

MARSHFIELD COMMUNITY COUNCIL

Minutes of the Council meeting held on 9th January 2012 at Marshfield Village Hall, Wellfield Road, Marshfield commencing at 7:35 p.m.

Present:

Mrs R Bashi (Chairperson)
Mrs S Burke
Mrs K Evans
Mr G Ham
Mr C Hemmings
Mrs S Hood
Mr S Tilley

Apologies: Mr G Kemp-Philp (ill) Mr K Bennett

In attendance: City Councillors R White & T Suller, G C Thomas (Clerk)

The minutes of the monthly Council meeting held on 12th December were agreed to be a true record and signed by the Chairperson.

➤ = Letter to be Written

161. Police Matters

- Councillor Suller told the Council that a new PCSO is being trained and will be deployed in the Marshfield area. In the mean time, PCSO's Rod Caddy and Nigel Jones will attend.
- Councillor Hemmings said that police officers can update the community council's website calendar with visit times. Also, the timetable for PACT meetings can be included in the Marshfield Mail.
- The Clerk reported that PCSO Nigel Jones is to contact Mat Sykes about the use of a room in the Village Hall.

162. Newport City Ward Councillor's Report

a) Councillor White reported that the planning application for Project Green Incinerator (Conex 11/1303) in Llanwern had been received. There had been no formal planning application yet for a Gypsy and Traveller's site in Newport. Applications could take some time as ecology studies may be necessary. The Community Council agreed to add information about the current position with the potential Gypsy and Traveller's site. Councillor Hemmings agreed to do this.

- b) The Council noted the Biodiversity Guidance 2011 report and agreed to ask Newport CC Biodiversity Officer for a copy of the report.

c) Newport City Council has submitted a planning application (Conex 11/1317) to turn off street lights to save money. The Council will assess each road before any lights are turned off.

- d) Councillor Suller relayed concerns that had been raised about the condition of the speed humps on Marshfield Road, they are in poor condition requiring repair and repainting. The Community Council agreed to write to the police asking for the situation to be checked.

- e) Councillor Suller had asked for a litter bin on Marshfield Road to be moved as dog mess bags are being removed from it and thrown into gardens.
The Community Council saw a general problem with dog mess along Marshfield Road and agreed to write to Newport CC's Dog Warden to ask for advice and assistance.
Councillor Suller agreed to request more litter bins along Marshfield Road.

f) The Council was told that individuals should contact the Newport City Council call centre with complaints about road surfaces following a reference to pot holes in Church Lane.

- g) Councillor Bashi had reported flooding on Marshfield Road near the allotment site entrance where gulley cleaning was needed. Individuals were advised to contact the Newport City Council call centre if flooding is seen.
The Council agreed to write to Newport CC to ask for details of the frequency of gulley cleansing.

MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING

163. City Councillors Report (Min 138)

a) The Council noted that the issue with the bus stop at the bottom end of Marshfield Road is on going with Newport City Council and Newport Transport

b) Councillor Bashi had spoken to Lucie Taylor of Newport CC Planning Section about the planning application for the proposed Gypsy and Travellers site at Pound Hill, Coedkernew and asked for information about how the decisions to shortlist 20 and then 5 sites in Newport had been made as there was no information on this in the Council's website. Councillor Bashi was advised that a formal request for this information was needed.

- The Council agreed to write to Newport City Council to ask the following questions under the Freedom of Information Act:

1. When were the decisions taken that shortlisted twenty and then five "Acceptable Gypsy and Traveller Sites", as posted on the Newport City Council web page.
2. Who took part in making both of these decisions.
3. Can you provide the minutes of these meetings.

c) The Clerk reported that there had been no reply to the question Newport City Council to ask what utilities are under the pavement and what is seen as the options and costings of removing a section of pavement. Also, who is pursuing a 20 MPH zone as this has not been asked for by the school or the community council.

164. Erection of Posts at Groes Corner to Prevent Parking on Land Owned by the Community Council (Min 140)

The Council had monitored the parking on its land at Groes Corner was being monitored and was seen to be getting worse. The Council agreed that Councillor Bashi and Councillor Ham should meet the contractor on site to make further progress with installing the posts.

165. Allotment Committee Minutes (Min 141)

Councillor Bashi said that the allotment gate lock needs attention.

166. Review of Communications with Newport City Council about Asbestos in Marshfield Primary School (Min 152)

The Council agreed to write to Newport City Council to ask for a meeting to review the situation concerning asbestos management at the school.

167. Christmas Evening (Min 156)

Nothing had been arranged for a Christmas meal and it was suggested that the Council could invite residents who have helped the community council to a summer event.

CORRESPONDENCE

168. Local Government Byelaws (Wales) Bill

The National Assembly for Wales wrote on 8th December to consult the Council on the Bill asking for submissions to be made by 2nd February. The consultation document was placed in circulation for Members information.

169. One Voice Wales Area Committee

The Council noted the agenda and minutes for the next meeting of the Newport/Monmouthshire Area Committee to be held on 12th January which were placed in circulation for Members information.

FINANCIAL MATTERS

170. Request for a Donation

The Council noted the request for a donation from the 2012 Llangollen International Eisteddfod.

171. Annual Return 2010/11

Mazars of Southampton had completed the audit of the Council's accounts for year ending 31 March 2011 and reported that 'the information contained in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

The Clerk told the Council that a copy of the annual return would be displayed in the village notice board.

172. Play Area Safety Check

RoSPA wrote giving details of its annual play area safety inspection service which would be done in June 2012 in Wales. The Clerk reported that last year RoSPA charged £93.60 for the annual safety inspection for both Village Hall play areas and the Council agreed to appoint RoSPA again provided their charge was similar to last year.

The Council noted that Councillor Ham had qualified to carry out weekly safety inspections and he had trained Councillors Kemp-Philp, Burke and Hood to be able to make the weekly checks, if necessary.

173. Wicksteed Leisure Ltd

Following the Council's decision (minute 149) to query the invoice resulting from the repair to the self closing safety gate. The Clerk reported that Wicksteed had stated that the cause of the fault was inconclusive and, as a goodwill gesture, were willing to offer a 50/50 charge for the work. The Council noted that the company had also carried out warranty work to the zig-zag twister free of charge and agreed to accept the offer to pay £208.80 being half of the original invoice amount.

174. Invoices

The Council agreed to pay the invoice from D L Wilde & Partners for £84.00 for cutting the allotment site hedges.

The Clerk reported that an invoice from Mazars for £660 for audit work was significantly higher than previous years because the charge was based on the annual income which had increased due to a large one-off payment from Newport City Council. The Council agreed to query this charge with Mazars.

175. Reimbursement

The Council agreed to reimburse the Clerk £52.64 for money spent on stamps, stationary and photocopying over the period October 2011 – January 2012.

176. Precept

Newport City Council had deposited £7195 being the third instalment of the 2011/12 precept.

177. Allotments

Councillor Bashi handed the Clerk cheques and tenancy agreements relating to allotment business. The Clerk agreed to provide an updated allotment application form for Councillor Hemmings to include on the council's website.

178. Savings Deposits

The Council received an update from Councillor Evans on saving accounts and agreed for the Clerk to receive applications for suitable accounts. The Clerk agreed to contact Barclays Bank and Natwest Bank about suitable accounts.

179. Cheques

101183	Cancelled	
101186	D L Wilde & Partners – Allotment Hedge Cutting (Min 174)	£ 84.00
101187	G C Thomas – Clerk's Salary, December	£ 331.44
101188	G C Thomas – Internet Reimbursement, December	£ 18.00
101189	G C Thomas – Reimb. for stamps, photocopy, etc (Min 175)	£ 52.64
101190	Wicksteed Leisure Ltd – Repairs to Play Area Gate (Min 173)	£ 208.80

PLANNING MATTERS

180. Church Farm Track Ways

The Council asked the Clerk to chase up Newport City Council about a meeting relating to Church Farm Track Ways.

181. Planning Applications

The Council considered the following planning applications:

Proposal: Construction of 4 No. bedroom detached house with attached garage.

Site: The Hollies, Marshfield Cardiff CF3 2UG.

Conex: 11/1210

MCC 668

Observations

- 1 This application needs to fall in line with the Design Guide for Infill and Back-land Development (supplementary planning guidance).
- 2 We feel strongly that the removal of any trees, bushes or hedges in the areas mentioned would greatly reduced privacy to the neighbouring property, and potentially impact on the wildlife and biodiversity in this area. Shona Carle to be advised.
- 3 We have concerns about the proximity of the proposed building to the trees, bushes and hedgerows. Guidelines set out in the' Newport Unitary Development Plan 1996 – 2011' (Trees and Hedgerows on Development Sites – sections 2.65 – 2.67).
- 4 This is an area of archaeological interest, and we support the need for an archaeological field evaluation to be carried out before any decision on the planning application is taken.
- 5 The public sewerage system is historically overloaded, and needs to be brought into the 21st century. Every planning application strains the infrastructure that includes the water pressure, the sewerage system, the gullies, and the water table. Every time we pour concrete into the ground the water table rises. We live in a flood risk area and every new development impounds on the very great concern of its potential holistic impact to Marshfield.

Proposal: Erection of detached dwelling with shared access off Marshfield Road together with new detached garage and demolition of existing garage (outline).

Site: The Laurels 304, Marshfield Road Cardiff CF3 2UU.

Conex: 11/1222

MCC 669

Observations

- 1 This application needs to fall in line with the Design Guide for Infill and Back-land Development (supplementary planning guidance).
- 2 Concerns were raised regarding the visibility splay, this must be provided in accordance with current standards i.e.: vehicular access should be 4.5m wide for the first 10m and then 4.1m wide for the remainder of the shared driveway these need to be in place prior to full planning application. Turning areas NEED to allow access and egress of the highway in a forward gear.
- 3 The public sewerage system is historically overloaded, and needs to be brought into the 21st century. Every planning application strains the infrastructure that includes the water pressure, the sewerage system, the gullies, and the water table. Every time we pour concrete into the ground the water table rises. We live in a flood risk area and every new development impounds on the very great concern of its potential holistic impact to Marshfield.

- 4 It is documented that a “soakaway is to be adopted for the site”, however the plans do not show its positioning. We are very aware that the depth, length, and width necessary for any soakaway is substantial. Failing any indication of design or positioning, our concerns lie with the detrimental effect to the roots of the TPO tree, or that it would not adhere to the obligatory 5 meters distance from any building. We believe there is no room for a soakaway within the curtilage taking into account the public sewerage pipe on site that also requires no building 3 meters from its centre.

Proposal: Proposed single storey garage / store to front of property.

Site: Wellfield Court, Marshfield Cardiff CF3 2TJ.

Conex: 11/1282

MCC 670

Observations

No objections

182. Report of Village Hall Management Committee Representative

Councillor Hemmings reported that there had been no Village Hall Management Committee meeting since the last Council meeting.

183. Leisure Committee Report

Councillor Hemmings told the Council that enquiries are being made to Newport City Council about the planning requirements for a leisure facility.

184. April Meeting

The Council agreed to move the April meeting to Monday 2nd April to avoid a clash with Easter Monday.

ANY OTHER BUSINESS

185. Electronic Speed Sign

Councillor Burke noted that the speed sign near Sandy Lane Cottages is not working.

186. New Resident Information Pack

Councillor Evans told Members that a relative moving to a village in Northamptonshire was met by a local councillor who delivered an information pack about the village and wondered if Marshfield Community Council had considered something similar.

The Council agreed to place this matter on the agenda for the next meeting.

187. Notice Board

Members asked about the highway authority involvement in installing of metal posts to replace the current wooden posts. The Clerk agreed to review the situation.

Meeting ended 22:50