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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Finance and General Purposes Committee meeting held on 11th December 2017 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 10:30 a.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mr Mathew Taylor (Chairman) Mr Mike Rigby Mrs Linda Southworth-Stevens Apologies: NoneIn attendance: G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**1. Scrutiny of Accounts and Records**Members noted the recent payments and receipts statement including a bank reconciliation up to 11th November 2017 and checked bank statements against the figures in the statement, including a live viewing of Barclays on-line banking information. The cheque book and paying-in book were also scrutinised to confirm their accuracy compared to the statements. Members also scrutinised the NEST pension and HMRC PAYE records.**2. Review of Budget for Year Ending 31 March 2018**Members viewed a report prepared by the Clerk to show actual payments and receipts against budgeted payments and receipts. The report showed that the Council is estimated an aggregate overspend on its budget of £11,934 by 31 March 2017.Members identified that majority of the overspend had been caused by work valued at £29820 carried out on the Village Hall car park and patio and agreed to add £15,00 from reserves held for community projects to the Village Hall maintenance and upkeep budget. This together with underspends projected for some other headings was expected to result in a satisfactory conclusion.**3. Budget for 2018/19**The Clerk told the Committee that Newport CC is expected to request Marshfield Community Council’s precept requirement in the next few weeks.Committee members prepared a draft budget to be presented to the full Council during its December meeting.**Meeting ended 13:15** |  |