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| **MARSHFIELD COMMUNITY COUNCIL** Minutes of the Council meeting held on Tuesday 3rd December 2013 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Present: Mr Karl Evans (Chairperson) Mr Cenydd Edwards Mr Anthony Quilter Mr Mike Woods Mr Nathan Evans Mr Alan Chase Mr Adam Rowbotham Mrs Sharon Jefferson Apologies: Mrs Victoria Maud (family matters), City Councillors Richard White & Tom Suller (meeting)In attendance: G C Thomas (Clerk) The minutes of the monthly Council meeting held on 12th November were agreed to be a true record and signed by the Chairperson subject to the following changes: Min 138a….at a cost of ~~£110800+VAT~~ £*11800+VAT* Min 156. St Mary’s Church …. the current financial position of the church is ~~safe~~ *better* for the moment ….\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**159. Declaration of Interests**No interests were declared.**160. Resignations and election of Chairperson**a) Kirstie EvansThe Council received Councillor Kirstie Evans’ resignation from the Council.Members were sorry to receive this news and wished to thank Councillor Evans for her valued contribution to the work of the Council.b) Election of ChairpersonCouncillor Karl Evans was elected to the office of Chairperson.c) Election of Vice-ChairpersonCouncillor Alan Chase was elected to the office of Vice –Chairperson, formerly held by Councillor Karl Evans.d) Bank SignatoriesThe Council had arranged four signatories with Barclays Bank but two had now left the Council. It was agreed that the Clerk should contact the bank to update the signatories mandate with Councillor Alan Chase and Councillor Anthony Quilter to be added.e) Darren PhillipsThe Council received Councillor Darren Phillips’ resignation from the Council.Members regretted the circumstances that led to Councillor Phillips’ resignation and wished to thank him for his efforts during his time as a councilor.f) VacanciesThe Council declared two vacancies for a councilor to be publically notified from 4th December.*(Councillors Nathan Evans and Sharon Jefferson joined the meeting)*g) Meeting DateMembers agreed that the Council should revert to meet on the second Monday each month.**161. Leisure Facilities**Councillor Karl Evans suggested that the Council focuses on its key priority and concentrates on providing a Multi-Use Sports Pitch/Multi-Use Games Area. **a) Meadows Playground** - The Council wishes to provide some form of leisure facility with the Section 106 money transferred from Newport City Council but, given the feedback from local residents, it is clear that The Meadows is not entirely suitable as a location. The Council agreed to continue to review other suitable sites and asked the Clerk to contact Newport City Council to find out more about the conditions attached to the Section 106 funding. **b) Multi-Use Sports Pitch** - The Council discussed the various levels of provision for a multi-use sports pitch/multi-use games area and agreed to form a Working Group to consider the next steps in more detail to bring back recommendations to the Council.**c) Woodland Walk** – Councillor Jefferson told the Council that there had been a dispute over land that formed part of the woodland walk/nature trail being arranged with Newport City Council. Councillor Jefferson will look over another trail with Newport CC.Councillor Jefferson told the Council that Newport City Council’s Countryside Section is arranging a consultation exhibition about cycle paths on the coastal path to be held at Marshfield Village Hall on 11th December.**162. ALLOTMENT COMMITTEE REPORT**Councillor Quilter reported that the roadside boundary hedges on the allotment site had been cut back and that arrangements are progressing to notify tenants of the agreed allotment rent increase.**VILLAGE IMPROVEMENTS UPDATE**163. Children’s PlaygroundThe Council agreed that Councillor Quilter should ask Mark Redwood, caretaker for the Village Hall, if he could carry out a weekly safety inspection on the two children’s playgrounds in front of the Village Hall.Councillor Nathan Evans agreed to photograph minor faults found in existing play equipment for the Clerk to use when seeking estimates for repair from appropriate contractors.164. Christmas Tree and LightsMembers understood from Heather Bovill that it had not been possible to make suitable arrangements so nothing will happen this year. The Council agreed that the Clerk should make enquiries with Newport City Council about Christmas lights for next year.165. School Traffic PlanCouncillor Karl Evans reported that the Chairman of the school governors has spoken to the authorities and a meeting has been arranged for 13th January to include the new head teacher and representatives of the Community Council. Councillor Karl Evans and Councillor Alan Chase agreed to represent the Council at the meeting.*(Councillor Edwards left the meeting)***REVIEW OF ACTIONS FROM PREVIOUS MEETINGS**166. Castleton Notice BoardThe Council noted that the new board had not been erected on A48 at Castleton and asked the Clerk to make enquiries with Newport City Council.167. Royal British legion Poppy Appeal (Min 147)The Honorary Secretary of the Marshfield & District Branch of the Royal British Legion wrote to thank the Council for its donation and to thank Councillor Kirstie Evans for laying a wreath.168. Website Development Grant (Min 149)Councillor Chase had investigated Wordpress courses but none were available locally. Councillor Nathan Evans agreed to check with contacts to find possible trainers.**169. M4 CORRIDOR AROUND NEWPORT**Councillor Chase had considered the Welsh Government draft plan and presented a report to the Council detailing his view of effects of the proposals on the Marshfield and Castleton area and a response to the consultation document.The Council agreed to adopt the suggested response and asked Councillor Chase to provide the details for posting on the Community Council website and for the Clerk send the response on behalf of the Council.**FINANCIAL MATTERS**170. InviocesThe Council agreed to pay the following charges:* G Thomas – Reimbursement of Clerk’s expenditure on stamps, and printing between June and November 2013 - £93.91
* D Wilde & Partners – Cutting allotment hedges - £90
* S Jefferson – Reimbursement of cost of book token to use as a prize in the leisure vote - £20
* A Rowbotham – Reimbursement of cost of boards used in leisure presentation - £43.98

171. Cheques101345 G Thomas – Salary November (net) £264.93101346 G Thomas – HMRC PAYE £ 69.82101347 G Thomas – Internet connection reimbursement - November £ 18.00101348 G Thomas reimbursement - Stamps, printing, etc. July-November £ 93.91101349 D Wilde & Partners – Allotment hedge cutting £ 90.00101350 S Jefferson reimbursement – Leisure vote prize book token £ 20.00 101351 A Rowbotham reimbursement – Leisure consultation display boards, staples £ 43.98 **CORRESPONDENCE**172. Rail Crossing Diversion OrderThe Council received a letter dated 21st November from Countryside Access Management Ltd acting on behalf of Newport City Council and Network Rail to consult on the proposed diversion of public footpath 399/12 Marshfield, continuing as public footpath No. 412/1, community of Peterstone , Wentloog. This will divert the footpath across the railway line to use an existing bridge.The Council had no objections to the proposed footpath diversion .Councillor Jefferson and Councillor Chase are due to meet with Andy Briscombe, Counrtyside Officer for Newport City Council, and will make further enquiries about this proposal.**173. COMMUNICATION**The Council agreed to publicise the following matters:* Update on leisure facilities decisions
* Update on Multi M4 Corridor Around Newport consultation
* Cycle Path
* Council vacancies

**ANY OTHER BUSINESS**174. Youth ClubCouncillor Woods agreed to speak to Mr Mark Redwood of the youth club.175. PlantersCouncillor Quilter agreed to talk to Greenmoor Nurseries about tidying up the planters that are looking scruffy.176. Fly Tipping Church LaneCouncillor Woods raised concern about fly tipping that had occurred in Church Lane, Marshfield. The Council agreed to write to Newport City Council.177. CIL - Future ProjectsCouncillor Chase proposed that as the community infrastructure levy will allow money to be used on local projects the Council should think ahead and consult residents on requirements so as to be prepared when money becomes available.The Chairman felt that the Council should keep its focus on projects forming its current priorities.**Meeting ended 21:35** | **Action****GT****GT****GT****GT****GT****SJ****AQ****NE****GT/£****KDE/AC****GT****NE/£****AC/****GT****MW****AQ****GT** |
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