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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Council meeting held on 12th January 2016 2015 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mr Alan Chase (Chairman) Mrs Linda Southworth-Stevens Mr Cenydd Edwards Mr Mathew Taylor Mr Joel Williams  Mr James Rowlands Mrs Catherine Grady Mr Geoff Stockham Apologies: Mr Adam Rowbotham (work), Mr David Collingbourne (work), Newport City Councillor Tom Suller (holiday)In attendance : 8 members of public, Councillor Richard White, Newport City Council (Marshfield Ward) PCSO 212, Lauren Howell & PCSO 109 Natalie Evans (Gwent Police), G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the Council meeting held on 8th December 2015 were agreed to be a true record and signed by the Chairman after the following amendment: Min 117a Multi-use Games Area/Sports Pitch - Councillor Stockham updated the Council and reviewed progress so far. He has tabled an agenda item for the Village Hall Management Committee concerning ~~{a multi-use games area}~~ **the proposed leisure facility.****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **133. Declaration of Interests**No interests were declared.**134. Public Participation**Members of public were given an opportunity to address the Council.* The Council was asked to remove the bench on Marshfield Road opposite the post office or to delay the decision to allow evidence later in the year to be taken into account. The police explained how calls are prioritised for attention. Councillor White advised that behaviour problems or litter can be reported to Newport City Council. Fly tipping must be reported to Newport CC but any evidence of vehicles seen tipping can be given to the police.
* Representatives of Marshfield Primary School PFA explained fund raising plans and how the Community Council could be asked to assist with donations.
* The Council was asked what is happening with the cycle path and new footpath at Pentwyn Terrace/The Hollies Councillor Southworth-Stevens is investigating this matter. Councillor Taylor gave further updates.
* The Council was told that Newport CC had been informed about the carcase of a dead foal dumped in Green Lane.
* The Council was told about a damaged traffic calming speed hump on Marshfield Road between Pentwyn Terrace and Blacktown Gardens. Councillor White said this had been reported to Newport CC.

**135. Review of Bench Seat Opposite Marshfield Road Post Office**Councillors Williams and Chase provided evidence of the bench value to elderly residents. Police incident feedback for this location showed no calls for October, one call in November for rubbish left and one call in December due to youths jumping on the roof of the bus stop, without causing damage.Members discussed the matter.Councillor Taylor proposed that the bench review continues during the summer and the review will be placed on the agenda for the September meeting, unless the Council decides to bring this forward.***The Council resolved by majority to agree to this proposal.*****136. Councillor White Update**Newport City Ward Councillor Richard White informed the Council of the following;* Rural Development Programme grants are being considered. Contact details can be found in Newport Matters.
* The Newport City Council budget consultation is ongoing.
* The Community Infrastructure Levy consultation is beginning shortly.

**137. PLANNING MATTERS**1. Planning Committee - The minutes of the Planning Committee held on 5th January 2016 were approved and adopted by the Council.

 b) ) NEWPORT CITY COUNCIL: TOWN AND COUNTRY PLANNING ACT 1990: JOINT PLANNING AND ENFORCEMENT APPEALSAPPEAL SITE: Ton Y Pil Yard, Peterstone Wentlooge, Newport, CF3 2TNAPPEAL SUBJECT: Change of use of land for the siting of 4 No. caravans for use as a Gypsy and Traveller siteAPPELLANT: Mr A CassidyAPPEAL REFERENCE: Planning Appeal: APP/G6935/A/15/3134910 Planning Enforcement Appeal: APP/G6935/C/15/3134911The Clerk reported that the Planning Inspectorate had written on 4th January stating that there was no reason not to deal with the appeal in a Hearing which is arranged for 27th April. Councillor Williams has decided to attend the Hearing.**138. Police Update**Police officers informed the Council that parking enforcement around Marshfield Primary School has been set as a priority. Discussion took place about speed checks.**MATTERS ARISING FROM LAST MEETING**139. Castleton & District Village Hall (Min 113)The Secretary of Castleton & District Village Hall wrote on 15th December to thank the Council for its donation and stated the committee will be pleased to update the Council when the work is completed.Councillor Chase proposed that the Council identifies an ambassador to liaise with Castleton & District Village Hall Management Committee.***The Council resolved that Councillor Linda Southworth-Stevens should take on the role of ambassador.***140. Leisure Facilities Working Party (Min 117b)The Clerk reported that the Chairperson of Marshfield Village Hall Management Committee has e-mailed on 17th December, stating that the Committee had accepted the invitation for two representatives to join the Working Party. They will be Peter Irving and Angie Sykes.141. Safe Walking to School (Min 119)The Council received an e-mail reply from Andrew Jenkins, Senior Traffic Transport & Road Safety Officer for Newport City Council dated 6th January. Mr Jenkins declined an invitation to attend a Community Council meeting and outlined factors that are contributing to the situation outside the school and the proportionate and deliverable measures that have already been implemented over the last fifteen years. In conclusion, it was stated that considerable time, effort and funding has been made in attempting to reduce the problems associated with this issue and there is nothing further that can be achieved at the present time given the unprecedented pressure upon public service finances, a situation likely to persist for the foreseeable future. The Police had responded and will categorise parking enforcement outside the school as a priority. 142. Police Matters (Min 121)Councillor Williams is to invite the Neighbourhood Watch co-ordinator in the South Wales Police area to attend the March Council meeting.143. Bus Service 31a/b (Min 124)The Clerk reported that Newport City Council had acknowledged receipt of the Council’s letter to Passenger Transport on 8th January.The Council heard that the Stagecoach X16 service may be under review and asked the Clerk to contact the company to request details of any proposed changes.***The Council resolved to include an item concerning Passenger Transport Services on the agenda for the February Council meeting.***144. Cycle Path Pentwyn Terrace (Min 125)Councillor Southworth-Stevens told the Council that her investigations are on-going and she will ask for the matter to be included on the agenda for a future meeting when they are complete.145. Children’s Play Areas (Min 127b)The Clerk reported costings from W M Garden Services to replace the junior swing bushes and to remove moss from the safety surfaces. The costings for inclusive swing seats is on-going.***The Council resolved to appoint WM Garden Services to replace the swing bushes at a cost of £60 and for Councillor James Rowlands and Councillor Alan Chase to look into the removal of moss.***The Clerk had produced a model Standing Order to control public participation at meetings and had circulated it to Members.***The Council resolved to adopt the Standing Order, as presented, and to publicise it in the Council’s website***.There was also a request to look into a Standing Order providing guidance for the Chairman’s control of meetings.146. Consultations (Min 130)Councillor Stockham has partially completed the response to the consultation - Finance Committee of the National Assembly for Wales - Consultation: Draft Public Services Ombudsman (Wales) Bill. The completed response will be sent to the Clerk for circulation before sending. Councillor Edwards told the Council that the OPCC - Consultation .. Are we Fair? did not require a formal response and had sent a response in his own name.**147. FINANCIAL MATTERS**1. Budget and Concurrent Functions Requirement 2016/17

The Clerk reported that Newport City Council had already set the concurrent functions payment at £7244 and asked the Council to supply budget details to support this requirement. b) Precept Requirements for 2016/17The Clerk reported that the Tax Base set by Newport City Council is 1505. Members discussed the budget requirements.Councillor Stockham proposed that the precept per property should be set at £18.00 to produce a precept amount of £27090.***The Council unanimously resolved to set the precept per property at £18.00.***c) Ramblers SubscriptionCouncillor Williams proposed that the Council subscribes to one year’s membership of the Ramblers at a cost of £60.***The Council resolved to agree to this proposal.***d) Marshfield Village Hall Events TeamMrs Angie Sykes wrote on 11th January asking the Council to consider an annual grant to the Events Team to be used to sponsor Hall events only.***The Council resolved to place this matter on the agenda for the February Council meeting.***e) Creation of a Finance CommitteeCouncillor Stockham proposed that the Council considers forming a finance committee.***The Council resolved to place this matter on the agenda for the February Council meeting***.f) Cheques101526 G Thomas – Salary December (net) £ 273.73101527 HMRC – PAYE December £ 68.40101528 G Thomas – Internet connection £ 18.00101529 Newport CC - V Hall grounds maintenance £ 910.66101530 G Thomas - Reimbursement for laptop computer for Council business £ 359.00101531 Ramblers - Annual subscription £ 60.00**148. Correspondence**1. Litter & Dog Fouling

The Council received e-mails from Marshfield Action Group (Magpies) dated 19th December, 5th and 9th January. They drew attention to litter, fly tipping and dog fouling affecting parts of Marshfield and asked for the Community Council’s support in trying to increase the level of service from Newport City Council.Magpies will be arranging local litter picks and placing signs about dog fouling but it is felt that increased Newport City Council involvement is necessary, particularly due to the the scale of fly tipping.The Council was also asked to consider funding the renewal of the insurance required to cover litter pick events.***The Council resolved to write to Newport City Council to point out that the need for better levels of service in litter bin emptying, litter collection and the control of fly tipping which currently includes dumping of an animal carcase in Green Lane. These issues are lessening the enjoyment of the community and pose a hazard to health.******The Clerk was asked to request the cost of litter pick insurance.***b) Cardiff Conservation VolunteersCardiff Conservation Volunteers e-mailed on 5th January asking if the Council wished to book a date for them to visit the area and undertake environmental conservation work.Councillor Linda Southworth-Stevens reminded the Council that the charge last year had been £140 for the team of volunteers to undertake one day’s work and offered to liaise with the Volunteers to make new arrangements.***The Council resolved to ask CCV to undertake work for one day and asked Councillor Southworth-Stevens to make the booking and to look into projects that may be suitable for their visit.*****149. Communication**1. Communication Summary

***The Council agreed that Councillor Chase should arrange a communication for the Marshfield Mail and the Council’s website.***b) Mr Ken HoneyCouncillor Taylor reminded the Council that Mr Ken Honey is stepping down from his voluntary role assisting the Allotment Committee. ***The Council agreed to thank Mr Honey for his time and efforts which has been a great help to running the allotments under the control of the Community Council.***c) Youth EngagementCouncillor Taylor reported that he had received 54 completed questionnaires aimed at youths in the area.**150. Any Other Business**1. Allotment Committee

Councillor Taylor reported on an informal meeting with allotment tenants that had been attended by 15 tenants. A number were interested in being co-opted to the Allotment Committee. He will arrange an Allotment Committee when matters raised can be discussed. ***Members suggested that the Allotment Committee should include a maximum of four non-councillor co-opted members and asked for Allotment Matters to be included in the agenda for the next Council meeting.***b) Heol Las/St Mellons RoadCouncillor Chase and Councillor Edwards asked about the progress in arranging a meeting with Cardiff CC and Newport CC concerning road safety.***The Clerk was asked to chase-up Newport City Council on this matter.***c) DrainageConcerns were raised about water failing to drain away at Wellfield Road/St Mellons Road junction and Groes Corner (Church Lane/Marshfield Road).***The Clerk was asked to inform Newport City Council of the problem and to include the matter on the agenda for the next meeting***d) HM the Queen’s 90th BirthdayCouncillor Grady referred to the guides to taking part in this event.***The Council resolved to include this matter on the agenda for the next meeting.***e) Coastal Path Councilor Grady referred to the The Public Spaces Protection Order – Dogs On Leads (Coast Path) Newport 2015 being proposed by Newport City Council which requires representations by 20th January. Councillor Chase agreed to look at the proposed Order and decide if a response is necessary.f) Council LogoCouncillor Chase confirmed that the options C1 and C3 were to be adopted and used in colour or black and white where appropriate.**Meeting ended 23:40**  | **Action** |
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