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 ***Serving the Communities of Castleton and Marshfield***

 *Chairperson:* Mr Mathew Taylor

 *Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

  *Tel:* 01633 664285

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Dear Councillor

The next meeting of Marshfield Community Council will be held at the Village Hall, Wellfield Road, Marshfield **on TUESDAY 11th April 2017** commencing at **7:30p.m.**

## Yours sincerely

G C Thomas

Clerk

**AGENDA**

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| --- | --- | --- |
| **No.** | **Item** | **Time (mins)** |
| **1** | **Apologies.** | **2** |
| **2** | **Declaration of interests.** | **1** |
| **3** | **To confirm the minutes of the Council meeting held on 14th March 2017** | **2** |
| **4** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings).** |  **15** |
| **5** | **Police Matters** | **15** |
| **6** | **Speeding on A48 at Castleton** | **15** |
| **7** | **Proposed withdrawal of X16 bus service:****a) Update.****b) To consider funding for a coffee morning to host Jayne Bryant AM.** | **10** |
| **8** | ***Multi-Use Games Area:*****a) Update on MUGA installation.****b) Update on benches and litter bins.****c) To agree work to drainage ditches on St Mellons Road and remedial action to the field gate.****d) To consider proposal to purchase a memorial plaque in memory of James Rowlands.** |  **20** |
| **9** | **Review of actions arising from Council Meeting held on 14th March 2017.** |  **15** |
| **10** | ***Financial Matters:*** **a) To receive confirmation of the concurrent functions allocation from Newport City Council.****b) To consider a request from Marshfield Village Hall Management Committee for payment from the concurrent functions allocation towards maintenance and upkeep of the Hall.****c) To consider a request for a grant towards maintenance and upkeep of Castleton Baptist Church graveyard.****d) To agree on renewal of Clerk’s membership of Society of Local Council Clerks.****e) Notice of Annual Audit****f) Other financial matters.** | **10** |
| **11** | **To consider arrangements for tree maintenance at Marshfield village hall grounds and the allotment site.** | **10** |
| **12** | ***Planning Matters:*****a) To decide on a response to Newport City Council on the following planning application:** **MCC 838 – Conex 17/0205****PROPOSAL**: PROPOSED LOFT CONVERSION TO INCLUDE INCREASED ROOF HEIGHT**SITE:** 9, THE MEADOWS, MARSHFIELD, CARDIFF, CF3 2AY APPLICATION TYPE: Full**b) To confirm that the Council has no comments to Newport CC on the following planning application:****MCC 837 -Conex 17/0179 - Full****PROPSAL:** DEMOLITION OF EXISTING SINGLE STOREY SIDE EXTENSION AND ERECTION OF PART TWO STOREY, PART SINGLE STOREY SIDE EXTENSION **SITE:** MILLBROOK HOUSE, MILL LANE, CASTLETON, CARDIFF, CF3 2UT **b) Other planning matters**. |  **5** |
| **13** | ***Allotment Matters:*****a) To approve and adopt the minutes of the Allotment Committee held on 24th March 2017 (attached).****b) To confirm arrangements for Allotment Committee co-opted members after 9th May 2017** | **5** |
| **14** | **Correspondence** | **10** |
| **15** | ***Communication:*****a) To agree items to be included in the monthly communication to residents in the Marshfield Mail and any posts required to the Community Council website.**  | **5** |
| **16** | **Any other business** | **10** |
| **The next meeting will be the Annual Meeting immediately followed by the Monthly Council meeting on Tuesday 9th May 2017** |
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