|  |  |
| --- | --- |
| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 10th April 2018 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mrs Catherine Grady (Chairperson)  Mrs Linda Southworth-Stevens  Mr Mike Rigby  Mr Mark Dawkes  Mr Ronald Carrie    Apologies: Mr Mat Taylor (work), Mrs Susan Davies (ill), City Councillors Richard White & Tom Suller (Meeting).  In attendance: 2 members of public, PCSO’s Rodney Caddy & Mike Ashford, G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council Meeting held on 13th March 2018 were agreed to be a true record and signed by the Chairperson.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **277. DECLARATION OF INTERESTS**  No interests were declared.  **POLICE MATTERS**  278. ‘Your Voice’ Priority Setting  CSO Caddy explained that the police on-line questionnaire allowed any member of public to comment on policing priorities. The Community Council could add its views which can be taken into account when the questionnaires are analysed and a decision is made on priorities.  279. Statistics on Speeding  The Chairperson referred to Minute 172 from the January Council meeting when Sgt Lawton agreed to look into providing statistics of tickets for speeding on A48 and Marshfield Road. CSO Caddy will make enquiries.  280. Vandalism on Allotment Site  The Chairperson referred to minute 248 from the last meeting and asked about policing of the allotments since the recent vandalism. Councillor Rigby suggested a camera to record movements at the allotments and to ask the police Crime Prevention Officer to give a report on possible security improvements.  ***The Council resolved to await the thoughts of the Allotment Committee before taking any further action.***  **PUBLIC PARTICIPATION**  281. Bee Hive in Allotment Site  The Council welcomed Ms Tracy Sweet who is managing a bee hive at the Marshfield allotments. Ms Sweet had joined the Cardiff & Vale Beekeepers Association who had advised that a second hive should be available for the bee’s welfare. Mr Paul Walkey had advised Ms Sweet to ask the Council if permission could be given for the siting of a second hive.  ***The Council resolved to ask Councillor Taylor, Chairman of the Allotment Committee, to arrange a Committee meeting before 8th May and to notify all allotment tenants of the request so that their views can be taken into account.***  282. Bus Service  A member of public referred to the City Councillor page in the Marshfield Mail which she understood stated the DRT bus service will only operate between 9am and 5pm. Members felt this could refer to the time for telephoning a booking and wished to clarify this point before any further action is taken.  **MATTERS ARISING FROM LAST MEETING**  283. Community Speed Watch (Min 250)  Councillor Dawkes told Members that he had received the go ahead from the police to begin the Community Speed Watch arrangement, subject to the Go Safe Partnership providing locations. Councillor Dawkes recommended that volunteers get together to decide how to begin the programme.  284. Bus Services (Min 252)  The matter is pending with no report due to the absence of Councillor Taylor.  285. Defibrillator (Min 255)  The Clerk reported that the Village Hall defibrillator is listed on the NHS Direct Wales website. Councillor Taylor had agreed to contact Welsh Ambulance Service to check that it is listed for 999 calls to be given the access code but there was no update in his absence.  286. Next Steps to Remove Fly Tipping from St Mellons Road Reen (Min 257)  Councillor Dawkes reported that he had been in touch with Councillor Taylor about local assistance to clear the reen but there was nothing further to report, to date. Councillor Southworth-Stevens was aware of a possible arrangement and agreed to obtain more information.  287. Horses on Marshfield Road (Min 258)  The Clerk reported that he had emailed HAPPA but had received no reply, as yet.  288. Bus Services Update (Min 260)  Councillor Taylor had agreed to take the matter forward to N.A.T Group but there was no information on the progress. Councillors Dawkes and Rigby will contact Councillor Taylor and offer to assist with this matter.  289. Request for Funding Towards Trial Cameras (Min 269)  The Clerk reported that Keep Us Rural had acknowledged receipt of the donation and gave their thanks.  290. Wales Audit Office Survey (Min 273)  Councillor Taylor had advised that he had received no comments from other Members about the Wales Audit Office review of how local government bodies deliver services in rural communities in Wales. He will complete and send the survey and circulate a copy for information.  **291. FENCING AT THE HOLLIES/PENTWYN TERRACE**  Councillor Dawkes had canvassed immediate residents to find their views on the fencing options and reported the preferred option as feathered edge wood. Newport City Homes had been informed and will now obtain three quotes for this type of fencing and the necessary clearing and then liaise with the Council finalise the 50% contribution up to £2,500. The ownership and responsibility for maintenance will lay with Newport City Homes.  ***The Council resolved to agree with the preferred option and the stated conditions.***  **FINANCIAL MATTERS**  292. Finance & General Purposes Committee  The minutes of the Finance & General Purposes Committee held on 28th March were confirmed and all recommendations were adopted by the Council.  293. SLCC Membership  The Council agreed to pay the annual subscription of the Society of Local Council Clerks from May 2018 at a cost of £115.  294. Invoices  The Council agreed to pay the following invoices:   * Newport City Council – Village Hall ground maintenance quarterly charge 1/1/18-31/3/18 - £910.66 * J D Landscaping – Hedge cutting and waste removal Marshfield allotments - £250.00 * Newport City Council – 2017 election costs, poll cards, nomination packs and RO fee –   £ 742.84   * G Thomas – Reimbursement of cash spent on stamps, printing & stationery. Dec 17-Apr 18 - £130.83   295. Cheques    101733 G Thomas – Salary March (net) 443.36  101734 HMRC – PAYE March 110.60  101735 G Thomas – Internet connection reimbursement 18.00  101736 SLCC Subscription (Min 293) 115.00  101737 Newport City Council – Village Hall Grounds Maintenance (Min 294) 910.66  101738 J Drew -J D Landscaping - Allotment hedge cutting (Min 294) 250.00  101739 Newport City Council – 2017 election charges (Min 294 ) 742.84  101740 G Thomas – Reimb. stamps, printing etc. (Min 294) 130.83  296. Castleton Village Hall  Councillor Rigby understood that a film crew had paid a fee to Castleton Village Hall to allow temporary siting of equipment. This led to the cancellation of some regular bookings.  **PLANNING MATTERS**  297. Planning Application Observations  **MCC 867 -Conex 18/0187**  **Proposal:** Erection of Boundary Wall and Lean-To to Side of Dwelling**.**  **Site:** 107 Mallards Reach, Marshfield, CF3 2NL  The Council resolved to send the following observations to Newport City Council.  The Community Council feels that there is a lack of detail in the drawings relating to this application. Consequently, this has resulted in the following queries / observations arising.    1. The existing side perimeter wall appears to be approx 6’ in height, the side of the shed appears to extend approx 1’ above this wall and the shed’s sloping roof is above this. The diagram of the sloping roof of the lean to appears to be over and above that of the existing shed roof. There is no indication of the actual height of the lean-to roof. It may therefore not be in keeping with the street scene.  2. How will the guttering be attached; the new extended wall runs along the edge of the pavement. If the roof of the lean to is over the wall, and the guttering is on the pavement side of the wall; there would be a possibility that pedestrians would become wet in heavy rain if and when the guttering overflowed.  3. The new rear wall of the garden appears to have been straightened and will incorporate a tree. Currently the tree is outside the rear garden perimeter wall. The Community Council is not sure who owns the tree and small parcel of land it is sited on.  **298. PLANTER ARRANGEMENTS FOR 2018**  Further to recent enquiries the Council heard that there had been no reply from Greenmoor Nurseries and no update on L&R Landscapes, in the absence of Councillor Davies. Councillor Rigby reminded the Council that Blooms had offered to come to an arrangement with plants that were being sold off at a reduced rate.  Members wished to take action to maintain the planters and, if no other sponsors are available to look into taking plants from Blooms following this, Councillor Carrie offered to plant and water the planter at Castleton, Councillor Dawkes offered to plant the planter on St Mellons Road and Councillor Rigby offered to plant the planter at Gores Corner.  **299. VILLAGE HALL GROUNDS MAINTENANCE**  The Clerk reported receipt of an invitation from Newport City Council to enter into a contract to continue maintaining the grounds at Marshfield Village Hall during 2018/19.  ***The Council resolved to inform Marshfield Village Hall Management Committee about the contract renewal and ask what maintenance is required for the duration of the contract. The Council also asked to be informed about income received from field users and the date of the Village Hall Annual General Meeting.***  **CORRESPONDENCE**  300. One Voice Wales  One Voice Wales wrote to thank the Council for its support in subscribing to membership for another year and looked forward to representing the Council at national, regional and county levels and offering assistance if required. The Council was asked to nominate a councillor to represent it at the quarterly Newport/Monmouthshire Area Committee. The Clerk advised that this will be done at the Council’s Annual Meeting in May.  301. Castleton Baptist Church  The Secretary of Castleton Baptist Church wrote on 17th March to thank the Council for the donation towards the upkeep of the Castleton graveyard.  **302. COMMUNICATION**  The Council agreed to include the following matters in the monthly communication to residents in the Marshfield Mail and the Council’s website:   * Community Speed Watch is due to start soon * Parking near Marshfield School and zebra crossings * Council vacancies * Fly tipping   **303. ANY OTHER BUSINESS**  There was no other business.  **Meeting closed 21:45** | **Actions**  **RC**  **MT**  **MT**  **MD/MR**  **MT#**  **GT** |