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| **MARSHFIELD COMMUNITY COUNCIL**   Minutes of the Council meeting held on 11th November 2014 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Alan Chase (Chairman)  Mr Cenydd Edwards  Mr Anthony Quilter  Mrs Linda Southworth-Stevens  Mr Mike Woods  Mr James Rowlands  Mr David Collingbourne  Mrs Victoria Maud  Apologies: Mr Adam Rowbotham (work), Newport City Councillors Richard White and Tom Suller (meeting)  In attendance : Mrs Jo Powell (Allotment Committee Chairperson), Mr Joel Williams, Mr Geoff Stockham, 3 members of public, G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council meeting held on 14th October were agreed to be a true record and signed by the Chairman subject to the following amendment:  Min 64c. Countryside Walks. ~~The Council agreed to continue to investigate the walk and to consider~~ ~~funding signing for the route~~ - *The Council agreed not to pursue the upgrade of the walk from Mallards Reach and passing through the farm and to leave it as it currently stands.  It was considered that the upgrade of the path would not encourage it to be used very much more than it already is.*  **75. Declaration of Interests**  No interests were declared.  **76. An Introduction to Tidal Lagoon Power**  The Clerk informed the meeting that Tidal Lagoon Power had postponed the presentation due to illness and asked to rearrange for early next year.  **77. Co-option to Fill Vacant Council Seats**  The Council met Mr Joel Williams and Mr Geoff Stockham who were interested in filling the two vacant seats that currently exist on Marshfield Community Council.  The Council agreed to co-opt Mr Williams and Mr Stockham to the Council. Both candidates completed a Declaration of Acceptance and took part in the following meeting.  **78. Planning Applications**  The Council agreed that there were no observations to make for the following applications:  MCC 767 – Conex 14/0975  Proposal: Demolition of the existing dwelling and associated outbuildings and the erection of a new replacement dwelling together with associated works (resubmission following refusal of 13/1099)  Site: Colinda, 12 Marshfield Road, Cardiff, CF3 2TU  MCC 768 – Conex 14/0960  Proposal: Single storey extension.  Site: 3 Springfields, Castleton, Cardiff, CF3 2LG  MCC 769 – Conex 14/0994  Proposal: Construction of new dwelling and associated driveway and external works.  Site: Land to rear of 1 to 3 The Hollies, Marshfield, Cardiff  **79. Allotment Committee Report**  a) Budget  The Council welcomed Mrs Jo Powell, Chairperson of the Allotment Committee. Mrs Powell presented details of current projects including plans to improve the access to the Marshfield Road by installing new steel gates set back from the road to allow vehicles to pull off the road before opening the gate. Mrs Powell showed examples of gates similar to those planned and provided an initial quote for installation.  Councillor Woods gave a budget summary for the Allotment Committee which showed that there was £3500 remaining for this financial year.  Councillor Quilter proposed that the Council adds a further £1164 to the Allotment Committee budget for this financial year to fund ongoing projects.  The Council agreed to the additional funding and asked Mrs Powell to seek further estimates for the new gates before a decision is made.  b) Allotment Committee Meeting  Councillor Quilter reminded Members that an Allotment Committee meeting would be held next week and an agenda will follow shortly.  **80. Correspondence**  a) Welsh Government Consultations on Draft Guidance Relating to Gypsy and Traveller Site Accommodation.  Members agreed to study the consultation documents and pass any comments to Councillor Linda Southworth-Stevens for collation.  b) Request from Michaelston Y Fedw Community Council for a Contribution to Planning Consultant’s Fees  The Clerk presented a letter dated 10th November asking Marshfield Community Council to contribute one third of £1324.95, being the cost of employing a planning consultant to help fight three planning applications affecting Michaleston and Castleton. The Clerk advised that as this request had been received too late to be added to the agenda for this meeting it would not be procedurally correct to make a decision now.  The Council spoke with representatives of Keep Us Rural who were in attendance and decided to add the matter to the agenda for next month’s Council meeting.  **81. Leisure Facilities**  a) Multi-use Games Area/Sports Pitch  Councillor Chance agreed to speak to Councillor Rowbotham about the project and noted that, in addition to Councillor Rowlands, Councillor Williams and Councillor Stockham were willing to assist with arrangements.  (Councillor Maud joined the meeting)  b) Village Hall Extension and Landscaping  Councillor Quilter told the meeting that outline planning advice had failed due to the flat roof design. Members agreed to invite Simon Evans, Chairman of the Village Hall Management Committee, to the next meeting to give an update on the project, or provide a written report if he is unable to attend.  c) Countryside Walks  Councillor Southworth-Stevens told the Council that she is unsure whether the village circular walk venture would justify the costs and suggested it may be better to look at a path to join with the coastal path.  It was agreed that the upgrading of existing footpaths to identify a circular footpath walk around the village leading from Mallard Reach would not be pursued at this time.  Also, the Council agreed to watch for further development of the Wales Coastal Footpaths as it may be worth considering in the future upgrading footpaths that lead from Marshfield to link with the Coastal Footpath.  d) Footpath Improvement  Councillor Chase told the Council that he had seen a need for a footpath across the allotments to St Mary’s Church. Traffic using Church Lane has increased and a footpath would be a safer option.. Councillor Collingbourne told Members he was aware that a footpath already exists from Marysfield Bungalow (opposite the Shires) to the Church.  Councillor Southworth-Stevens agreed to contact Newport CC, Streetscene to check the feasibility of upgrading the footpath.  **Matters Arising from Last Meeting**  82. Marshfield Magpies – Christmas Lights 2015 (Min 62)  The Clerk reported that a few companies that specialised in Christmas lighting had been contacted and were willing to provide advice and estimates.  83) Church Lane, Marshfield (Min 63b)  The Clerk reported that a request had been made for information about the position of planning application 12/1030 and Newport CC Streetscene had been asked to inspect the changes at the boundary of Church Lodge, Church Lane. No reply had been received on either matter.  84. Playground Repairs (Min 69)  Councillor Quilter had been unable to make arrangements with Mark Redwood so Members asked the Clerk to contact contractors to price a suitable measure to block the gap in the hedge and to award a contract provided the cost is less than £100.  85) Royal British Legion Poppy Appeal (Min 70b)  The Honorary Secretary of the Royal British Legion, Marshfield & District wrote to thank the Council for its donation to this year’s Poppy Appeal.  86) Road Safety Marshfield Road (Min 71b)    The Council had agreed to support the idea for further traffic calming and had written to Newport CC to ask for additional traffic calming on Marshfield Road south of the school. Councillor Richard White had also asked Newport CC Streetscene to look into this in the light of the accidents that had occurred.  **87. FINANCIAL MATTERS**  a) Invoices  The Council agreed to pay the following invoices:   * Wicksteed Leisure Ltd – Repairs to Mystical World equipment in Village Hall Toddler’s play area -£2200.80 inc.VAT as per quote, less credit note for £144 inc.VAT for clamps not required. * D Wilde & Partners – Roadside hedge cutting at allotment site - £90 inc.VAT   *(Councillor Collingbourne left the meeting)*  b) Cheques  101425 Wicksteed Leisure Ltd – Play area repairs (Min 87a) £2056.80  101426 D Wilde & Partners – Allotment hedge cutting (Min 87a) £ 90.00  101427 G Thomas – Salary October 2014 (net) £ 189.97  101428 HMRC - PAYE October £ 47.60  101429 G Thomas – Internet connection reimbursement - October £ 18.00  **88. CORRESPONDENCE**  a) Welsh Government Consultation on Draft Guidance Relating to Gypsy & Traveller site Accommodation  One Voice Wales had e-mailed with details of Welsh Government consultations to local authorities in case community councils wished to respond. The consultations were 1) Undertaking Gypsy and Traveller Accommodation Assessments (GTAAs), 2) Designing Local Authority Gypsy and Traveller sites and 3) Managing Local Authority Gypsy and Traveller sites.  The Council asked the Clerk to recirculate the information to Members and Councilllors Southworth-Stevens and Edwards agreed to look at the documents again and comment.  **89. COMMUNICATION**  Members agreed to communicate the following matters:   * New Council Members * Any response to the Gypsy & Traveller consultations * Public footpath improvements   **90. ANY OTHER BUSINESS**  a) Keep Fit Apparatus  Councillor Southworth-Stevens wondered if it would be suitable to install keep fit apparatus in the Village Hall playing fields if there is any money left after the agreed leisure projects are completed.  Councillor Quilter noted that this had been considered and there had been no interest.  b) Football Club Dug-Outs  The Council noted details of the dug-outs that had been provided by the football club following the Council grant specifically for this purpose. Members asked the Clerk to contact the Club to ask for details of the purchase including a copy the invoice.  c) Newport City Council Budget Questionnaire  Councillor White e-mailed to encourage residents to complete the Newport City Council budget questionnaire that has been circulated. It can be sent by freepost and the closing date has been extended.  d) Litter Pick Event  Members noted that the next Marshfield litter pick will take place on Sunday 23rd November starting at 10:30 am. All are welcome to join in.  **Meeting ended 21:30** | | **Action**  **GT**  **£**  **JP**  **LS-S**  **GT**  **AC**  **GT**  **LS-S**  **LS-S**  **GT/£**  **All/LS-S**  **GT** |
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