|  |  |
| --- | --- |
| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 14th November 2017 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Mat Taylor (Chairman)  Mrs Linda Southworth-Stevens  Mrs Lisa Clark  Mr Mike Rigby  Mr Geoff Stockham  Mrs Susan Davies  Mr Mark Dawkes  Mr Ronald Carrie    Apologies: Mrs Catherine Grady (ill)  In attendance: 1 member of public, City Councillors Richard White & Tom Suller, G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council Meeting held on 14th November 2017 were agreed to be a true record and signed by the Chairman subject to the following amendment:  Minute 88 Bus Services - ***….*** Newport City Council had served official notice on the X16 contract, the last day being ~~22~~~~nd~~ ~~January~~ *20th January 2018….*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **110. DECLARATION OF INTERESTS**  No interests were declared.  **CITY COUNCILLOR’S REPORT**  111. Bus Services  Councillor Suller told the Council he had requested an update on the X16 service and difficulties relating to bookings for the DRT service from Richard Cope, Business Manager Passenger Transport Unit. Councillor Taylor said he had also contacted Mr Cope. Councillor Taylor had also contacted the N.A.T. bus service but had not received a reply.  ***The Council resolved to write to N.A.T to invite them to a meeting.***  Councillor Taylor asked Councillors White and Suller if they could arrange a meeting with Newport City Council Transport which he and Councillor Rigby would attend.  Councillor Rigby referred to the lack of time tables and information about bus services throughout Marshfield and Castleton. Councillor Taylor said the DRT service needs to be better advertised but as the X16 is being phased out there may be no interest from Stagecoach to install time tables.  112. Road Signs  Councillor Suller said he had contacted Lee Benham of Newport City Council about the condition of road signs in Castleton and Marshfield.  113. Land Off Marshfield Road  Councillor Rigby was aware of interest in land adjacent to the allotments off Marshfield Road. Councillor White referred to the settlement area for development in Marshfield and suggested a check to find out if the land in question is outside this boundary.  114. Overgrown Bushes  Councillor Clark referred to an overgrown bush on Marshfield Road, near Ty Mawr Lane, which is obstructing the footpath and is a danger to pedestrians. Newport City Council and Welsh Water had been contacted but neither is accepting responsibility. Councillors White and Suller agreed to look into the matter.  *(Councillor White and Suller left the meeting)*  **POLICE MATTERS**  115. Monthly Police Report  The Council was grateful for the monthly update on police activities in Marshfield ward which had been circulated to Members.  116. Road Traffic Offences Near Marshfield Primary School  The Council’s request for details of the number of tickets issued for road traffic offences near Marshfield Primary School (Min 85) was not provided but the Council was asked to make a request to Gwent Police Freedom of Information department for the information.  ***Councillor Taylor agreed to speak to CO Caroline Doidge to clarify the position.***  **117. SPEED OF COMMERCIAL VEHICLES ON MARSHFIELD ROAD**  Councillor Rigby outlined concerns about commercial vehicles appearing to exceed the speed limit that had come to his attention. Councillor Rigby suggested that the Council writes to companies who’s vehicles are regularly seen travelling along Marshfield Road to ask their drivers to drive carefully through the village.  ***The Council resolved to write to a number of companies that had been identified and any further companies which need to be contacted in the future.***  Councillor Taylor updated the Council on the efforts to establish a Community Speed Watch and agreed to move things forward.  **PUBLIC PARTICIPATION**  118. The Hollies  A member of public enquired about work to a property in The Hollies where a tree and hedges had been removed and was concerned about another property in the Hollies being renovated resulting in scrap materials being deposited into an adjacent lane.  119. Trees  Councillor Rigby referred to a large tree that had been cut down at Mallards Reach and Councillor Taylor referred to trees in Pentwyn Terrace.  ***Councillor Southworth-Stevens agreed to contact Shona Carle, Tree Officer for Newport CC.***  120. Pentwyn Terrace Post  A member of public informed the Council about a post at the side of a lane off Pentwyn Terrace that had been knocked over.  **MATTERS ARISING FROM THE LAST MEETING**  121. PC Steve Jenkins (Min 86)  Inspector Davies has emailed the Council to pass on the team’s and the family’s appreciation for the condolences.  122. Volunteer Awards (Min 97)  Councillor Taylor told Members that he and Councillor Grady had attended the awards where Anthony Quilter and Caroline Antoniou had won the award they had been nominated for.  122. Bee Friendly (Min 100)  ***The Council agreed that Councillor Taylor should contact Edmonds Tree Services to ask for the tree previously housing bees to be cut back.***  123. Development Near Blooms Garden Centre (Min 106)  Councillor Dawkes provided information about the ongoing development.  124. Living Levels Fly-Tipping Meeting (Min 108)  Councillor Southworth-Stevens told the Council that she and Councillor Dawkes had attended the meeting.  **FINANCIAL MATTERS**  125. Payment & Receipts Update  The Clerk presented an updated payments and receipts schedule together with a bank reconciliation.  126. Village Hall Car Park  Border Surfacing (Contracting) Ltd sent an invoice for work carried out as per quotation with an additional amount of £3100 for base coat to the slabbed area. Councillors Taylor and Stockham agreed that this work had been necessary and approved during the work. The job had been completed and checked and found to be satisfactory.  ***The Council resolved to pay the invoiced amount of £29820.00 including VAT***  127. Invoices  ***The Council resolved to pay the following invoices:***  Wales Audit Office – Annual Audit 2016/17 - £240.90  One Voice Wales – Two places on New Councillor Induction Course - £40.00  128. Village Hall  Councillor Rigby enquired about the finances of the Village Hall following the circus and fireworks events.  129. Cheques    101700 G Thomas – Salary October (net) 443.17  101701 HMRC – PAYE October 110.80  101702 G Thomas – Internet connection October 18.00  101703 Border Surfacing (Contracting) Ltd – V Hall Car Park & Patio (Min 126) 29820.00  101704 One Voice Wales - Training (Min 127) 40.00  101705 Wales Audit Office – Annual audit fee (Min 127) 240.90  **130. PLANNING MATTERS**  There were no planning matters.  **131. FUTURE ROLE OF COMMUNITY AND TOWN COUNCILS**  The Welsh Government has set up an Independent Review Panel to consider the future role of Community and Town Councils and has asked for the Community Council’s views  The review is expected to take around a year.  ***The Council resolved to set up a working party to consult local residents through measures such as a public event and Survey Monkey. The Working Party will comprise Councillor Mark Dawkes (lead), Councillor Mat Taylor, Councillor Ron Carrie and Councillor Linda Southworth-Stevens. The terms of reference will be considered at the Working Party’s first meeting.***  **CORRESPONDENCE**  132. Newport City Council Liaison Meeting  Newport CC wrote to ask if the Council has any matters to add to the agenda for the next Liaison Meeting. There were no matters. 133. Rural Transport Solutions for Monmouthshire and Rural Newport Monmouthshire County Council has commissioned a rural transport study to examine accessibility and transport issues in Monmouthshire and Rural Newport and to consider future potential solutions.  The Market Director of Systra Ltd emailed to invite the Council to participate in a workshop on 24th November in Abergavenny*,* to discuss accessibility and transport issues affecting different population groups in Monmouthshire and Rural Newport, and potential solutions which could include improving accessibility of services (by making available more locally, on-line etc.) or improving transport provision to get people to services.  ***Councillor Taylor agreed to try to attend the event, Councillors Rigby and Dawkes may be available.***  134. Dog Fouling  Councillor Taylor had been approached by a resident who complained about dog fouling in parts of the village. Other councillors had experienced problems with dog fouling.  ***The Council resolved to ask Councillor Taylor to consider a communication asking dog owners to behave responsibly and to ask Newport City Council for advice on the matter.***  **135. COMMUNICATION**  The Council agreed to include details of the following matters in the Marshfield Mail, the Council’s Facebook pages or website:   * Community Speed Watch * Dog Fouling * Fly Tipping * Review of Community and Town Councils * Caroline Antoniou and Anthony Quilter Awards   **ANY OTHER BUSINESS**  136. Notice of Resignation  Councillor Stockham told Members that he intends to resign from the Council.  137. MUGA Equipment  Councillor Taylor confirmed that the sports equipment for the Muga had been delivered by HAGS-SMP and agreed to further chase HAGS-SMP for the outstanding gate repair.  **Meeting Closed 20:58** | **Action**  GT  RW/TS  RW/TS  MT  GT  LS-S  MT  MD  MT/MR/MD  MT/GT  MT |