for carrying out the internal audit.  d) Income  Newport CC provided a remittance advice dated 13th May confirming payment of £7244 for concurrent functions.  e) Cheques  101392 G Thomas – Salary May 2014(net) £ 270.17  101393 G Thomas – Internet connection reimbursement - May £ 18.00  101394 K Richards-Moore – Internal audit fee £ 100.00  101395 HMRC - PAYE £ 67.40  **15. CORRESPONDENCE**  a) Western Power Distribution – Power Cut Advice  Western Power wrote to provide advice following power cuts during bad weather last winter. A box containing examples of items that will help if power cuts occur was sent for resident’s information.  The Council agreed to give the box to the Village Hall Management Committee for it to be shown to Village Hall users. Councillor Chase agreed to photograph the contents of the box to include in an advice article on the Council’s website.  The Council questioned if there is a need to add details of a general emergency plan for the area to the Council’s website.  b) Castleton and District Village Hall  The Secretary to the Hall Committee wrote on 25th May asking the Council to consider a donation to the Hall.  Members agreed to invite representatives of the Committee to the next Council meeting to discuss proposals and plans.  c) Marshfield Bingo – Village Hall Heating  The Council received a petition from regular members of Marshfield bingo about their difficulty keeping warm due to the temperature in the hall during bingo sessions.  Members had been informed by the Chairman of the Village Hall Management Committee that the matter was being given attention.  The Council agreed to write to the bingo members via the VHMC to inform them that the Council will leave it to the VHMC to find a satisfactory solution.  d) Tidal Lagoon Power  The Public Affairs Manager of the Tidal Lagoon Power organization e-mailed on 4th June to introduce the early stage proposals for the development of two tidal lagoon power schemes off the coast of Cardiff and Newport, South Wales.  The Council agreed to invite the organization to make a 30 minute presentation to the Council at its next meeting.  e) Groes Corner  The Council received an e-mail from a resident complaining about cars parking on Groes Corner and the extended closure of Church Lane. A further e-mail from the Head of Law and Standards for Newport CC replied to the Council’s letter dated 11th April about the work affecting the Council’s land at Groes Corner.  The Head of Law and Standards pointed out that Groes Corner is adopted highway but this does not affect the land ownership rights of the Community Council. As the land is adopted highway, Newport City Council has statutory powers to approve the road and footway improvements.  The Community Council noted the details contained in the e-mail and wished to point out that there were never any objections to the plans that had been clarified by Martyn Richards, NCC Streetscene. However the start of work affecting the Council’s land, without consultation, had led to concerns about what was being done to land that is for public use. The Council asked that the work is completed with the posts reinstated and the disturbed land made good by the developer.  **16. PLANNING MATTERS**  The Council decided to make the following observations to Newport City Council:  **MCC753 – Conex 14/0398 - Full**  Proposal: Change of use of grass verge to residential curtilage and new boundary fencing  Site: 25 Vicarage Gardens, Marshfield, CF3 2PS  *The Council objects to the proposal for the following reasons:*   * *There are concerns about the apparent ownership of the land.* * *The proposed fence will adversely affect the visual street scene and will change the character of the development.* * *If permission is granted it will set a precedent which could exacerbate the issues raised.*   **MCC 754 – Conex 14/0482 – Tree Preservation Orders**  Proposal: Thin crown by 20% and remove dead wood from crown of 1No. Oak tree protected by Tree Preservation Order 6/86.  Site: 6 Oakfields, Marshfield, CF3 2EZ  *No objections.*  **MCC 755 – Conex 14/0446 – Full**  Proposal: Demolition of existing garage/store and open porch/canopy and erection of two storey rear extension, part two storey, part single storey front extension and alterations to driveway.  Site: Pobbles, 295 Marshfield Road, Marshfield, CF3 2UW  *No objections.*  **MCC 756 – Conex 14/0496 – Full**  Proposal: Single storey flat roof extension to rear of property to replace existing conservatory.  Site: The Vicarage, Church Lane, Marshfield, CF3 2UF.  *No objections.*  **17. COMMUNICATION**  The Council agreed to add details to the Marshfield Mail and the Council’s website for the following matters:   * Vacancy for a Councillor * Litter pick * Safe route to school * Western Power emergency kit   Members also agreed to post a copy of the approved minutes of meetings in the notice boards.  **18. ANY OTHER BUSINESS**  a) Football Club Dug-outs  Councillor Maud told the Council that the dug-outs will be arriving soon.  b) Marshfield Village Hall Footpaths  Councillor Woods said that the footpath project around Village Hall grounds will soon be finished.  c) Junior Football Club Tournament  Councillor Woods noted the success of the Marshfield Junior Football tournament which the Council was please to concur.  d) Planter Boxes  Councillor Chase asked about the renewal of plants in the planters. Councillor Quilter told Members that the sponsors are due to re-plant the boxes soon and that Caroline Antoniou has been in touch with Newport CC, Streetscene about moving some of the boxes.  e) Waterstone’s Donation to Allotments  Councillor Chase suggested that a Member of the Community Council should be present with Jo Powell for the presentation of the donation by Waterstones to the Allotment Committee. Councillor Collingbourne agreed to attend for the Council, if possible.  f) Overgrowth Affecting Marshfield Road Footpaths  Councillor Chase referred to overgrowth from a spare piece of land near the Marshfield Road allotments and Councillor Rowbotham was concerned about a number of other areas of overgrowth that overcrowded the Marshfield Road footpath. The problems were to be drawn to the attention of Mark Challoner of Newport CC when he visits the area.  **Meeting Ended 22:10** | | **Action**  **TS**  **£/AR**  **£**  **LS-S**  **GT**  **AC**  **VM**  **GT**  **£/GT**  **£**  **AC**  **GT**  **GT**  **GT**  **GT**  **GT**  **VM**  **DC**  **LS-S** |
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