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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Council meeting held on 8th March 2016 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Alan Chase (Chairman)  Mrs Linda Southworth-Stevens  Mr Mathew Taylor  Mr Joel Williams  Mrs Catherine Grady  Mr Geoff Stockham  Mr Mike Rigby  Mr James Rowlands    Apologies: Mr Cenydd Edwards (Work/Domestic), Mr Adam Rowbotham (work)  In attendance: 1 member of public, Newport City Councillors Tom Suller & Richard White  G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  -  The minutes of the Council meeting held on 9th February 2016 were agreed to be a true record and signed by the Chairman, subject to the following amendment:  Min 164a - Donation Request from Marshfield Village Hall Events Team  *….*~~The Council unanimously agreed to this proposal~~. *Councillor Stockham was in favour of an annual donation but the Council agreed to Councillor Williams’ proposal by majority.*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **168. DECLARATION OF INTERESTS**  No interests were declared.  **169. PUBLIC PARTICIPATION**  A member of public raised further concerns about the new footpath between Pentwyn Terrace and The Hollies, created by the removal of hedging, following an incident when a car had been driven along the track.  Councillor White noted the complaint to take to Newport City Council but stated that the hedge is the responsibility of Newport City Homes. The Council advised members of public to contact the police when matters of concern are seen.  **170. PENTWYN TERRACE CYCLE PATH**  Members reviewed the present position and some suggestions were made that would improve matters.  ***The Council resolved to write to Newport City Council and Newport City Homes to ask for alterations to hedging and fencing adjacent to the cycle path.***  **171. LITTER AND DOG FOULING**  The Council noted the response from Newport City Council in the email dated 22nd January and heard details of further instances of fly tipping in the Wentloog area.  The Chairman offered to speak to Marshfield Action Group to find out how Keep Wales Tidy can become involved in making improvements. Councillor Taylor suggested a review of the location of litter bins to discover if an area is not properly served. Councillor White suggested approaching the shop to ask if they will empty the litter bin next to the shop into their waste bin if it becomes full.  **172. NEWPORT CITY COUNCILLORS REPORT**  The Chairman invited the Marshfield Ward Councillors for Newport City Council to report to the Council.  a) Doctor’s Surgery – Councillor Suller told the Council that the contract for the part-time surgery in Pentwyn Terrace is coming to an end and Belle Vue Surgery will be taking over the case load with funding for a surgery in St Brides up to April 2017. Councillor Suller said he is looking into a community bus service to provide transport to doctors.  ***The Council resolved to write to the Aneurin Bevan Health Board to raise concerns about the short term of the funding.***  b) Network Rail – Councillor White told the Council that alterations to local bridges will begin in May which may result in road closures. An information event by Network Rail is due to be held in Castleton Village Hall.  c) Church Lane Water - Councillor White told the Council he has contacted Streetscene about water pooling due to the shaping of the Church Lane carriageway at Groes Corner.  ***The Council resolved to chase up a response to its earlier complaint to Streetscene about this problem and to add a request for action about water pooling near 122 Marshfield Road.***  d) Minute 167a – Keep Us Rural – Councillor White gave an update on the judicial review.  e) Marshfield Road Closure – Councillor Williams asked about the proposed road closure recently notified. Councillor White felt that, in practice, the closure is likely to be for one day only.  f) Councillor Grady drew attention to the narrowness of many footpaths due to bank encroachment and overgrown hedges and asked if Streetscene could improve matters. Councillor White recommended that the Council contacts Newport City Council, Streetscene to ask for improvements**.**  **Councillor Chase agreed to provide details of the locations affected.**  **173 CARDIFF CONSERVATION VOLUNTEERS**  Councillor Southworth-Stevens told the Council that she will assess the need for projects around May when vegetation has grown.  Councillor Grady suggested a gate for the Village Hall paying fields. Councillor Taylor suggested hedge filling and a gate at the allotments to increase security. Councillor Williams agreed to ask Wyevale Garden Centre at St Mellons if they would sponsor such a project and supply suitable shrubbery.  ***Councillor Stockham proposed that the Council identifies community areas requiring work suitable for Cardiff Conservation Volunteers as a priority.***  ***The Council resolved to agree to the proposal and Councillor Southworth-Stevens agreed to collate suggestions for projects in community areas.***  **174. ALOTMENT COMMITTEE**  a) Councillor Taylor reported to the Council on the following developments:   * Co-opted members of the Committee * Information about the future of rented sheds * Allotment rent charges * Communal water facility * Shed break-ins   Councillor Taylor asked the Council to consider the budget for the Allotment Committee for 2016/17.  ***Councillor Grady proposed that the Council’s Finance Committee considers the Allotment Committee budget for 2016/17 and makes a recommendation to the Council.***  ***The Council resolved to agree to this proposal.***  b) Minutes of Last Meeting – ***The Council resolved to approve and adopt the minutes of the Allotment Committee held on 23rd February 2016.***  **175. COMMUNITY ASSETS**  Councillor Stockham had asked for clarity on where the Council stands on protecting community assets such as the Village Hall. The Clerk noted the Welsh Government initiative ‘Protecting Community Assets’ and gave an opinion that the initiative is to focus on community assets not protected by the kind of arrangements already in place for the Village Hall.  Councillor Chase had attended course relating to the Wellbeing of Future Generations (Wales) Act 2015 and had learned that the Council must detail how it is managing its assets for future generations.  **176. VILLAGE HALL MANAGEMENT COMMITTEE – MULTI USE GAMES AREA AND EXTENSION TO THE HALL**  Councillor Stockham outlined the details from the last VHMC meeting. Delegates of the VHMC had reported back on the Leisure Facilities Working Group and a proposal had been put to the Committee, although the minutes of the Committee are still at a pre-agreed stage.  The VHMC had new discussions about the size of the extension and had been advised by Newport City Council that approved plans could not be revised without a new planning application.  The Council discussed the proposal for downsizing the extension.  ***Councillor Southworth-Stevens proposed that the Council states it considers the original plans for the Village Hall extension are still justified and the reasons for its design and size are still valid.***  ***The Council unanimously resolved to agree to this proposal and asked the Clerk to inform the VHMC.***  **177. MULTI-USE GAMES AREA CONSULTATIONS**  Councillor Chase reported that the Leisure Facilities Working Group is moving forward and put forward details for the proposed public consultation event including the printing and distribution of flyers advertising the event.  ***The Council resolved to allow Councillor Chase and Councillor Williams to receive printing cost estimates and to make an order for printing advertising flyers***.  Councillor Taylor agreed to co-ordinate the distribution to be undertaken by other Members and possibly the scouts.  **178. PLANNING MATTERS**  a) Planning Committee Minutes  The minutes of the Planning Committee held on 23rd February were approved and adopted by the Council.  b) Withdrawal of Paper Copies of Planning Applications Sent for Observations  The Clerk reported that Development Management for Newport City Council had emailed on 7th March to inform that they would no longer send paper copies of documents forming planning applications when inviting observations. Instead, the Council will receive an e-mail link to the electronic record of the application.  Councillor Southworth-Stevens told the Council that she had been in touch with Newport CC and had been asked to write in with the details of the problems this change would cause.  ***The Council resolved to ask Councillor Southworth-Stevens to prepare details of the problems caused by the change for the Clerk to include in a letter to be sent to Newport CC Development Management with copies to the Welsh Government, One Voice Wales and other community councils in the Marshfield ward.***  Councillor Williams said he would like to see arrangements for liaison with other community councils in the Marshfield ward area on all subjects and offered to raise the matter at the next Newport CC Liaison Meeting.  **REVIEW OF ACTIONS FROM THE LAST MEETING**  179. Police Matters (Min 156)  The Council heard that there should be concerted action with other community councils and Newport City Council on issues such as Gypsy and Travellers and fly tipping.  180. Castleton Village Hall (Min 160)  Councillor Southworth-Stevens told the Council that she had attended an event at the Castleton and District Village Hall on behalf of the Council.  181. Correspondence - HM The Queen’s 90th Birthday (Min 165a)  Councillor Chase reported that consultations are on-going.  **182. FINANCIAL MATTERS**  a) Inclusive Swing Seat for Children’s Play Area  The Clerk circulated options and prices of suitable seats from a number of suppliers. The Council favoured either the boat swing or the mirage swing options but decided to make further investigations before deciding.  b) Donation Towards a Litter Pick Event  The Council received more information about the proposed event which asked for a donation to Marshfield Action Group towards publicity posters and refreshments for up to eighty volunteers.  ***The Council resolved to pay up to £100 to cover these expenses which will be claimed with accompanying receipts of the costs incurred.***  **c**) Donation Request by Gwent Young Farmers Clubs  A request for a donation was received by the Council and Councillor Stockham proposed that the Council considers making a donation.  ***The Council resolved, by majority, not to make a donation***.  d) Cheques  101540 G Thomas – Salary February (net) £ 273.73  101541 HMRC – PAYE February £ 68.40  101542 G Thomas – Internet connection £ 18.00  **183. CORRESPONDENCE**  a) One Voice Wales Area Committee  One Voice Wales had written asking for the details of up to two representatives to attend the Newport/Monmouthshire Area Committee.  ***The Council resolved that Councillor Grady should be included with Councillor Williams to represent the Council at Area Committee meetings.***  b) Public Footpath Extinguishment Order  The Clerk presented a letter from Newport City Council giving notice of a proposed Rail Crossing Diversion Order including the extinguishment of public footpath Nos 399/42 and 412/1.  The Council asked the Clerk to circulate the details to Members via e-mail after which any proposed observations can be put forward.  **184. COMMUNCATION**  ***The Council resolved to allow Councillor Chase to develop the communication article for the Marshfield Mail.***  **185. ANY OTHER BUSINESS**  a) Donation to the Village Hall Events Team  Councillor Taylor gave some background information to the ongoing request for a donation to the Events Team.  ***Councillor Rowlands proposed that the matter is passed to the Council’s Finance Committee for review and a recommendation to the Council.***  ***The Council resolved to agree to the proposal.***  b) Marshfield Village Hall Management Committee AGM  Councillor Stockham reminded Members that the VHMC AGM is due to take place on 15th March.  c) Rural Development Funding  Councillor Stockham referred to a meeting due to take place in Redwick about the funding scheme and considered its relevance to Marshfield Village Hall and Castleton Village Hall. He agreed to come back with further details.  d) Meeting Break  Councillor Stockham felt that the Council meeting should include a break due to the length of time taken to complete the meeting.  e) Judicial Review  Councillor Stockham referred to a planning application for a solar farm where the planning inspector had rejected the appeal with reference to best and most versatile land and the change to the visual impact being too dramatic.  f) Keep Us Rural  Councillor Grady asked if minutes of Keep Us Rural meetings could be circulated for information.  **Meeting Closed Wednesday 00:10** | **Action**  GT  GT  GT  AC  LS-S  JW/GS/MR  GT  AC/JW  LS-S  AC  JW/GS/MR |
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