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| **MARSHFIELD COMMUNITY COUNCIL**   Minutes of the Council meeting held on 11th February 2014 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Karl Evans (Chairperson)  Mr Anthony Quilter  Mr Mike Woods  Mr Alan Chase  Mr David Collingbourne  Mr Cenydd Edwards  Mr Adam Rowbotham  Mr Nathan Evans    Apologies: Mrs Victoria Maud(family), Mr Mike Woods(family), Mrs Sharon Jefferson (resigned),  In attendance: City Councillors Richard White & Tom Suller, G C Thomas (Clerk)    The minutes of the monthly Council meeting held on 14th January were agreed to be a true record and signed by the Chairperson.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **202. Declaration of Interests**  No interests were declared.  **203. Resignation**  Members were sorry to receive Councillor Sharon Jefferson’s resignation from the Council.  The Council declared a vacancy and asked the Clerk to arrange the necessary public notice to advertise the vacancy as soon as possible.  **204. Co-option to Fill Vacant Seat**  The Council met Mrs Linda Southworth-Stevens and Mrs Carly Wiffen-Mathias and discussed the role of Member of the Community Council.  The Council agreed to co-opt Mrs Southworth-Stevens to the vacant seat. Mrs Southworth-Stevens signed a Declaration of Acceptance and took part in the following meeting.  *(Councillors Adam Rowbotham and Nathan Evans joined the meeting)*  **205.Newport City Councillor’s Report**  Councillors Richard White and Tom Suller reported to the Council:  a) A cycle way is being created through Coedkernew and Marshfield to Cardiff.  b) Should the Community Council wish to consider purchasing litter bins, Newport CC, Streetscene can provide bins at the cost of £145 each including installation at an appropriate location on the highway. For every three litter bins purchased Streetscene has secured grant funding to provide an extra bin.  c) Broadway Reen is flooding more than in the past which could be due to outfall issues including Peterstone Gout needing dredging. Councillor White recommended that if Broadway Reen is seen to be overflowing the Environment Agency should be notified on phone 0800 807060.  The Council agreed to notify residents of this matter through the Marshfield Mail.  d) Reference was made to recent incidents of fly tipping in Broadway and asbestos tipped in the Wentloog area. Members of public were asked to take details if anything suspicious is seen in the area and call the police on 999.  e) A pedestrian crossing is being considered for Marshfield Road near the new Charles Church development using S106 money. Members discussed the pros and cons of siting a zebra crossing in the vicinity of the development.  f) Councillor White referred to problems caused by youths when dug-outs were last located on the Village Hall playing fields.  g) Church Lane has been obstructed by contractors vehicles connected to the new Waterstones development. Members were also concerned about mud on the road and general site safety. It was agreed that the police should be contacted if the road is obstructed and that the Council will write to Newport CC to ask for enforcement of planning conditions and highway regulations.  h) Vehicles connected to the Charles Church development on Marshfield Road were noted to be parking on the pavement, causing difficulties for pedestrians. The Council agreed to write to Newport CC to ask for help to remedy this matter.  j) Councillor Suller noted pot holes and the generally poor condition of the St Mellons Road footpath from Wellfield Road to Marshfield Road. The Council agreed to write to Newport CC to ask for repairs to the footpath to remedy the present dangerous condition.  (*Councillors White and Suller left the meeting)*  **206. Leisure Facilities**  **a) Extension to Village Hall –** The Council received a request from Marshfield Village Hall Management Committee to consider a proposal for a new extension to the village hall to be funded from money allocated by the Community Council for a new leisure facility. The Committee was happy to develop the idea for various options but firstly wished to find out if the Council would support the suggestion, in principle, to be considered alongside other options.  The Council agreed to give the go ahead for the Committee to develop three options for an extension costing between approximately £50,000 and £100,000 to be given further consideration against other options.    **b) Multi-use games area/sports pitch** - Councillor Rowbotham presented a summary of the proposals and costings for an all-weather 5-a-side football pitch for junior football use and a second area suitable for netball, basketball and tennis. The suggested location being the St Mellons Road end of the playing fields. The Council agreed to pursue one multi-use area with lighting included, suitable for a number of sports and asked Councillor Rowbotham to obtain more detailed prices and to contact Newport City Council Leisure Section for further advice on creating these facilities.  **c) New Playground Facility** – Councillor Rowbotham had spoken to Castleton Village Hall about locating a play area within the hall grounds but there was no interest in this proposal.  Members agreed to continue to look at this matter within the time frame set for spending S106 money and also to seek further clarification from Newport CC on how the money can be used.  **d) Woodland Walk -** Councillor Linda Southwoth-Stevens agreed to contact Mrs Sharon Jefferson to find out if the original proposal is worth continuing.  **e) Village Hall Footpaths –** Members received an update from Simon Evans, project manager, who stated that almost 50% of the job had been completed and recommended payment of an interim invoice of £6480 to GSL (South Wales) Ltd.  Members agreed to pay the invoice.  **207. Allotment Committee Report**   1. The minutes of the Allotment Committee held on 28th January were approved and adopted by the Council. 2. The Council agreed to apply to Newport City Council for planning permission to install a new gate to the Church Lane allotment site. The cost of the planning application is £83.00 3. Councillor Quilter informed the Council that the Committee was considering applying for a grant from Newport City Homes to create an area within the allotment site that can be used by groups such as Brownies. 4. The Council agreed to carry forward to 2014/15 any Allotment Committee budget underspend from 2013/14   **208. Village Improvements**  **a) Playground Repairs** – The Clerk reported that photographs of damage to play equipment had been received and were to be included in requests for estimates for maintenance and repairs.  **b) School Traffic Plan –** Councillor Chase told Members that he had attended a meeting involving the school and the police. The Headteacher had suggested reorganization within the school including a pull-in the school grounds. Councillor Chase had agreed to speak to Newport City Council and the school liaison officer about the scope for using land for this purpose.  There was still interest in providing a cycle track to school and seeking funding from SEWTRA for creating a safe route to school, although it was noted that the present funding stream has a deadline of 28th February 2014, before SEWTRA is disbanded and the function absorbed into the Welsh Government.  The Council agreed that Councillor Chase should write on its behalf to Newport City Council, Streetscene, to make an application for funding from the Welsh Government for a safe route to school, before the deadline.  **c) Cardiff Conservation Volunteers –** The Council agreed to spend the £140 fee required by the volunteers if they attend on 6th April 2014. Councillor Southworth-Stevens was asked to look into projects that the Volunteers can be asked to carry out.  **Review of Actions from Previous Meeting**  209. Meeting Date (Min 183)  No suitable venues were available for the Council to meet on the second Monday each month. St Mary’s Church Hall was suggested as a possible venue. Councillor Karl Evans agreed to contact all Members to obtain their thoughts on where and when the Council should meet before making a decision.  210. Best Kept Garden Competition (Min 182c)  Councillor Quiliter told Members that the Allotment Committee is organizing a competition this year and is looking for a judge. It was suggested that Revd. Sue Collingbourne may be interested in acting as a judge.  211. Football Club Funding (Min 191)  The Clerk reported that Mr Simon Jones of the Football Club had informed the Council that the Club had experienced difficulties setting up a bank account but the matter had been rectified and an account will soon be in place for the cheque to be paid into.  **FINANCIAL MATTERS**  212. Village Hall Grounds Maintenance Contract  Newport City Council wrote on 16th January inviting the Community Council to sign a new contract for maintaining the Village Hall grounds from 1st April 2014 to 31 March 2015 at a cost of £2433.97. Council Members and the Village Hall Management Committee had viewed the schedule of works and were satisfied with the proposal. The Council agreed to sign this contract with Newport City Council.  213. Youth Club Funding  The Council received a request for a donation form Mark Redwood on behalf of the Marshfield Village Hall Youth Club. The request asked for help towards equipment such as a flat screen television to be used for computer games, a refurbished computer, a refurbished smart board for use in the hall and a second hand Xbox.  The Council agreed to donate £2250 to Marshfield Village Hall to be used to buy equipment for the youth club and asked that the youth club provides some feedback on how the money was spent.  214. Cheques  101358 G Thomas – Salary January (net) £ 270.17  101359 G Thomas – HMRC PAYE £ 67.40  101360 GSL (South Wales) Ltd - Village Hall Footpaths (Min 206e) £ 6480.00  101361 Marshfield Village Hall – Donation for Youth Club Youth Workers (Min 191) £ 341.00  101362 G Thomas – Internet connection reimbursement - January £ 18.00  101363 Newport CC – Planning Application – Allotment Gate (Min 207b) £ 83.00  101364 Marshfield Village Hall – Donation for equipment for Youth Club (Min £ 2250.00  **215. PLANNING MATTERS**  a) Welsh Government Consultation on Changes to the Planning System  Members noted the e-mail from One Voice Wales dated 16th January that provided details of the consultation.  b) Planning Application Observations  Members had no observations relating to the following planning application:  **Proposal:** Single storey extension/link to garage, conversion and extension of garage into habitable room and attic conversion including 3No. rear dormers  **Site:** 7 Vicarage Court, Marshfield, CF3 2NA  c) Newport Local Development Plan Examination  Members noted letters from Newport City Council dated 17th January and 20th January relating to the examination of the LDP to be conducted by Welsh Government Planning Inspector Alwyn Nixon BSc (hons), MRTPI.  **CORRESPONDENCE**  216. Community Led Walks  Andrew Briscombe, Countryside Officer for Newport City Council wrote on 16th January to inform the Council of the Community Walks Programme and asked for details of anyone who would be interested in leading. The Council passed the letter to Councillor Southworth-Stevens who will contact Mr Briscombe.  217. Complaint About Youths in Village Hall Grounds  Councillor Edwards had received a complaint from a parent about youths shouting and swearing in the junior play area when girls were passing to attend Brownies.  The Clerk had forwarded the complaint to the police who had agreed to monitor the area and had also informed the warden service. Mark Redwood of the Youth Club had also written to say he had spoken to some youths about congregating near the Hall.  The Council asked Councillor Edwards to let the complainant know the outcome.  218. Gwent Levels Project  Members noted an invitation from the Futurescapes Manager of the conservation initiative to participate in a workshop connected with the ‘Living Levels Project’ at Newport Wetlands on Tuesday 11th March.  **219.COMMUNICATIONS**  a) The Council received an offer of help from Mr Chris Hemmings to put updates such as minutes on the Council’s website. Members were grateful for the offer but are currently looking into the matter which should result in them being able to do this themselves, although they will come back to Mr Hemmings if necessary**.**  b) Councillor Nathan Evans agreed to prepare an article for the Marshfield Mail to include information on:   * New Council Member * Broadway Reen flooding * Fly tipping * Obstruction of Church Lane   **ANY OTHER BUSINESS**  Councillor Quilter noted that the footpath on Marshfield Road from the allotments to Church Lane was restricted by hedges growing out. The Council agreed to write to Newport CC, Streetscene to ask for their assistance to remedy the problem.  **Meeting Ended 22:15** | | **Action**  **GT**  **GT**  **GT**  **AR**  **LS-S**  **JP/GT**  **GT**  **AC**  **LS-S**  **KDE**  **GT**  **GT**  **GT**  **LS-S**  **CE**  **GT**  **NE**  **GT** |
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