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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 14th February 2017 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Present: Mr Mathew Taylor (Chairman)  Mrs Sue Davies  Mr Geoff Stockham  Mrs Linda Southworth-Stevens  Mr Stephen Davies    Apologies: Mr Joel Williams (meeting), Mrs Catherine Grady (personal), Mrs Lisa Clark (family),  Mr Mike Rigby (personal), PCSO’s Caroline Doidge and Huw Moses (rest day)  In attendance: 1 member of public, City Councillors Richard White and Tom Suller, Mrs Carly Sterling, G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council Meeting held on 10th January 2017 were agreed to be a true record and signed by the Chairman.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  -T**20.**  **152. DECLARATION OF INTERESTS**  No interests were declared.  **153. RESIGNATION**  The Council was sorry to receive the resignation of Councillor Sarah Lyons from the Council. Members wished to thank Mrs Lyons for the work she had carried out during her time as a community councillor.  ***The Council declared a vacancy and asked the Clerk to arrange the vacancy notice to be posted.***  **154. POLICE MATTERS**  The Council noted the monthly police report for the Marshfield Ward. There were no police matters raised under this item.  **155. PUBLIC PARTICIPATION**  A member of public asked when the Community Speed Watch will be operating in the area and identified instances of speeding that had been witnessed. Councillor Taylor explained the position with CSW arrangements.  **156. CITY COUNCILLOR’S REPORT**  a) X16 Bus Service – Councillor Suller assured Members that he and Councillor White fully support the moves to retain the X16 bus service and have published information on busses in the Marshfield Mail. Councillor White thanked the Chairman for submitting a report to Newport CC, which has appeared in Newport CC cabinet reports. NCC Cabinet is due to meet at 11:00 a.m. on 20th February to decide on the proposal and residents could attend but are not allowed to speak.  b) HGV Advisory Signs - Councillor Suller pointed out that there is no sign on the east bound carriageway, from Cardiff, of the A48.  ***The Council agreed to write to Newport CC, Streetscene to ask that signs be added to this part of the A48. Also, to express concern that the signs do not state ‘Unsuitable for HGV’s’.***  c) Ty Mawr Lane – The meeting heard details of erosion to the banks of Ty Mawr Lane caused by the wheels of large vehicles using the road.  ***The Council agreed to write to Natural Resources Wales and Newport CC about these concerns.***  Councillor Stockham suggested lobbying lorry drivers to stop them using their own satnavs which can lead them along unsuitable routes.  d) St Mellons Road – Members noted damage to grass verge and barriers at the scene of an earlier accident and saw that the damage now presented dangers to road users.  ***The Council agreed to write to Cardiff City Council to ask what is happening to repair the damage.***  **157. X16 BUS SERVICE UPDATE**  Councillor Taylor updated the Council on the representations against the proposal to remove subsidy from the X16 bus service. Replies had been received from Ken Skates AM, Newport CC Strategic Director -Place (for Cllr Debbie Wilcox, Leader) and the Older People’s Commissioner for Wales.  Responses will be published in council notice boards and on the council website.  Councillor Taylor was hopeful that the subsidy will not be withdrawn by Newport City Council and would like to look at further improvements to bus services for the area.  **158. M4 SCHEMES – ENGAGEMENT WITH PUBLIC AND CONSULTATIONS - UPDATE**  Councillor Stephen Davies had circulated a report he had complied setting out the Council’s position on the Black Route which had been published and sent to the Public Inquiry Inspector.  Councillor Taylor told Members that the Inquiry is due to begin on Tuesday 28th February and all evidence is on deposit in Newport Central Library.  Councillor Stockham thanked Councillor Davies for his work to prepare the report and said the Council should attempt to influence areas that affect the Black Route, including lobbying AM’s for the affected area and the decision makers. Councillor Taylor said that CALM is preparing notes to assist with these representations.  **159. CO-OPTION TO COUNCIL VACANCY**  The Chairman welcomed Mrs Carly Sterling who had expressed an interest in becoming a Member of the Council. Mrs Sterling addressed the Council and Members asked questions.  ***Councillor Taylor proposed that Mrs Sterling be co-opted to the vacant seat on the Council.***  ***The Council unanimously resolved to agree to this proposal.***    Mrs Sterling completed a Declaration of Acceptance and participated in the following meeting.  **MATTERS ARISING FROM PREVIOUS MEETING**  160. Gwent Levels (Min 136)  Wentloog Community Council had emailed to ask if the Council would support an article, highlighting the value of the Gwent Levels, that had been prepared for inclusion in the South Wales Argus.  ***Councillor Stockham proposed that Marshfield Community Council supports the request from Wentloog CC. The Council unanimously resolved to agree to the proposal and asked the Clerk to inform Wentloog of this decision.***  161. Bee Keeping on Marshfield Allotments (Min 138/147c)  The Clerk reported that Mrs Sweet had agreed to the conditions laid down by the Council in connection to keeping bees on the allotment site and receiving a grant of £150. Mrs Sweet will liaise with the Allotment Committee about an allocated site before purchasing equipment.  162. Community Speed Watch (Min 142)  Councillor Taylor has advertised in the Marshfield Mail for volunteers to operate the scheme and will email councillors forms to enrol as volunteers in the scheme.  163. Overgrown Hedges (Min 144)  The Council was pleased to hear that a request to Newport City Council had resulted in large areas of footpaths on the A48 being cleared which had revealed previously hidden footpaths. Members wished to record their gratitude for a job well done.  164. Village Hall Car Park and Patio Area (Min 147a)  Councillor Stockham updated the Council on progress in this matter and said that the specification will soon be finalised for the working group to confirm and arrange a tendering exercise.  There had been no progress with the details of a revised extension to the Village Hall.  165. Proposed Ban on Plastic Microbeads in Cosmetics and Personal Care (Min 149a)  The Clerk reported that Welsh Government required completion of a detailed response form to respond to the consultation. The Council asked that its decision to support the ban should be conveyed to the Welsh Government without completing the response form.  166. Fly Tipping (Min 151)  Councillor Southworth-Stevens told Members that she had attended the Gwent Levels Fly Tipping meeting. A fly tipping app is being developed to report fly tipping issues.  **167. MULTI-USE GAMES AREA**  a) Councillor Stockham updated the Council:   * The start of construction has been advised to be 6th March 2017. * Build time is expected to be around 2 weeks. * HAGS-SMP had been asked to provide a quote to install an access path to the muga but no figures have been received yet. * Planning permission has been granted for the non-material amendment relating to increased tarmac area to allow basketball hoops, cycle rack and entrance point.   b) The Council is required to appoint a tree consultant to oversee the work, as a condition of planning permission. The working party had suggested appointing James Pinder, Treecare Consulting, who was used for the planning application. Treecare Consulting charge of £45 per hour and will be required for at least 3 hours to comply with planning conditions.  ***Councillor Taylor proposed that the Council appoints Treecare Consulting to oversee the project. The Council resolved to agree to the proposal and asked the Clerk to appoint James Pinder and inform Shona Carle of Newport City Council.***  c) Councillor Stockham had made enquiries with suitable suppliers of benches and litter bins. Initial enquiries indicated that 6 litter bins and 6 benches will cost in the region of £3,500+VAT.  ***Councillor Taylor proposed that the Leisure Facility Working Party be authorised to spend up to £3,500+VAT in the provision of 6 benches and 6 litter bins after seeking quotes and taking regard to best value considerations.***  ***The Council unanimously resolved to agree to the proposal and accepted that installation costs will need to be added to these amounts.***  ***c)*** *Councillor Taylor explained that tree protection fencing is required to be put into place before the commencement of construction to comply with planning conditions and although negotiations are ongoing with the contractor the Council may be required to purchase this fencing.*  ***The Council unanimously agreed to authorise the Leisure Facility Working Party to purchase the required fencing after seeking quotes and following best value considerations.***  **168. FINANCIAL MATERS**  a) Payments and Receipts Update  The Clerk circulated the updated payments and receipts schedule together with a bank reconciliation report.  ***The Council noted the details contained in the reports.***  b) One Voice Wales Membership  One Voice Wales invited the Council to renew its membership for 2017/18 at a cost of £344.  ***The Council unanimously resolved to renew the subscription.***  c) Invoices  The Council agreed to pay the following invoices:   * One Voice Wales – Local Government Finance training course on 30th January 2017, attended by Cllr Mat Taylor and Cllr Stephen Davies - £35.00 * Wales Audit Office – External audit of 2015/16 accounts - £209.40   f) Cheques  £  101633 G Thomas – Salary January (net) 442.26  101634 HMRC – PAYE January 110.60  101635 G Thomas – Internet connection January 18.00  101636 S Rowland – Plot 15 - Allotment gate key refund 20.00  101637 One Voice Wales – LG Finance Training course fee (Min 168c) 35.00  101638 Wales Audit Office – External Audit Fee 2015/16 (Min 168c) 209.40  101639 One Voice Wales – Membership subscription 2017 (Min 168b) 344.00  **169. ALLOTMENT SHEDS**  Allotment Committee members had recommended that Council sheds should not be sold as agreed in the Allotment Committee held on 7th October 2016 but, instead, an optional one-off, ‘use of shed’ payment of £40 should apply until the end of a tenancy. Under the ‘one-off’ payment arrangement, the terms of the original Shed Contract will continue to apply as the shed will continue to belong to the Council. The original deposit of £30 will continue to apply and will be refunded if the terms of the Shed Contract have been complied with.  The options for shed rental payment will then be either a) Shed Rental 1 January 2017 – 31 December 2017 - £23 Or b) One off ‘Use of Shed’ for whole tenancy payment - £40.  ***The Council resolved to agree to the recommendation.***  **170. PLANNING MATTERS**  **a*) The Council approved and adopted the response to Newport City Council that the Council has no observations to make for the following planning applications:***  **MCC 832 – Conex 17/0008**  **Proposal:** Proposed extension over existing garage to include new bedroom and en-suite bathroom.  **Site:** 24 Mallards Reach, Marshfield, CF3 2PR.  **MCC 833 – Conex 17/0015**  **Proposal:** Garage conversion to study.  **Site:** 12 Cambrian Close, Marshfield, CF3 2TB.  ***b) The Council decided to offer no comments to Newport City Council on the following planning applications*:**  **MCC 834 – Conex 17/0045**  **Proposal:** Demolition of rear conservatory, erection of replacement single storey rear extension and first floor side and rear extension**.**  **Site:** 10 Marshfield Road, Cardiff, CF3 2UU.  MCC 835 – Conex 17/0081  **Proposal**: New roof and extension off the rear of the dwelling  **Site:** 17 Marshfield Road, Cardiff, CF3 2UU  **171. CORRESPONDENCE**  a) M4 Schemes  An email from a local resident gave his views that any route for the proposed improvements to the M4 would be better that further delays and prevarication in selecting an alternative route which could lead to the whole project shelved.  ***The Council asked that the report giving the Council’s position to oppose the Black Route should be sent to the resident with details on how this had been formulated and published.***  **172. COMMUNICATION**  a) Members agreed to publicise the following matters in the Marshfield Mail, Facebook or the Council’s website:   * Council vacancy * Community Speed Watch Volunteers * New Councillor Carly Sterling * Dog Fouling   b) Councillor Stockham suggested informing residents of consultations being notified to the Council by various organisations. Members discussed the matter including issues around timeliness of closing dates and the use of social media.  c) Members were asked to consider additional notice boards and agreed to place this matter on the agenda for the next meeting.  **173. ANY OTHER BUSINESS**  a) Dog Fouling  Councillor Sue Davies told Members that she had received complaints from residents about dogs fouling pavements.  ***The Council agreed to communicate this problem in the Marshfield Mail.***  b) Engagement with the Community  Councillor Stockham was keen to investigate ways to improve the Council’s engagement and consultation with the community.  c) Railway Provision  Councillor Southworth-Stevens noted that the renewal of train franchises is due to be undertaken and asked whether Wales should operate trains under public ownership. If this happened would Marshfield be more likely to have a railway station?  ***The Council agreed to include this matter on the agenda for the next meeting.***  **Meeting ended 21:44** | **Action**  **GT**  **GT**  **GT**  **GT**  **GT**  **GT**  GT  GS/MT/CG  GS/MT/CG  GT  GT  MT  Agenda  MT  Agenda |