

MARSHFIELD COMMUNITY COUNCIL

Action

Minutes of the Council meeting held on 14th January 2013 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:35 p.m.

Present: Mr K D Evans, Chairman
Mrs K Evans,
Mr A Quilter
Mr A Sims
Mr M Woods
Mr A Rowbotham
Mr C Edwards
Mrs V Maud

Apologies: Mr M Sykes (work), Mrs S Jefferson (family) Mr N Evans (work)

In attendance: City Councillors R White & T Suller, G C Thomas (Clerk).

The minutes of the Council meeting held on 10th December were agreed to be a true record and signed by the Chairman.

224. Declaration of Interests

There were no interests declared.

225. POLICE MATTERS

- a) Councillor Rowbotham had seen a sign in Caerleon advertising forthcoming PACT meetings and asked about Marshfield PACT meeting dates. Councillor Maud agreed to ask if dates can be included in the Marshfield Mail. The Gwent Police website was noted to hold this information.
- b) Councillor White referred to the theft of diesel in St Brides.
- c) A dead horse had been found on St Mellons Road. Councillor White advised that the police should be contacted if dead horses are seen.

VM

226. Newport City Ward Councillor's Report

Councillors White and Suller reported the following matters:

- a) Newport City Council is budgeting to carry out improvements to the footpath on Marshfield Road and to upgrade the play area at the Cambrian estate.
- b) A digital speed display is available from the police for public to borrow but volunteers must conform to regulations.
- c) Following a reference to broadband speed Councillor Sims declared an interest with BT but was able to advise that the Castleton BT exchange will be upgraded to allow faster broadband speed from any supplier.
- d) Councillor White referred to leisure facilities already in existence in the vicinity that matched some of the leisure facilities requested in the recent community council public consultation. He noted that a Newport CC report had shown that the Marshfield Ward is under provided in play facilities.
- e) Councillor Suller told the meeting that he is to report the following issues to Newport City Council:
 - A hole in Marshfield Road just past Sandy Lane
 - A hole in St Mellons Road opposite Cai Brandi
 - A 20MPH sign on St Mellons Road is obscured
 - The speed activated sign on the eastbound A48 may not be working. Please monitor this and let him know if it is faulty.

TS

- Councillor Karl Evans asked for a large pot hole at the junction of Marshfield Road/St Mellons Road to be added to the list.

f) Coast Road Diversion – The St Brides road closure is likely to be in place until April. Members raised concerns about road safety whilst Marshfield Road is used as a diversion. Councillor White noted that HGV's are in some cases being advised to go via the Cardiff end of the coast road but the official diversion is via Marshfield Road. A call by community councillors for Newport City Council to alter the official diversion away from Marshfield Road was unlikely to happen as the City Council is obliged to go to the nearest comparable road for the diversion.

g) Flooding Marshfield Road – Councillor Kirstie Evans referred to a complaint from a local resident about the flooding near 167 Marshfield Road and the response from Newport City Council resulting from the Community Council's correspondence (see minute 208). The resident had pointed out that, in the past, gully cleansing had not remedied the problem and felt that the gully should be replaced. He asked for a site visit with Newport CC to explain the problem. Councillors White and Suller had spoken to Newport CC Streetscene about the matter and expected a camera inspection after a period of prolonged rain. Councillor Evans requested that the City Councillors ask Newport CC to invite the resident to the site inspection.

h) Dog Fouling - The Newport CC dog warden should be contacted if dog fouling is witnessed.

i) Newport City Council Budgets – Councillor Woods asked about Newport CC spending plans for 2012/13. Councillor White again referred to the Newport City Council plan to improve to the footpath on Marshfield Road and to upgrade the play area at the Cambrian estate. Councillor Woods asked how the Community Council can input to 2013/14 budgets. Councillor White advised that writing to Newport CC departments with copies to himself and Councillor Suller but any projects could be for the 2014/15 financial year.

(Councillors White and Suller left the meeting)

PLANNING MATTERS

227. Planning Committee

The Council approved and adopted the minutes of the Planning Committee held on 3rd January 2013.

228 Planning Application Observations

The Council considered the following planning applications:

MCC 708 – Conex 12/1190

Proposal: Reduction in Height of 1 No. Scots Pine, 1 No. Horse Chestnut and 1 No. Copper Beech Protected by TPO GWT/104

Site: Serampore, Newport Road, Castleton, CF3 2XB

No observations.

MCC 709 – Conex 12/1138

Proposal: Erection of Two Storey Side Extension

Site: 28 Oakfields, Marshfield, CF3 2EZ

(Councillor Karl Evans declared an interest and took no part in the decision)

No observations.

RW/TS

GT

GT

REVIEW OF ACTIONS FORM PREVIOUS MEETINGS

229. Trackways, Church Farm, Church Lane (Min 204)

Councillor Karl Evans and Councillor Edwards reported that they had looked at the available evidence up to the end of August and the involvement of the Environment Agency since then.

The Council agreed to make no further communication on this matter until planning application Conex 12/1030 is received from Newport CC for consultation. The Council will then consider its response.

230. Newport CC Infrastructure Levy (CIL) (Min 207)

The Clerk had asked for further clarification on the relevance to the Council of the questionnaire and received a revised form that had been sent to all community councils. In addition an announcement on 10th January from Planning Minister Nick Boles MP explained how communities that tackle the legacy of inadequate house-building and choose to accept new housing will benefit directly from new generous cash incentives.

A draft reply to the questionnaire had been circulated for Members information and this was approved to be returned to Newport CC.

GT

231. Flooding on Marshfield Road (Min 208)

Refer to Minute 226(g). Councillor Kirstie Evans agreed to update the resident.

KE

232. S106 Payments (Min 210)

Councillor Karl Evans agreed to contact Councillor Sykes about this matter.

KDE

233. Posts at Groes Corner (Min 211)

The Council noted that the job had been completed and appeared satisfactory although some areas of grass required re-seeding. Councillor Quilter agreed to seek advice from Greenmoor Nurseries about grass seeding and report back to the Council.

AQ/£

234. Communications –New Notice Board (Min 212)

This matter was carried over to the next meeting.

SJ

235. Marshfield Primary School Christmas Community Luncheon & Concert (Min 218)

Councillor Woods had attended the luncheon & concert. The concert was very good and Mrs Goss announced her pending retirement.

236. Social Meeting (Min 221)

The Chairman reported that five Members had been able to meet for this event.

237. Concrete Planters on Marshfield Road (Min 223)

Councillor Kirstie Evans had made enquiries and found acceptable wood clad, plastic containers available from Greenmoor Nurseries. Offers to sponsor the cost of providing four containers had been received from L & M Landscapes and Greenmoor Nurseries. Councillor Evans recommended that the containers be located at A48/ Marshfield Road junction, near the 'Welcome To Marshfield' sign in

Castleton, on the grass at Groes Corner, near the 'Welcome To Marshfield' sign by the Port O'Call or the Marshfield boundary on St Mellons Road.

Councillor Evans agreed to contact Newport City Council to ask about the required permissions to site the planters and report back to the Council.

KE

238. LEISURE COMMITTEE REPORT

Councillor Karl Evans reported:

- Matters are progressing but there is nothing further to report at this stage.
- Village Hall play area maintenance is required following the annual safety report and recent discovery of moss growing on part of the safety surface.
Councillor Sims agreed to obtain quotes for the removal of moss.

AS

239. ALLOTMENT COMMITTEE REPORT

Councillor Quilter reported :

- All outstanding rents have been received.
- He is close to letting all allotments.
- A Committee meeting is due in two weeks when it is hoped to get feedback from tenants.

FINANCIAL MATTERS

240. Precept & Concurrent Functions 2013/14

The Clerk reported that Newport City Council had requested the Council's requirements and had set the Marshfield Tax Base at 1455.

Councillor Woods presented a financial report to the Council and the Council agreed to consider item 11 on the agenda - 2013 Deliverables - before making a decision on the precept and concurrent requirements.

On returning to consider the precept and concurrent requirements the Council unanimously decided to maintain the precept at £15.00 which will raise £21825 and to show the estimated expenditure for concurrent functions as:

- | | |
|---|--------|
| • Maintenance and upkeep of Community Halls | 14,000 |
| • Grass/Hedge Cutting of Open Spaces/Play Areas | 3,000 |
| • Maintenance of Play Equipment | 1,000 |
| • Allotments | 2,000 |

Other:

- | | |
|---|------------|
| • The Council is in the process of developing a new leisure facility that is planned to become an existing service during 2013/14 and will then require maintenance and upkeep | 2,000 |
| • Community Council owned land at Groes Corner is now regarded as a village green and requires maintenance and landscaping in addition to other existing open spaces noted above. | 1,000 |
| • Litter/dog waste bins | 1,000 |
| • Christmas lights and trees | <u>200</u> |
| | 24,200 |

GT

241. Clerk's Hours

The Clerk had provided information to the Chairman and Vice-Chairperson about the total hours worked from 9th April to 18th November 2012. This showed that the hours worked exceeded the contractual hours by 63 hours. The Chairman noted that, more recently, the Council's business had produced a

requirement more in line with contractual hours and hoped that this would continue. The Council agreed not to change the existing contractual hours and to monitor the situation monthly, but agreed to pay the Clerk for the excess hours at the normal hourly rate.

242. Invoices

The Council agreed to pay the following invoices:

| | |
|---|----------|
| J D Civil Engineering Ltd – Gores Corner Posts | £1209.60 |
| Newport CC – Village Hall ground maintenance contract | £ 747.34 |

GT

243. Cheques

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|---|----------|
| 101266 G Thomas – Clerk’s Salary, December (net) | £ 265.24 |
| 101267 HM Revenue & Customs – PAYE December | £ 66.20 |
| 101268 G Thomas – Internet reimbursement - December | £ 18.00 |
| 101269 J D Civil Engineering Ltd – Groes Corner Posts (Min 242) | £1209.60 |
| 101270 Newport CC – Village Hall grounds maintenance (Min 242) | £ 747.34 |

244. 2013 DELIVERABLES

Members discussed the possible achievements that the Council could deliver within 2013 and considered whether responsibility for items could be allocated to particular Members.

Councillor Edwards agreed to take responsibility to act for the Council in local police matters.

After making significant progress Members agreed that a further meeting would be necessary to conclude the task.

245. CORRESPONDENCE

The Council noted an e-mail from a local resident that suggested photographing flooding that has recently occurred in fields and around the St Mellons Road/Church Lane, in order to provide evidence to Newport CC planners of the effects of heavy rain. Councillor Kirstie Evans agreed to respond to the e-mail.

KE

246. COMMUNICATION

The Council agreed to publish information in its website or the Marshfield Mail on the following topics: Dog fouling, allotment availability, volunteering opportunities, need to call NCC contact centre to report problems and an update on the proposed development for 19 houses on land near 62b Marshfield Road.

KE/VM

247. ANY OTHER BUSINESS

There was no other business.

Meeting ended 23:10

