

MARSHFIELD COMMUNITY COUNCIL

Action

Minutes of the Council meeting held on 8th October 2012 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:35 p.m.

Present: Mr K D Evans, Chairman
Mrs K Evans,
Mrs S Jefferson,
Mr A Quilter,
Mr N Evans
Mr C Edwards
Mr A Sims
Mr M Woods
Mr M Sykes

Apologies: Mrs V Maud (work) City Councillor T Suller (holiday)

In attendance: City Councillor R White , Mr Mark Collins, Marshfield Football Club, G C Thomas (Clerk).

The minutes of the Council meeting held on 10th September were agreed to be a true record and signed by the Chairman, subject to the following change:

Min 136 ~~Councillor Maud~~ Councillor Nathan Evans told the Council that Dave and Sue Collingbourne are the new vicars of St Marys.

141. Declaration of Interests

Councillor Kirstie Evans – Village Hall Events
Councillor Adam Rowbotham – Village Hall Events
Councillor Anthony Quilter – Village Hall Events
Councillor Nathan Evans - Village Hall Events
Councillor Mike Woods –Marshfield Junior Football Club
Councillor Karl Evans – Marshfield Senior Football Club

142. Request from Marshfield Senior & Junior Football Clubs for Funding to Line Mark the Main Pitch for the Coming Season. (Min 119)

The Chairman brought this matter forward given the attendance of Mr Mark Collins. The Chairman and Councillor Mike Woods declared an interest and took no part in the decision. Councillor Kirstie Evans took the Chair.

Mr Collins outlined the background to the application and the challenges facing the football club including fines for providing a substandard pitch. Councillor Kirstie Evans referred to the evaluation form completed by the football club and asked about current funding from subscriptions and the current bank balance. It was stated that white lining by Newport City Council for the whole of 2012/13 season would cost £364.

(Councillor Sykes joined the meeting)

The Council agreed to make a contract with Newport City Council to provide white lining for this year only at a cost of £364. This should not set a precedent for future years and it is suggested that the football club increase its subscriptions and seeks further sources of funding.

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(Councillor Cenedd Edwards joined the meeting)

The Council asked the Clerk to make the arrangements with Newport City Council and inform the Village Hall Management Committee.

GT

(Councillor Karl Evans took the Chair)

143. Newport City Council Ward Councillor's Report

i) Councillor White thanked the Community Council for its hard work in submitting the recent Gypsy and Traveller Site Consultation response. Newport City Council's Scrutiny Team is due to meet on 19th October to consider the consultation responses.

ii) In connection with the LDP process, an Alternative Sites Addendum has been issued requesting comments. The Council agreed that it will reiterate its comments for the Alternative Sites consultation for the addendum.

iii) A planning application is expected for the development of 19 houses on land at 64 Marshfield Road which was included in the LDP Alternative Sites list.

iv) A resident had complained about overgrowth affecting Marshfield Road pavements from the shop to Vicarage Gardens. Councillor White will include a reminder in his Marshfield Mail article.

RW

v) Councillor White judged that if the Community Council applied for planning permission for a leisure facility the planning application process would take about three months.

vi) Councillor Kirtie Evans referred to an e-mail from Councillor Julie Foster of Wentloog CC where she suggested that local councils should liaise to develop comments on the Welsh Government Gypsy & Traveller strategy.

The Council agreed that Councillor Kirstie Evans should contact Councillor Foster to find out more about this suggestion.

KE

144. POLICE MATTERS

i) The Council received the September report for Marshfield Ward that had been e-mailed by PCSO Huw Moses.

ii) Members noted the result of the speed check on Marshfield Road though were disappointed that penalties were not issued on this occasion. The Council agreed to offer its support to police proposals to run a future operation which included issuing penalties to the worst offenders.

GT

REVIEW OF ACTIONS FROM PREVIOUS MEETINGS

145. Section 106 Payments (Min 105a)

Councillor Sykes had not completed enquiries about Section 106 payments amounting to £26,250, made to Newport City Council in connection with developments in the area which are available for leisure facilities.

MS

146. Church Lane Resurfacing (Min 105f)

The Clerk agreed to chase-up a reply to the query when resurfacing of Church Lane will be completed.

147. Castleton Village Hall (Minute 106)

Councillor Sykes was preparing a letter to the managing trustees to explain the Council's decision.

148. Posts at Groes Corner (Min 110)

Councillor Nathan Evans was continuing to prepare a draft order to be sent by the Clerk.

149. Audit 2011/12 - Annual Return (Min 121)

The Clerk reported that Mazars of Southampton had certified the completion of the annual audit and required a notice of the conclusion of audit and right to inspect the Annual return to be posted. Copies of the notices were provided for the Council's notice board.

150. Network Rail Proposed Closure/Diversion of Public Footpath to Cross Railway Line (Min 139)

Councillor Kirstie Evans told Members that Network Rail will hold a public consultation on Thursday 1st November at Marshfield Village Hall between 7-9 pm. The Council agreed that Councillor Evans should contact residents living near the footpath to tell them about the meeting.

PLANNING MATTERS

151. Planning Committee Minutes

The minutes of the Planning Committee held on 17th September were approved and adopted by the Council

152. Planning Consultant Appointment

The Council confirmed its agreement to appoint a planning consultant to prepare its response to Newport City Council's Gypsy and Traveller Sites Consultation.

153. Gypsy & Traveller Site Consultation Response

The Council approved and adopted the report submitted to Newport City Council by Mango Planning & Development Ltd.

154. Planning Applications

The Council considered its response to Newport City Council on the following planning application:

MCC 696 - Conex 12/0857 - Full

Proposal: Demolition of Existing Buildings and Construction of a Detached Residential Dwelling and Double Garage

Site: Police Station, Newport Road, Cardiff, CF3 2UR

No objections.

MS

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LEISURE COMMITTEE

155. Leisure Committee Minutes

The minutes of the Leisure Committee held on 6th September were approved and adopted by the Council.

156. Leisure Committee Report

Councillor Karl Evans reported that:

- Key milestones had been put into place
- A public consultation meeting had taken place
- The closing date for consultation was 26th October
- A questionnaire has been included in the Marshfield Mail

Councillor Evans suggested that the Council should develop an overall five year plan.

157. ALLOTMENT COMMITTEE REPORT

Councillor Quilter reported that:

- £60 cash and 6 cheques for rent had been collected. These were handed to the Clerk for banking.
- Informal meetings had been held with tenants about the possibility of forming an allotment association.
- Hedges around the allotment site need cutting. The Clerk agreed to provide details of Mr Wilde who has carried out hedge cutting.

GT/£

FINANCIAL MATTERS

158. Requests for Donations

The Council agreed that any requests for donations/financial assistance that were not brought to the Council would be noted by the Clerk for Member's information. Any Member may then propose that a noted request should be added to the agenda for consideration at a full Council meeting.

The Council agreed that the Funding Request and Evaluation Form will not be required to be completed for requests of less than £500.

159. Request for Funding Towards Firework Display

(Members with an interest in the Village Hall Events Group claimed exemption from the Code of Conduct exclusion as the request was for less than £500)

Marshfield Village Hall Events Group requested £350 towards the cost of a Bonfire Night fireworks display to be held at the Village Hall playing fields. The Council agreed to donate £350 and asked that the Group make it clear that Marshfield Community Council is sponsoring the event.

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160. Concurrent Functions Allocation Review

The Clerk referred to reports and correspondence that had been circulated for Members information. The Newport CC budget for 2012/13 had set a sum of £131,137 for allocation to community councils in Newport to undertake their concurrent functions. The review within Newport City Council was being done

in conjunction with a Liaison Group which is looking at finding a better and longer term solution to the allocation of concurrent monies. Newport City Council has asked the Community Council for details of how the concurrent allocation for 2011/12 was spent and a reply is being prepared.

GT

161. Poppy Appeal

Marshfield & District Royal British Legion wrote on 1st October to invite Marshfield Community Council to lay a wreath at the local Remembrance Day Service and to support the Poppy Appeal.

The Council agreed to donate £100 to the Poppy Appeal and to accept the invitation to attend the Remembrance Day Service.

GT/£

162. Invoices

The Council agreed to pay the following invoices:

Newport City Council – Village Hall playing fields grounds maintenance -1/4/12-30/6/12	£747.34
Newport City Council – Village Hall playing fields grounds maintenance -1/7/12-30/9/12	£747.34
Mazars LLP – 2011/12 annual audit fee	£480.00
Mango Planning & Development Ltd - Gypsy & Traveller Sites Representations	£734.40
Chas Hunt & Co Ltd – Printing action leaflets	£140.00
Chas Hunt & Co Ltd – Printing survey sheets	£115.20

163. Castleton Baptist Church – Gateway Centre

Councillor Karl Evans thanked the Church for providing the Gateway Centre, St Mellons Road for a Leisure Committee meeting. The Council agreed to donate £30 to the Church as a goodwill gesture.

GT/£

164. Community Council Budget

Councillor Woods gave details of the financial forecast spreadsheet he is developing to aid Council budgeting and financial control. Members thanked Councillor Woods for his efforts and asked that he continues with its development.

MW

165. Cheques

101243	Newport CC – V. Hall paying fields maintenance 1 st Q (Min 162)	£747.34
101244	Newport CC – V Hall playing fields maintenance 2 nd Q (Min 162)	£747.34
101245	Mazars LLP - Annual audit fee (Min 162)	£480.00
101246	Mango Planning & Development Ltd - Consultancy fee (Min 162)	£734.40
101247	G Thomas – Clerk’s Salary, September (net)	£ 265.24
101248	HM Revenue & Customs – PAYE September	£ 66.20
101249	G Thomas – Internet reimbursement August/September	£ 36.00
101250	J Carney (Plot 10) - Allotment deposit refund	£ 45.00
101251	S Thomas (Plot 2) Allotment deposit refund	£ 40.00
101252	Chas Hunt & Co Ltd – Printing (Min162)	£140.00
101253	Chas Hunt & Co Ltd – Printing (Min162)	£115.20
101254	Marshfield VHMC –Fireworks display donation (Min 159)	£350.00
101254	Royal British Legion, Marshfield & District – Poppy Appeal (Min 161)	£100.00
101254	Castleton Baptist Church – Donation (Min 163)	£30.00

166. Village Hall Management Committee Representative Report

Councillor Jefferson reported on the following matters:

- The Village Hall Management Committee met last week.
- The Committee wrote to thank the Community Council for its continued financial support. The Clerk read the letter to Members.
- The Committee wants to replace the litter bins in the Village Hall grounds with ones that have enclosed tops to stop litter blowing out, at a cost of around £100 each. The Committee asked if the Council would replace the bins in the Children's Play areas at the same time. Members agreed in principle to this request.
- Brownies have asked that the front door to the Hall remains locked until the end of their sessions in order to maintain the required level of child safety. This will usually prevent the committee room being used during this time for public meetings.

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CORRESPONDENCE

167. One Voice Wales Area Committee

One Voice Wales wrote to notify the Council about the next Newport/Monmouthshire Area Committee meeting to be held on 8th November at Llandenny Parish Hall. Councillor Nathan Evans agreed to attend, if possible.

NE

168. Petition

Newport City Council had acknowledged receipt of a petition about the Gypsy and Traveller Site consultation from a local resident's action group. Councillor Kirste Evans agreed to pass the acknowledgement on to members of the group.

169. Marshfield Primary School

The Headteacher wrote on 10 September to thank the Council for its donation towards the cost of the recent Community Week event and included a statement of expenditure for the event.

(Councillor Jefferson left the meeting)

170. Planning Training

The Clerk referred to various e-mails from OVW and NCC about setting up a training event for councilors to assist understanding of the planning system and developments arising from the Localism Act. A few Councillors had expressed an interest in attending a course and the Council asked the Clerk to let One Voice Wales and Newport City Council know the position.

GT/£

171. COMMUNICATION

The Council agreed that the following matters should be publicised in the Marshfield Mail and the Council's website:

- Local Development Plan - Alternative Sites Register Addendum
- Planning Matters
- Leisure facility progress
- Firework display
- Poppy Appeal
- White lining Village Hall football pitch

172. ANY OTHER BUSINESS

There was no other business.

Meeting ended 22:20

