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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Monthly Council meeting held on 13th December 2016 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Mathew Taylor (Chairman) Mr Geoff Stockham Mrs Catherine Grady Mrs Sarah Lyons Mrs Sue Davies Mrs Lisa Clark Mr Mike Rigby Apologies: Mrs Linda Southworth-Stevens (meeting), Mr Joel Williams (meeting), Newport City Councillors Tom Suller & Richard White, PCSO’s Caroline Doidge & Huw Moses, Tracy Sweet.In attendance: 1 members of public, PS Clive Elliot (Gwent Police), G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the Council Meeting held on 8th November 2016 were agreed to be a true record and signed by the Chairman, after the following changes:Add to Present: Mr Mike Rigby. Minute 116. Christmas Trees - Councillor Taylor had asked ~~Newport CC~~ ***Newport City Homes*** for permission to site a tree opposite the village green on Marshfield Road and had discussed siting a tree at Castleton Village Hall. Minute 120c - Langollen International Music Festival 2017 - The Council was invited to support the event with a donation towards funding~~. Members noted the invitation~~***and declined to offer a donation.****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-T**20. 125. DECLARATION OF INTERESTS**No interests were declared.**126. POLICE MATTERS**a) Community Speed WatchThe Council received details of the scheme from CSO Caroline Doidge. This included an application form and security vetting forms for at least seven volunteers required to operate the scheme.Councillor Taylor asked Members who wished to volunteer to bring a passport style photograph to the next meeting. The speed gun will be shared with Wentloog Community Council.PS Elliot noted that teachers had been meeting children at the school gate and this had made a positive impact on the parking problems. The Green Cone Scheme is moving forward.b) Poster Competition PrizeCSO Caroline Doidge had written asking the Council to donate a prize for a poster competition to deter illegal parking and speeding to be run in both the junior and infant schools.***The Council unanimously agreed to donate £60 to be used to purchase prizes for each school.***c) Police PatrolsPS Elliot discussed the present position regarding policing in Marshfield and although there are limitations to resources he emphasised that if anyone is in fear of crime or harm they should phone 999 immediately.The Clerk read a reply from the Police and Crime Commissioner for Gwent dated 29th November concerning police resources - *There is one dedicated ward officer and 3 CSO’s and response shifts comprise approximately nine officers per shift. Burglaries have increased from 15 to 18 at this stage last year but overall crime in the ward has reduced by 24% This is the biggest reduction of any ward in Newport West. Gwent Police is collaborating with South Wales police on a number of matters but Gwent must focus on the areas of greatest need as these areas vary from time to time.***127. PUBLIC PARTICIPATION**a) A member of public asked about issues on St Mellons Road towards St Mellons Business Park. Part of the bank was missing after a road traffic accident leaving it in a dangerous condition. The Council identified tis as being in Cardiff CC area and agreed to write to the Council to ask for the matter to be rectified urgently.b) The possibility of a railway station in Marshfield was raised. It was thought that Network Rail were not planning to include a station in Marshfield and the Chairman said Wales Online had reported a park and ride facility could be built at St Mellons Business Park.**MATTERS ARISING FROM PREVIOUS MEETING**128. Public Participation – HGV Restrictions (Min 107)Councillor White had written to inform the Council that signs relating to HGV’s were to be erected prior to Christmas but there has been a delay with the sign suppliers.129. Overgrown Hedges (Min 117)Newport CC e-mailed to inform the Council that the person dealing with earlier requests for footpath work had left the authority. The matter is being investigated with arrangements to inspect the areas concerned.130. Review of Council’s Position Regarding M4 Schemes And its Membership of Calm (Min 118)The Council discussed the proposed working party which is being formed to look at ways to engage with residents about the M4 schemes. Members agreed that Councillor Joel Williams will chair the working party comprising Councillors Sarah Lyons, Mike Rigby and Mat Taylor.131. Leisure Facilities Working Group (Min 119)Councillor Stockham updated the Council:* Planning permission had been granted with some conditions.
* The probable commencement date will be during February/March.
* The Working Group includes members of the Village Hall Management Committee and is continuing to manage further details of the project.
* There is a need to create an additional connecting path.
* There had been no response to the Council’s letter to the developer associated with S106 funding.
* Suggestion to contact people who had responded to the planning application.
* Non-material amendment permission would be necessary from Newport CC planners to include optional extras suggested by the contractor. The cost would be £95. This includes a reduced size in the hard surface outside the MUGA for the stand-alone basketball hoop.

132. Poppy Appeal (Min 120b)The Secretary of the Marshfield & District Royal British Legion wrote to thank the Council for its donation and to thank the Chairman for agreeing to lay a wreath on behalf of the Community Council.133.Doctor’s Surgery - Bakers Court (Min 124b)The Clerk reported that he had contacted Newport City Homes about the matter who were looking into the matter.**134. M4 SCHEMES – ENGAGEMENT WITH PUBLIC AND CONSULTATION**This item had been deferred until the next meeting. See minute 130.**130. FINANCIAL MATTERS**a) Finance Committee MinutesThe Council approved and adopted the minutes of the Finance Committee held on 22nd November 2017.b) Budget 2017/18The Finance Committee presented a draft budget to the Council for 2017/18. The draft budget was unanimously approved subject to the final figures from Newport City Council for concurrent functions and the precept tax base for 2017/18 which were expected before the next council meeting.The Council also agreed to permit the underspend from the Allotment Committee budget for 2016/17 to be carried forward to be added to the budget for 2017/18.Members discussed the various sources of funding available to the Council and the Village Hall Management Committee.c) Bee Keeping on Allotment SiteMrs Tracy Sweet was unable to attend the meeting but hoped to make the presentation during the January Council meeting.d) InvoicesThe Council agreed to pay the following invoices:* Castleton Turf & Soil Supp Ltd – 50 plastic barrels and Weedban membrane for Allotment Committee - £212.51
* Gary Blythe – Reimbursement for Screwfix purchase of \* for Allotment Committee use - £106.70
* G Thomas – Reimbursement for spending on stamps, printing, stationery between July -December 2016 - £69.03
* One Voice Wales – Community Engagement Training October 2015 – Adjusted to deduct bursary - £20.00

e) Cheques £101613 G Blythe (Replacement for damaged cheque 602) Colorcoil 137.16101614 G Thomas – Salary November (net) 442.26101615 HMRC – PAYE November 110.60101616 One Voice Wales – AGM/Conference delegate fees (Min 76f) 180.00101617 G Thomas – Internet connection November 18.00101618 G Thomas – Printing, stamps, stationery reimbursement (Min 130d) 69.03101619 One Voice Wales – Community Engagement Training (Min 130d) 20.00101620 Marshfield Primary School – Poster competition prizes (Min 126b) 60.00 101621 Castleton Turf – Plastic barrels & Weedban membrane (Min 130d) 212.51 101622 G Blythe – Reimbursement Screwfix (Min 130d) 106.76**131. PLANNING MATTERS****a) MCC 831- Conex 16/1068****Proposal:** Retention of Garage Conversion.**Site:** 4Cambrian Crescent, Marshfield, Cardiff CF3 2TD***The Council confirmed that it does not wish to make any observations in respect of this panning application.*** **132. CORRESPONDENCE**There was no correspondence.**133. COMMUNICATION**The Council agreed to publicise details of the following matters:* Multi-use Games Area – Promotion and update
* Allotment availability
* Policing
* Seasonal neighbourly reminders
* Community Speed Watch

**134. ANY OTHER BUSINESS**There was no other business.**Meeting ended 21:20** | **Action****All****GT** |
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