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| **MARSHFIELD COMMUNITY COUNCIL**   Minutes of the Council meeting held on 13th May 2014 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Karl Evans (Chairman)  Mr Cenydd Edwards  Mr Anthony Quilter  Mrs Linda Southworth-Stevens  Mr Alan Chase  Mr Nathan Evans  Mr Mike Woods  Apologies: Mr David Collingbourne (holiday), Mr Adam Rowbothan (Work), Mrs Victoria Maud (work), Newport City Councillors Richard White and Tom Suller (meeting)  In attendance : G C Thomas (Clerk)    The minutes of the monthly Council meeting held on 8th April were agreed to be a true record and signed by the Chairperson, subject to misspelling correction: Mr ~~Cenedd~~ Cenydd Edwards  **1.LEISURE FACILITIES**  a) Multi-Use Games Area  Councillor Rowbotham had obtained details of MUGA options that ranged in price from £37.5K to £58K or £52K to £69K with lighting. The Council agreed the method to move the project forward by actions:   * Meet with Marshfield Village Hall Management Committee (Councillors Woods, Karl Evans, Chase and Rowbotham nominated to attend. Councillor Woods to make the arrangements) * Undertake a pre-planning discussion with Newport CC. * Consult residents living close to the Village Hall. * Invite tenders.   b) Village Hall Extension  Mashfield Village Hall Management Committee provided details of a number of options for an extension to the Village Hall that ranged in cost from £65K to £85K. The Council agreed that the proposed meeting with MVHMC should also discuss this proposal and the matter should be included on the agenda for the June Council meeting.  c) Woodland Walk  Councillor Southworth –Stevens said that the initial intention had been to find a walk that linked Castleton to Marshfield but she had been unable to identify existing routes that matched this. Councillor Southworth-Stevens suggested extending an existing walk in the centre of Marshfield across Marshfield Road.  The Council asked Councillor Southworth-Stevens to contact Malcolm Challoner of Newport CC Public Rights of Way to further discuss opening a Public Footpath from Castleton to join with the existing walk.  **2. ALLOMENT COMMITTEE REPORT**  a) Resignation  Councillor Quilter told the Council that Gary Blythe had resigned as a co-opted member of the Allotment Committee.  b) Raised Bed Project  Councillor Quilter told the Council that the raised beds had been installed but now had to be filled with soil and surrounding turfing carried out. He is in the process of obtaining quotes to carry out this work.  c) Gate Improvement Planning Permission  The Clerk reported that Newport City Council had granted planning permission to alter the Church Lane allotment gate.  **3. VILLAGE IMPROVEMENTS**  a) Playground Repairs  The Clerk had contacted Zurich Insurance, Wicksteed Ltd, W.M. Garden Services, Sutcliffe Play Ltd and SMP (Playgrounds) Ltd about the work required on both village hall play areas and gave prices plus a response from SMP that the rubber safety surface is out of guarantee. The Council agreed to:   * Ask Wicksteed to repair the vandalised play equipment to the toddler’s play area and claim on the Council’s insurance. * Ask W.M Garden Services to repair the self-closing gates and wooden bench. * Await further details from SMP before deciding the next step on safety surface repairs.   b) School Traffic Plan  Councillor Chase agreed to prepare a letter on behalf of Marshfield Community Council to be sent to Newport City Council to apply for the development of a safe pedestrian route to school.  **4. FINANCIAL MATTERS**  a) Annual Governance Statement  The Council noted in the annual governance statement of the 2013/14 Annual Return that the Council operates a sound system of internal control including the preparation of accounting statements and certified this for the external auditor.  b) Concurrent Functions Money Allocation  The Clerk informed Members that the Concurrent Allocation from Newport CC for 2014/15 had been set at £7244. The Council agreed to donate a general grant of £4700 to Marshfield Village Hall Management Committee and to allocate £2500 for allotment expenditure.  c) Lisvane Cricket Club  The Chairman drew the Council’s attention to a request from Lisvane Cricket Club to Marshfield Village Hall Management Committee to use the Village Hall for cricket. Councillor Karl Evans gave details of funding options that could be considered if the Committee agreed to the request.  At this stage, the VHMC are looking for the opinion of the Community Council on this request.  The Council saw that any facility should be for the benefit of local residents and there could be a conflict with other Hall users. It was agreed to speak to the VHMC to clarify how such an arrangement would work before an opinion is given and this matter was to be added to the agenda for the meeting with the VHMC that had been proposed earlier.  d) Invoices  Castleton Turf & Soil Supp Ltd, 17th April – 10 No. Raised beds and groundwork £669.96  Cardiff Conservation Volunteers, 6th April – Footpath Clearance £140.00  e) Income  Newport City Council, 29th April – Precept 1st Installment £7356.00  f) Cheques  101384 G Thomas – Salary April 2014(net) £ 269.97  101385 HMRC - PAYE £ 67.60  101386 G Thomas – Internet connection reimbursement - March £ 18.00  101387 Castleton Turf & Soil – Raised Beds & Groundwork £ 669.96  101388 Zurich Municipal – Council’s Insurance Policy £ 850.95  101389 Cardiff Conservation Volunteers – Footpath Clearance £140.00  101390 Ken Honey – Reimb. of Allotment Key Deposit Refund to Plot 10 £ 20.00  101391 Marshfield Village Hall – Donation - Concurrent Functions Allocation £4700.00  **5. PLANNING MATTERS**  **(***Councillor Karl Evans declared an interest in application 14/0286 and took no part in this decision)*  **MCC 749**  **CONEX 14/0286/Full**  **Proposal:** Single Storey Extension and Garage Conversion  **Site:** 21 Oakfields, Marshfield, CF3 2EZ  Changes to original plan.  **MCC 751 Conex 14/0317/ Outline**  Proposal: Demolition of existing derelict barn and erection of new detached two storey dwelling affecting public right of way 399/25  Site: Walk Farm, Walk Farm Drive, Castleton, CF3 2UY  **MCC752 Conex14/0351/TPO**  Proposal: Re-pollard 1No. horse chestnut tree protected by group G1 Tree Preservation Order 8/2002.  Site: Blacktown Gardens, Marshfield, CF3 2SF  The Council agreed that there were no observations to make to Newport City Council on these applications.    **6. CORRESPONDENCE**  a) Council Vacancy  Carly Wiffen-Mathias wrote to inform the Council that she was unable to accept the offer to be co-opted to fill the vacant seat on the Council. The Council agreed to advertise the vacancy again.  b) GAVO Community Development Officer  Members agreed that Councillor Chase should contact Mr Gerald Jones the Community Development Officer for Gwent Association of Voluntary Organisations to arrange a meeting to discuss the community activities held locally.  c) Seven Oaks own Council Proposal  The Council noted a request for support for a proposal by Seven Oaks Town Council to government to allow a percentage of business rates to be paid direct to parish and town councils for the benefit of local economic growth.  **7. REVIEW OF ACTIONS FROM PREVIOUS MEETINGS**  a) City Councillor’s Report (Min 243)  Members decided to request a written report on the progress of the LDP including the gypsy sites if City Councillors are unable to attend the Council meeting in person.  b) Collinda Farm Fence (Min 247(b))  The solicitors involved with the sale of Collinda Farm had acknowledged receipt of the Council’s letter about the collapsed fence between the Farm and Marshfield allotment site and are taking instructions.  c) Church Lane Gate Planning Application (Min 247(f))  The planning application to alter the Church Lane gate has been granted permission.  d) Gwent Levels Project (Min 251)  Notes from the meeting organisers had been circulated and further details of the ‘Living Levels Workshop research were received and noted. The Futurescapes Manager asked for feedback by 19th May on the main outputs included in the report.  e) Castleton Baptist Church (Min 255)  The Church wrote on 15th April to thank the Council for the grant towards the maintenance and upkeep of its Castleton graveyard.  **8. COMMUNICATION**  The Council agreed to report details of the following matters in the Marshfield Mail and the Council’s website:   * Council vacancy * Litter pick * Marshfield Best Kept Garden Competition. Entries required by 14th June.   **9. ANY OTHER BUSINESS**  Councillor Richard White had passed on comments:  a) Bus Service Reviews  Stagecoach will be ending their X16 bus service in July following cuts in funding from Welsh Government. Newport City Council is trying to replace the service. Also, Newport Transport is considering cutting one service from the No. 31 route.  Councillor White advised local residents to use the bus services to encourage their continuation.  b) Tredegar Park Junction 28  Temporary speed limits are due for one day at the Tredegar Park roundabout junctions in connection with a traffic analysis.  c) School Catchment Area Reviews  The appeal to keep St Brides in Marshfield had been lost and children will be required to attend schools in Duffryn.  d) Website Training  Councillor Nathan Evans told Members that Wordpress training was available on one day, either 10th, 17th or 24th June between 10:00 am and 4:00 pm Members were asked to let Councillor Evans know if they wished to attend.  **Meeting Ended 22:25** | | **MW**  **MW**  **LS-S**  **AQ**  **GT**  **AC**  **MW**  **GT**  **AC**  **GT**  **NE/KDE**  **All** |
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