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| **MARSHFIELD COMMUNITY COUNCIL**   Minutes of the Council meeting held on 9th December 2014 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Alan Chase (Chairman)  Mr Cenydd Edwards  Mrs Linda Southworth-Stevens  Mr Mike Woods  Mr James Rowlands  Mr Geoff Stockham  Mr Joel Williams  Apologies: Mr Adam Rowbotham (work), Mrs Victoria Maud (family), Mr Anthony Quilter (family) Newport City Councillors Richard White and Tom Suller (meeting)  In attendance: Mr Simon Evans (Chairman Marshfield Village Hall Management Committee), one member of public, G C Thomas (Clerk).  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council meeting held on 11th November were agreed to be a true record and signed by the Chairman.  **91. Declaration of Interests**  Councillor Chase declared an interest in agenda item 6 - Planning application MCC 770.  Councillors Stockham and Williams declared an interest in agenda item 9b.  **92. Leisure Facilities**  **a) Multi-Use Games Area/Sports Pitch** – Councillor Rowlands had looked through the quotes received and questioned whether planning permission should be sought before full details are decided and outlined his view on the steps required before full planning permission is applied for.  *(Councilor Edwards joined the meeting)*  Councillor Woods explained the details of work done so far by Councillor Rowbotham. Councillor Southworth-Stevens suggested that the Sports Council for Wales may be able to help with the project. Councillor Chase recommended going to contractors for assistance with details for any planning permission.  Councillor Chase clarified that Councillor Rowbotham is still part of the Leisure Facilities team and should answer e-mail queries. Simon Evans offered to provide Councillor Rowlands with details of plans obtained by Councillor Rowbotham, so far.  Councillor Woods pointed out that local consultation is required before a full planning application is considered.  It was agreed that the Leisure Facilities Working Party will meet in the near future to move the matter forward.  **b) Marshfield Village Hall Extension -** The Council welcomed Mr Simon Evans Chairman of the Marshfield Village Hall Management Committee. Mr Evans reviewed the history of the project and gave an update. The original flat roof design had been rejected by neighbours who had been consulted and Newport City Council planners. Mr Evans provided copies of new plans that included a pitched roof design to be put forward for planning permission. Mr Evans explained that the new extension would be used to create a facility separate to the main hall which would allow more than one function to take place at the same time.  **c) Village Hall Matters**   * Mr Evans told the Council that he intended to relinquish his role within the VHMC but would remain available for a handover period. He added that he had tried to find somebody else to take on the role but without success. He suggested that, if a person could not be found, maybe the main Council could take back control of the hall with the appointment of a hall manager who could be paid to work amounting to at least five hours per week. He also commented that the other voluntary members of the committee had indicated that they too would like to relinquish their roles. Cllr Williams commented that St Mellons CC was in the process of relinquishing control of their village hall to a charitable trust set up for it in order to make savings on Council Tax. After brief discussion it was agreed that the management arrangements currently in place for MVH were the best option and the Council would assist where it could in finding a new Chairman and volunteers for the MVH committee. * The youth club has suffered with the lack of volunteers and with Newport City Council being unable to provide resources, the youth club will close next week. The Council agreed that any money remaining in the youth club funds could be returned to the Community Council. * An estimate had been obtained from a ground maintenance company who had offered to quote for the work involved in maintaining the Village Hall grounds which is currently under contract with Newport City Council. Mr Evans had considered all aspects of the offer but recommended that staying with Newport City Council as contractor represented the best value for money overall. especially taking into account the levels of supervision that would be necessary.   **93. Marshfield Action Group (Magpies)**  The Council received a letter from Mrs Heather Bovill on behalf of the Marshfield Magpies which listed measures that she considers would assist with street cleanliness in the area. Members noted the suggestions and agreed to invite Mrs Bovill to the January meeting to discuss the matter.  **94. Planning Applications**  i) The Council considered its observations to Newport City Council on the following planning applications:  (Councillor Chase declared an interest in application MCC770 and withdrew from the decision)  **MCC 770 – Conex 14/1119 – Tree Preservation Order**  **Proposal: Felling of ash tree TPO T22 6/86**  **Site: 4 Oakfields, Marshfield, Cardiff, CF3 2EZ**  *No observation.*  **MCC 771 – Conex 14/0992 -Full**  **Proposal: Conversion of integral garage to form a study**  **Site: 121 Mallards Reach, Marshfield, Cardiff, CF3 2NL**  *No observations.*  **MCC 772 – Conex 14/1067**  **Proposal: Erection of 2 No. Detached Dwellings**  **Site: 62 Marshfield Road, Marshfield, CF3 2UW**  *The Community Council gave a number of observations for the planning application relating to the nearby larger development (****MCC 704 – Conex 12/1099 - Proposal:*** *Construction of 19 No. Dwellings and Associated Works -* ***Site:*** *Land South of and Adjacent to 62B Marshfield Road, Marshfield).*  *The same concerns apply to the current application, particularly those relating to traffic:*   1. *Traffic on Marshfield Road is already a big concern, particularly around school pickup and drop-off times, and further traffic would impact on child and parent safety. Vehicle access to the site is potentially a very serious hazard as it’s on a sharp bend within this pick up parking area.* 2. *We believe the visibility splays to be inadequate at the proposed entrance to the new development, with visibility impeded by the sharp bend and also by the neighbouring property’s hedge.* 3. *Access to and from the Marshfield Road has already given rise to a number of historical accidents in the vicinity of this junction and increased traffic raises increased concerns.*   *Further, we consider that the construction of two small houses squeezed into a single plot within a development of large, well-spaced properties is incongruous and would spoil the locality. The new development at Acorn Way may have this sort of density of development but there is no visual connection between the two developments to support this proposal. We therefore recommend refusal.*  **MCC 773 – Conex 14/1203 – Full**  **Proposal: Proposed replacement of glazed timber conservatory with traditional oak framed garden room with slate tiled roof.**  **Site: 30a Gelli Ber, Marshfield Road, CF3 2UW**  *No observations.*  ii) **Goitre Farm, Old St Mellons** – Councillor Williams asked if the Council should respond to the application being dealt with by Cardiff City Council as it is creeping to the Newport/Cardiff boundary. The Council agreed to make the following observations:  **Application Number: 14/02207/MJR**  **Location: GOITRE FARM NEWPORT ROAD,**  **OLD ST. MELLONS, CARDIFF CF3 2WH**  **Proposal: Outline application for residential development (including affordable housing) a small element of retail provision and associated works including the demolition of existing structures on site.**  *We have concerns that the proposed development would create issues with the existing road infrastructure due to increased traffic joining the A48 in the vicinity of the St Mellons roundabout.*  **95. ALLOTMENT COMMITTEE**  a) Allotment Committee Minutes  The minutes of the Allotment Committee held on 19th November were approved and adopted by the Council.  b) Allotment Committee Report  The council received a written report prepared by the Allotment Committee including three quotations and observations relating to widening the Marshfield Road allotments entrance and installing a new gate approximately five metres back from its current position. Also to provide a car park area at Church Lane allotments.  The Council noted the report and recommendations and agreed to appoint C. C. Walford, Agricultural Excavations of Bassaleg who had quoted a total of £3210 +VAT for the works.  **96. FINANCIAL MATTERS**  a) Precept and Concurrent Functions Allocation 2015/16  The Council agreed to defer the matter until the next meeting.  b) Request from Michaelston Y Fedw CC for a Contribution towards Planning Consultant’s Fee  *(Councillors Joel Williams and Geoff Stockham declared an interest in Keep Us Rural. Following advice from the Clerk concerning matters relating to amounts of less than £500 Councillors Williams and Stockham claimed the exemption permitted by the Code of Conduct and took part in the decision).*  The Council discussed the details of the planning consultant’s report and the circumstances around the planning applications involved.  Members agreed to accept the request for a contribution of one third of the planning consultant’s bill and pay Michaelston Y Fedw Community Council £441.65, but this was to be a one-off contribution which did not set a precedent for the future.  c) Welsh Hearts Christmas Appeal 2014  Welsh Hearts wrote on 19th November to describe their work, request a donation and offer assistance with procurement and installation of a defibrillator.  Members wished to explore the possibility of providing a defibrillator in the local community and agreed to invite Welsh Hearts to its next meeting. Councillor Joel Williams agreed to contact Welsh Hearts about this.  d) Invoices  The Council agreed to pay the following invoices and reimbursements:   * Keep Wales Tidy –Insurance contribution for Marshfield Action Group - £50.00 * Ken Honey – Allotments - Cardiff Lock & Safe Co - Padlock & 2 keys £48, Plot 57 D Guzzo Key deposit refund £10 * G Thomas – Stamps, printing, stationary July – November 2014 - £103.40   e) Income  The Clerk reported receipt of the following amounts:   * Newport City Council - 3rd installment of precept - £7365 * Zurich Municipal – Insurance claim for play area equipment - £1614   f) Cheques  101430 G Thomas – Salary November 2014 (net) £ 269.97  101431 G Thomas – Internet connection reimbursement - November £ 18.00  101432 Keep Wales Tidy – Litter pick insurance (Min 96d) £ 50.00  101433 G Thomas – Reimb. Stamps, printing stationary (Min 96d) £ 103.40  101434 K Honey – Reimb. Allotments – Lock & deposit refund £ 58.00  101435 Michaleston Y Fedw C C - Contribution to planning consultant’s fee (Min 96b) £ 441.65  **97. CORRESPONDENCE**  a) Buckingham Palace Garden Party  One Voice Wales wrote inviting the Chairperson to apply to enter the draw to attend a Buckingham Palace Garden Party. The invitation was noted.  b) Newport Local Transport Plan  Newport City Council wrote to invite views and comments on its draft local transport plan by 17th December. Members agreed that Councillor Chase should respond on the Council’s behalf.  c) Potential Safe Routes in Communities Scheme  The Council received an e-mail dated 5th December from Steve Bowden of Newport City Council Streetscene in response to a request made by Councillor Chase concerning an alternative safe route to Marshfield Primary School. The e-mail carefully considered the position but stated that Newport City Council would not support the proposal.  The Council agreed that Councillor Chase should meet with the school again and Councillor Williams agreed to accompany him.  **MATTERS ARISING FROM THE LAST MEETING**  98. An Introduction to Tidal Lagoon Power (Min 76)  The Council agreed to invite Tidal Lagoon Power to the February Council meeting.  99. Countryside Walks (Min 81c)  Councillor Southworth-Stevens told the Council that the footpath diversion proposed by Network Rail to take the path over the existing railway bridge is continuing and will ultimately link to the Coastal Footpath.  100. Footpath Improvement (Min 81d)  Councillor Southworth-Stevens had met Mark Benson of Newport City Council on site and he had subsequently arranged clearance of the footpath from Marysfield Bungalow to St Mary’s Church. It had been stated that some money was available for Newport CC to erect signs to St Mary’s Church and the Coastal Path.  101. Church Lane, Marshfield (Min 83)  The Clerk reported that the planning officer dealing with planning application 12/1030 had replied stating that there are ongoing issues over the serving of the certificate to the appropriate owners. She was hopeful of resolving this soon.  102. Playground Repairs (Min 84)  The Council was told that Kirstie Evans had planted new hedging to fill the gap. Members were grateful for her efforts to help with this matter.  103. Welsh Government Consultation on Draft Guidance Relating to Gypsy & Traveller site Accommodation (Min 88a)  The Clerk informed Members that the comments received from Council Members via e-mail had been forwarded to the Welsh Government as individual’s comments.  104. Football Club Dug-Outs (Min 90b)  The Clerk reported that an e-mail reply had been received without the information requested. Councillor Maud told the Council that the football club is producing figures for the January meeting.  **105. COMMUNICATION**  The Council agreed to report details of the following matters in Marshfield Mail:   * Defibrillator * Footpath Improvements * Village Hall Management Committee   **106. ANY OTHER BUSINESS**  a) Meeting  Councillor Wood is to arrange an informal meeting for Council Members.  b) Council Emblem  Councillor Chase told members that many wreaths laid at the Remembrance Service included the organisation’s emblem or logo but there was not one for Marshfield Community Council. He proposed that an emblem should be designed for the Council and would add an item about this to the Marshfield Mail report.  c) Members Photograph on Website  Councillor Chase noted that some Members did not have their photograph in the Council website and asked if one could be made available for this purpose.  d) New Residents Introduction  Councillor Chase suggested that the Council’s image could be raised by posting an information letter about the Community Council through the letterboxes of new residents.  **Meeting Ended 22:45** | | **Action**  **AR/JR/GS/JW/AC**  **GT**  **JP/£**  **£**  **JW**  **AC**  **AC/JW** |
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