**Marshfield Community Council**

*Chairperson: Mr Alan Chase*

*Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

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Dear Councillor

The Annual General Meeting of Marshfield Community Council will be held at the Village Hall, Wellfield Road, Marshfield **on TUESDAY 12th May 2015,** commencing at **7:30p.m.** The monthly Council meeting will immediately follow the Annual General Meeting.

## Yours sincerely

G C Thomas

Clerk

**AGENDA – ANNUAL GENERAL MEETING**

|  |  |
| --- | --- |
| **No.** | **Item** |
| **1** | **Apologies.** |
| **2** | **Declaration of Interests** |
| **3** | **Election of Officers:**   * 1. **Chairperson.**   2. **Vice-Chairperson.**   3. **Representative to fill the Council’s seat on the Village Hall Management Committee.**   4. **Representatives to One Voice Wales Newport/Monmouthshire Area Committee.**   5. **Representative to Newport CC Liaison Meeting.** |
| **4** | **a) Committee Membership, Chairperson & Terms of Reference:**  **i) Planning Committee.**  **ii) Allotment Committee.**  **b) To consider other Council committees or working groups required to assist with the Council’s business.** |
| **5** | **To agree continuation of previously adopted Financial Regulations based on the One Voice Wales model regulations 2014 using the stated EU procurement thresholds.**   |  | | --- | |  | |
| **6** | **To receive and approve the Statement of Accounts for 2014/15 (see attached report).** |

**AGENDA – MONTHLY COUNCIL MEETING**

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| **No.** | **Item** | **Time (mins)** |
| **1** | **Apologies.** | 2 |
| **2** | **Declaration of interests.** | 1 |
| **3** | **To confirm the minutes of the monthly Council Meeting held on 14th April 2015 (attached).** | 2 |
| **4** | **Safe Walking to School** | 10 |
| **5** | ***Leisure Facilities***  **To receive an update and decide on the next steps for :**  **a) Multi-use games area/sports pitch.**  **b) Marshfield Village Hall extension and landscaping.** | 15 |
| **6** | ***Planning Matters:***  **a) To approve and adopt the minutes of the Planning Committee held on 27th April 2015 (attached)**  **b) To consider observations relating to planning application MCC 785 - 15/0387**  **Proposal: Crown reduction to T9 (Horse Chestnut) of TPO 6/87**  **Site: Old Vicarage Nursing Home, Church Lane, Marshfield, CF3 2UF**  **c) To consider a response to Newport City Council’s consultation on supplementary planning guidance**  **d) Other planning matters.** | 10 |
| **7** | ***Allotment Committee:***  **a) To approve and adopt the minutes of the Allotment Committee held on 6th May 2015**  **b) To approve the Allotment Committee budget for 2015/16**  **c) Other allotment matters.** | 15 |
| **8** | **Review of actions arising from previous meeting.** | 15 |
| **9** | ***Financial Matters:***  **a) Renewal of Council’s Insurance policy**  **e) Other financial matters.** | 10 |
| **10** | ***Consultations:***  **a) A response to questions posed by Arup to stakeholders with a potential interest in non-motorised users (pedestrians, cyclists and equestrians) to help shape the scheme development and design.** | 10 |
| **11** | ***Correspondence:***  **a) Public Services Ombudsman - Revised Guidance on the Code of Conduct.**  **b) Gwent Wildlife Trust - Living Levels Partnership Project**  **c) Other correspondence** | 10 |
| **12** | ***Communication:***  **a) To receive statutory guidance - Access to Information on Community And Town Councils and to review the Council’s website.**  **b) To agree items to be included in the monthly communication to residents in the Marshfield Mail and any posts required to the Community Council website.** | 10 |
| **13** | **Any other business.** | 5 |
| **Date of next meeting – Monthly Council Meeting - Tuesday 9th June 2015 at Marshfield Village Hall** | | |