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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Monthly Council meeting held on 8th November 2016 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Mathew Taylor (Chairman) Mr Geoff Stockham Mr Joel Williams Mrs Catherine Grady Mrs Sarah Lyons Mrs Sue Davies Mrs Lisa Clark Mrs Linda Southworth-Stevens Mr Mike Rigby Apologies: NoneIn attendance: 6 members of public, City Councillors Tom Suller and Richard White, PC D Morgan and PCSO’s Huw Moses and Caroline Doidge (Gwent Police), G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the Council Meeting held on 11th October 2016 were agreed to be a true record and signed by the Chairman.*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-T**20. 106. DECLARATION OF INTERESTS**No interests were declared.**107. PUBLIC PARTICIPATION**a) Members of public asked about the proposed signs to deter heavy vehicles from using Marshfield Road as a through route. The Chairman told the meeting that the latest information from Newport CC was that the signs would be advisory and not backed by a legally enforceable restriction.Councillor Suller said that signs at Broadway and Cardiff Road ends of Marshfield Road should be in place in the next two weeks.Members discussed the limitations of these measures and considered monitoring traffic with a view to contacting companies whose vehicles use the route. Councillor White gave details of actions taken by Newport CC to contact HGV operators and asked for information to be passed to Newport CC, such as dates, times and registration numbers, if HGVs are seen to ignore the advisory signs.***Councillor Taylor proposed that the Council writes to Newport CC stating it is grateful for the steps taken so far but representations have been received from the community that measures will not be adequate to deter heavy goods vehicle. The Council resolved to agree to this proposal*****108. POLICE MATTERS**a) Police PatrolsA local resident who had experienced burglaries was disappointed by the lack of communication by the police and was concerned that there were no police patrols on a Friday or Saturday night and that there was a lack of street lighting in his area particularly after 10 p.m.P C Morgan pointed out that a lack of police resources did not allow regular patrols. Members discussed the matter. ***Councillor Williams proposed that the Council writes to Geoff Cuthbert, the Police and Crime Commissioner for Gwent to express local concerns.******Councillor Taylor proposed that the Council writes to Newport City Council to ask if street lights could remain on at least until 11:00 p.m. and any faulty lights repaired quickly to avoid dark areas that will aid criminals.******The Council resolved to agree to both proposals.*** Councillor White advised the meeting that residents should check the street lights and report any faulty lights to Newport City Council, quoting the number on the lamp post.b) School Poster CompetitionPCSO Doidge told the Council that a competition is being arranged for Marshfield Primary School pupils to design a poster to deter illegal parking and speeding and asked if the Council would be willing to donate two prizes.Members were pleased to support the initiative but asked PCSO Doidge to provide more information about the request in writing to be put to the next Council meeting for a decision.**109. NEWPORT CITY COUNCILLORS**a) Councillor White advised of the Streetscene, Regeneration and Safety Scrutiny Committee meeting on 13th October 2016 which included a resolution on future concurrent functions allocation.b) Councillor White suggested that any response to the planning application concerning 21 St Mellons Road should comment that the road needs widening.c) Councillor White referred to minute 91 of the last meeting and pointed out that the only access to Y Maerun for Network Rail is via Marshfield Road.*(Councillor Lyons joined the meeting)*d) Councillor Rigby complained to the City Councillors that the fly tipping sign in the Mallards Reach area should be moved to a more appropriate position. Councillor Rigby was informed that Lee Benham for Newport CC was responsible for fly tipping signs.**110. ALLOTMENT RENTAL CHARGES**Councillor Taylor told the Council that the Allotment Committee had recommended that there should be no rise in the allotment rental charges but the allocated budget for the Allotment Committee should be reduced to £2,000.***Councillor Grady proposed that the Council accepts the Committee’s recommendation and maintains the rent at its current rate for next year only with a reduced allocated budget from £3,000 in 2016/17 to £2,000 for 2017/18.******The Council unanimously resolved to agree to the proposal with one abstention.*** **MATTERS ARISING FROM PREVIOUS MEETINGS**111. Doctor’s Surgery (Min 84b)Mr Julian Hayman provided a briefing on the proposed closure of Marshfield Branch Surgery*The Health Board has received a branch surgery closure request from St Brides Medical Practice on 3rd August 2016, to close the branch surgery facility in Marshfield.* *Due to the inadequate facilities at the Marshfield branch surgery they have been providing a nurse practitioner led, minor ailments service with all patients who need to see a doctor attending the main St Brides site. No invasive procedures can be carried out at Marshfield.**It was agreed as part of the Central Surgery closure process that the Aneurin Bevan Community Health Council (Independent Health Watchdog) would undertake a patient satisfaction survey at Marshfield but there has been insufficient feedback to draw any meaningful conclusions. The practice has therefore agreed to continue with the Community Health Council survey until the formal process has concluded.**In line with the agreed Health Board process, the Division’s Leadership Group approved the initial practice request to consider the closure. Those patients that were allocated to St Brides Medical Centre, as part of the Central Surgery closure process, have been issued with the standard questionnaire; with the consultation period lasting for four weeks. Following a site visit with the Community Health Council on 8 September 2016, the Community Health Council agreed that a temporary closure from 1 October 2016 would be supported whilst the full process is undertaken. Patients and interested parties have been informed accordingly, and the formal process will be managed in line with the agreed process and timescales.*Councillor Rigby told the Council that a neighbour may have to move house because there is no local doctor’s surgery and the transportation difficulties to travel.112. Parking Near Marshfield Primary School (Min 88)Councillor Lisa Clark had spoken to the head teacher and was told that the green cone scheme is still being organised an is not running at the moment.113. Fly Tipping (Min 90)Councillor Linda Southworth-Stevens told the Council that there will be another meeting of the Gwent Levels Fly Tipping Group soon and she had been asked by Neil Harrison, of the group, encourage residents to continue to make a record of fly tipping for reporting as although the Flymapper app is being used to log incidents, not everyone is able to access it.114. Newport Bus Service 31a/31c/Railway Station (Min 100)Councillor Davies had sought resident’s views on the proposed bus changes and the possibility of a railway station at Marshfield but had had no comments..115. Request for Donation – Marshfield Events Team (Min 102c)Councillor Taylor noted that the fireworks event went well and raised £2352 to be put into the village hall car park and patio fund. There were no fireworks or rubbish left on the football pitches after the event.116. Christmas Trees (Min 105c)Councillor Taylor had asked ~~Newport CC~~ Newport City Homes for permission to site a tree opposite the village green on Marshfield Road and had discussed siting a tree at Castleton Village Hall.117. Overgrown Hedges (Min 105d)Newport CC, Streetscene wrote on 17th October agreeing to inspect the areas mentioned, before deciding on the appropriate action.Councillor Lyons was pleased with this action but identified a further problem where the grass verge on Marshfield Road between the allotment site gate and Church Lane is encroaching onto the footpath making it narrow and difficult for pushchair and wheelchair users.Councillor Grady also asked about the response to earlier correspondence concerning similar problems with footpaths in Castleton.The Council resolved to contact Newport CC to ask about these issues.**118. REVIEW OF COUNCIL’S POSITION REGARDING M4 SCHEMES AND ITS MEMBERSHIP OF CALM.**The Chairman had agreed that the matter should be reviewed again due to the absence of three Members of the Council and the lack of an agenda item specifying the review of membership of CALM for the last meeting.Councillor Taylor had undertaken a Survey Monkey public survey of residents with 79 responses. The results were circulated to Members. The Council discussed the matter and Members gave their views on the M4 proposals and the membership of CALM.***Proposal (1) - Councillor Stockham proposed that Marshfield Community Council remains a member of CALM and that we also remain opposed to the black route but, given the concerns, undertake a consultative process with the community.****Proposal (2) - Councillor Williams made an alternative proposal that the Council remains impartial on the matter of any proposed M4 relief road. The Council will consult the community by way of drop-in sessions and a community survey. The drop-in sessions will be promoted by way of a community wide leaflet drop thereby allowing residents to comment on this matter.****Members voted on proposal (1) - One Member abstained and the Council was tied. The Chairman used his casting vote in favour of the proposal.****Members voted on proposal (2) – One member abstained and the Council was tied. The Chairman used his casting vote against the proposal.*The Chairman asked for an item to be added to the agenda for next month’s meeting on how to engage with residents in a consultation process. The Council agreed that a working party should to look at ways that this can be done. Councillor Taylor will chair the working party and will ask other Members to volunteer to serve on the working party.*(Councillor Lyons left the meeting)***119. Leisure Facilities Working Group Recommendation on Preferred Contractor to Install Multi-Use Games Area.**Councillor Stockham updated the Council explaining that the planning application had required a tree survey and that Newport CC had failed to consult with near residents which resulted in an extended consultation period. The position with S106 funds was also explained.The Working Party had invited tenders from six ESPO listed contractors and had received two sealed bids by the due date from Sutcliffe Play Ltd and HAGS-SMP. The tendering and selection process was explained which resulted in the Working Party recommending that HAGS-SMP should be appointed to install the multi-use play area at a price of £78.038.57.***Councillor Taylor proposed that the Council accepts the recommendation of the Leisure Facilities Working Party.******There were two abstentions and the Council unanimously resolved to agree to appoint HAGS-SMP, as proposed.*****120. FINANCIAL MATTERS**a) Bee HivesThe Council considered the request from Tracy Sweet for a donation towards keeping bees on the allotment site.***Councillor Grady proposed that at this present time, the Community Council does not make a donation but needs to ensure that any allotment tenant has sufficient insurance cover for bee keeping, if allowed to keep them on the allotment site. This is subject to a presentation by Tracy Sweet to the Council.******The Council agreed with this proposal and will invite Tracy Sweet to a future Council meeting.***b) Poppy AppealThe Secretary of the Marshfield & District Royal British Legion wrote to invite the Chairman to lay a wreath at the Remembrance Service and asked for a donation to the Poppy Appeal.The Council agreed to donate £100 to the Poppy Appeal.c) Langollen International Music Festival 2017The Council was invited to support the event with a donation towards funding. ~~Members noted the invitation~~***and declined to offer a donation.***d) InvoicesThe Council agreed to pay the following invoices:Redwood Construction – Village Hall roof repairs - £3924.00Nathan Leslie – Architects fees to amend MUGA plans - £72.00Cardiff Conservation Volunteers – One day’s work on footpaths - £140.00Castleton Turf & Soil Suppliers Ltd - Timber, postmix and 100 barrels for allotment site -£536.40e) Cheques £101605 G Thomas – Salary October (net) 442.46101606 HMRC – PAYE October 110.40101607 G Thomas – Internet connection October 18.00101608 Cardiff Conservation Volunteers 140.00 101609 Nathan Leslie Architect - Muga plans amendments 72.00101610 Castleton Turf – Timber posts & barrels 536.00 101611 Royal British Legion – Poppy Appeal donation 100.00101612 Redwood Construction – Village Hall roof repairs 3924.00**121. PLANNING MATTERS**a) The Council confirmed that Marshfield Community Council does not wish to make any observations in respect of the following two planning applications:**MCC825 - Conex 16/1036****Proposal**: Proposed three bedroom dwelling.**Site:** Land to north east of The Barn, Mill Lane, Castleton**MCC826– Conex 16/1029****Proposal:** Extension of professional’s shop the house golf simulator and coffee station.**Site:** St Mellons Golf Club, Newport Road, Castleton, CF3 2XSb) The Council considered the following applications and wished to make the observations shown:**MCC 827 - Conex 16/1041****Proposal:** Proposed Single Storey Extension to rear and single storey porch extension to front.**Site:** 93 The Meadows, Marshfield, Cardiff CF3 2DYThe Community Council does not wish to make any comments.**MCC828 - Conex 16/1055****Proposal:** Demolition of existing property and associated outbuildings and construction of 4no detached dwellings**Site:** 21 St Mellons Road, Marshfield, Cardiff CF3 2TX* *St Mellons Road is a narrow lane, and there are no pavements outside this site.*
* *The school traffic congestion on Marshfield Road has caused an increase in the use of this road as an alternative route out of the village. The traffic tends to travel quickly and there have been a number of very near misses and a number of car mirror clashes as a result. An additional 4 exits on to this road will add to these dangers.*
* *The drainage in this area is poor, and the large area of hard paving will exacerbate the problem*.
* *Newport’s CC LDP housing development currently states that it does not require additional housing, at the same time this land has not been identified / listed on the alternative sites register.*

**MCC 829 - Conex 16/0481****Proposal**: Outline Planning Permission for the demolition of the existing dwelling and associated out buildings, and the erection of three new dwellings with all matters reserved except access**Site:** The Croft, Wellfield Road, Marshfield, Cardiff CF3* *Newport’s CC LDP housing development currently states that it does not require additional housing, at the same time this land has not been identified / listed on the alternative sites register.*
* *The access to the site is from Wellfield Road, at this point the road becomes a narrow lane that does not have pavements, there is a reen / drainage ditch running alongside the lane. Recent developments along this road have already lead to increased traffic and exacerbated parking congestion. On the opposite side of the road is an active village hall that holds regular Community events. Residents are already frustrated with the parking congestion in this area, as it leads to difficulties in negotiating the lane safely and accessing their own properties. This application will exacerbate this problem.*
* *The Police already have concerns regarding the dangerous traffic problems being experienced on Marshfield Road. The school run parking and the volume of HGV traffic have caused residents to look for alternative routes to exit the village. The existing village traffic problems will again increase the use of this narrow part of the lane as residents looks to join St Mellons Road as an alternative exit. This again will exacerbate existing problems.*
* *The land is on a flood plain, and there are already drainage problems in the village with the low lying water table. Pentwyn Terrace is nearby and the residents in this part of the village already experience sewage overflow onto paths, gardens etc. at least twice annually. The increased area of hard core paving that this build will introduce will add additional pressure to the drainage system. The unhealthy and unpleasant problem experienced in Pentwyn terrace will be aggravated by the additional strain put on an already creaking village drainage system.*

**MCC830 - Conex 16/1075****Proposal:** Erection of first floor side extension and single storey rear extension **Site:** 54 The Shires, Marshfield Cardiff, CF3 2AZ*The Community Council does not wish to make any comment.*C) Other Planning MattersThe Clerk reported receipt of a letter dated 2nd November from Newport Cc Planning Enforcement Officer relating to the extension of the curtilage of 133 Mallards Reach. The matter was investigated and it is believed that the curtilage has been extended onto land belonging to Newport City Council. As a result, an enforcement case has been referred for investigation.**122. CORRESPONDEDNCE**There was no correspondence.**123. COMMUNICATION**The Council agreed to provide information about the following matters:* M4 Relief Road – Public consultation process.
* HGV advisory signs.
* Council vacancies.
* Allotment rent and plot vacancies.
* Fly tipping definitions.

**124. ANY OTHER BUSINESS**a) Allotment PosterCouncillor Taylor showed the Council a poster prepared by the Allotment Committee to advertise allotment plot vacancies.b) Doctor’s Surgery Bakers CourtCouncillor Clarke said that a light at the entrance to the doctor’s surgery in Bakers Court was not working. The Council asked the Clerk to contact Newport City Homes about the matter.c) Village Hall LightCouncillor Grady referred to the outside light at Marshfield Village Hall which is not working. Councillor Stockham agreed to speak to VHMC about this.**Meeting ended 23:33** | **Action****GT****GT****PCSO Doidge****GT****Agenda****MT****GT****GT****GS** |
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