|  |  |
| --- | --- |
| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 9th October 2018 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mrs Catherine Grady (Chairman)  Mr Mike Rigby  Mr Mark Dawkes  Mrs Linda Southworth-Stevens    Apologies: Mr Ronald Carrie (holiday), Mrs Susan Davies (ill), City Councillor Tom Suller (ill)  In attendance: 1 member of public, Ms Caroline Antoniou (Magpies), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council Meeting held on 11th September 2018 were agreed to be a true record and signed by the Chairperson.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **123. DECLARATION OF INTERESTS**  No interests were declared.  **124. RESIGNATION**  The Council received the resignation from the Council of Councillor Mat Taylor and declared a vacancy.  The Council wished to thank Mr Taylor for his hard work during his time as Councillor and Chairman and appreciated the results that his drive and energy had produced.  **125. CO-OPTION TO COUNCIL VACANCY**  The Council met Mrs Rachel Johnson-Poulson who had expressed an interest in becoming a Member of the Council.  Councillor Grady proposed that Mrs Johnson-Poulson be co-opted to fill one of the Council vacancies. ***The Council unanimously resolved to Co-opt Mrs Johnson-Poulson to the Council***  **126. CHAIRPERSON**  The office of Chairperson had become vacant following the resignation of Mr Mat Taylor. Councillor Southworth-Stevens nominates Councillor Catherine Grady to fill the office. There were no other nominations.  ***The Council unanimously resolved to elect Councillor Grady as Chairman.***  **127. POLICE MATTERS**  The Council noted the monthly police report that had been circulated to Members.  **PUBLIC PARTICIPATION**  128. Parking Marshfield Road  A member of public raised concerns about a vehicle parked on Marshfield Road, near Acorn Place which was felt to make manoeuvres difficult for passing traffic. The Chairman advised the member of public to contact the police about such matters to make a log of the issue.  ***The Council was not aware of any restrictions to parking at this location but understood the point made and agreed to write to the police to ask for the matter to be checked to consider whether there are any dangers which could require action.***  **CITY COUNCILLOR**  129. Road Safety  Councillor White referred to minute 94, 95 and 98. He had received reports of a cyclist being knocked off their cycle by a delivery van on Ty Mawr Lane. Newport CC had responded to issues about road safety on the A48 but had only agreed to review the situation after the latest traffic accident statistics are produced.  Councillor Rigby warned the meeting about reports that eggs are being thrown at car windscreens on Newport Road, causing the driver to stop and they are then robbed.  130. Chairpersons Meeting  Councillor White passed on a query from the Chairman of Michaelston Y Feddw Community Council who recalled an idea for the Chairpersons of the four Marshfield Ward community councils to meet to discuss common issues. Councillor Grady asked for the contact details of Michaelston Chairman.  131. Village Hall Litter Bins  Councillor White asked about emptying of village hall bins. The Council understood that bin emptying, including the new bins, will be arranged by the Village Hall Management Committee.  132. Grass Cutting A48  Councillor White enquired about the recent request for grass to be cut at the junction of A48/Marshfield Road. Members were pleased that the cutting had been done but felt that, in future, cutting should be done more regularly at this location.  ***The Council resolved to write to Newport City Council to ask for more regular cutting because of the safety issues involved.***  **133 MEASURES TO DETER FLY TIPPING**  Caroline Antoniou addressed the Council concerning actions involving fly tipping. She had been in touch with Natural Resources Wales and had provided Newport City Council with evidence of the identity of fly tippers found amongst dumped material. Ms Antoniou told the meeting that Newport CC had failed to take further action using the evidence found.  Councillor Southworth-Stevens had been told by NRW through the Gwent Levels Fly Tipping working group about issues arising from enforcement and of on-going measures to prevent fly tipping. Caroline Antoniou asked if something can be done jointly. Councillor White agreed to speak to Newport CC about operational methods for enforcement.  ***The Council resolved to write to Newport CC Streetscene to ask for an explanation of what is being done with the evidence found by Caroline Antoniou. Also, to write to Natural Resources Wales to request a meeting with the Community Council or its representatives which could also include Newport CC.***  *(Councillor White left the meeting)*  **134. MARSHFIELD ACTION GROUP CONSTITUTION**  Caroline Antoniou addressed the Council on behalf of Marshfield Action Group (Magpies) which had drawn up a revised constitution that include paragraphs giving Marshfield Community Council responsibility to oversee and manage the group.  ***The Council resolved that it should not have management responsibility of the Group but will assist with financial donations and advice if requested. The Council asked Magpies to review the wording of its constitution to include these changes.***  **MATTERS ARISING FROM THE LAST MEETING**  135. Pedestrian Crossing Marshfield Road (Min 93)  The Senior Traffic, Transport & Road Safety Officer of Newport City Council had replied stating that the expense of moving the zebra crossing could not be justified on the basis that divers are parking illegally. Responsibility rests with individual drivers to ensure they park in accordance with the law and do not cause a danger to themselves and other road users.  ***In the light of this reply, the Council resolved to ask Newport CC if a sign could be erected to remind drivers to park properly.***  136. Speed of Traffic – Ty Mawr Lane (Min 95)  The Clerk reported that he had written to Yodel, DPD, UPS and FedEx to ask that drivers are mindful of the dangers existing on this type of road and to travel at a reasonable speed, ensuring due care and attention. There had been no replies.  137. Installation of Bins and Benches (Min 101)  The Clerk reported that a letter had been sent to J D Landscaping rescinding their contract.  Councillor Southworth-Stevens informed Members that she and Councillor Taylor had received a quote from L & R Landscapes amounting to £3725 which had been accepted and they had requested the Clerk to appoint L & R Landscapes to carry out the work by 31st October. Councillor Southworth-Stevens will continue to monitor the work with assistance from Mr Mat Taylor.  138. Request from Marshfield Primary School for a Donation Towards Smart Boards (Min 104)  The Council received a letter of thanks from Marshfield Primary School, dated 14th September, for the donation towards smart boards which will make a huge impact on the teaching and learning of their children, at a time when budgets are so tight.  139. Request from Gateway Christian Centre for a Donation Towards a Defibrillator (Min 105)  Castleton Baptist Church wrote on 24th September stating that the Church is grateful for the financial assistance and gave assurances that the defibrillator will be fitted so that it is available to the community in the area with 24-hour access.  140. Grass Cutting (Min 117)  The Clerk reported that a request had been made to Newport CC for more frequent cutting at this location and is awaiting a reply.  141. Overgrown Foliage Min 118)  The Clerk reported that a request had been made to Cardiff City Council for the overgrowth to be cut back and is awaiting a reply.  **FINANCIAL MATTERS**  142 Village Hall Grounds Maintenance  Following the resignation of Councillor Taylor who was the Council’s representative on the Village Hall management Committee, there were no updates available to clarify the requirements for ground maintenance of the Village Hall grounds. Councillor Rachel Johnson-Poulson offered to take the vacant seat on the VHMC.  ***The Council resolved to appoint Councillor Johnson-Poulson to fill its seat on the Village Hall Management Committee and to provide her with the background details of the ground maintenance arrangements. Councillor Johnson-Poulson was asked to take the matter to the VHMC to seek clarification on the requirements to be included in any schedule of works for future contacts.***  143. Invoices  The Council agreed to pay the following invoices:  Castleton Turf & Soil Supp Ltd – 20/09/18 – Weed killer spray – M Road £187.20  Castleton Turf & Soil Supp Ltd – 29/09/18 – DPM plastic sheet – M Road £296.94  Castleton Turf & Soil Supp Ltd – 30/09/18 – DPM plastic sheet, timbers – M Road £297.06  Paul Walkey – Reimb for – Screwfix - Oil, roof screws. MRH Castleton - fuel – M Rd £32.85  Newport City Council – Village Hall ground maintenance 01/07/18 – 30/09/18 £910.66  Mark Dawkes – Reimb for – B&Q - Plants to fill community planters £108.20  144. Cheques    101779 G Thomas – Salary September (net) 452.00  101780 HMRC – PAYE September 113.00  101781 G Thomas – Internet connection reimbursement September 18.00  101782 Castleton Turf & Soil – Weed killer for allotments (Min 143 ) 187.20  101783 Newport CC – V Hall Ground maintenance (Min 143) 910.66  101784 T Harry– Allotment gate key deposit refund 10.00  101785 Castleton Turf & Soil – Timber & plastic sheet for M Rd (Min 143) 297.06  101786 P Walkey – Reimb Screwfix oil & screws, fuel for strimmer -M Rd( Min 143) 32.85  101787 M Dawkes – Reimb. B&Q flowers for planters (Min 143) 108.20  **PLANNING MATTERS**  145. Planning Applications  **The Council approved and adopted the following observations returned to Newport City Council:**  MCC 884 – Conex 18/0773 – Tree Preservation Order  Proposal: Crown reduction of 2no. Oak Trees (T4 & T5) protected by TPO 2/2000  Site: 183 Mallards Reach, Marshfield, CF3 2NL  ***No observations.***  **The Council resolved to make the following observations to be returned to Newport City Council:**  MCC 885 – Conex 18/0846 - Full  Proposal: Single storey porch to the front.  Site: 89 The Meadows, Marshfield, CF3 2DY  **This is a small cul-de-sac, the house in question is semi-detached and this application may not fit in with the street scene requirements.**  **ALLOTMENT MATTERS**  146. Allotment Committee Chairperson  The Council acknowledged the vacancy for Chairperson created by Mat Taylor’s resignation and that Councillor Rigby had been designated as Vice-Chairman.  ***The Council resolved that Councillor Rigby should arrange the next Committee meeting when the Committee should appoint a Chairperson. The Clerk was asked to clarify the formalities involved to Committee members.***  **COMMUNITY PROJECT**  147. Christmas Trees  Members heard that Mat Taylor has received an offer from L & R Landscapes to arrange two real Christmas trees, but that Newport City Council had said it was not possible to connect decorations to existing street lighting. It was suggested that the trees could be sited neat the Council’s notice board on Marshfield Road, on land belonging to Newport City Homes and at the front of the Castleton Village Hall. Also, it was suggested that lights could be placed in the existing trees on Groes Corner.  Councillor Dawkes offered to speak to the occupants of houses near the suggested locations to find out if there was any possibility of connecting to their electricity supply.  148. Public Right of Way Oakfields/Mallards Reach  Councillor Grady told members that there had been discussions on Facebook about (i) re-instating the bridge between Oakfields and the Shires and (ii) residents volunteering to clear the public footpath between Mallards Reach and the shires that leads across the field to Ty Gwyn Farm. Councillor Southworth-Stevens advised that the bridge in Oakfields had been taken down as a direct result of resident’s complaints that were supported by the Police in order to eradicate and control anti-social behaviour.  ***It was agreed that Councillor Southworth-Stevens would contact NCC Countryside Officer Mark Benson to establish the position regarding the footpath clearance by resident volunteers.  The information and response would be posted on Facebook.***  ~~Councillor Grady told Members that there had been discussion on Facebook concerning the public right of way between Oakfields and Mallards Reach. Some people favoured clearing the path and referred to the bridge that had been removed. Councillor Southworth-Stevens suggested taking advice from Newport City Council about clearing overgrowth as she understood that the public right of way crossed private land but should be cleared once a year.~~  149 Community Project Consultation Shortlist  Members discussed the merits of other suggested community projects and asked for the matter to be added to the agenda for the next meeting.  CORRESPONDENCE  150. Bench Seat Marshfield Road  Following complaints from residents about the bench seat opposite 67 Marshfield Road, the Council wished to facilitate repairs or replacement to bring it back to a safe condition. The Contact to Newport City Council had been acknowledged by there had been no reply.  ***The Council asked the Clerk to chase-up a reply.***  **151. COMMUNICATION**  The Council agreed matters to be included in the Marshfield Mail.  **ANY OTHER BUSINESS**  152. Tools With a Mission  Councillor Southworth-Stevens passed on information about TWAM. A charitable organisation based in Ipswich with a branch in Penarth. They collect and refurbish old tools which are then delivered to needy communities across the world.  St Mary’s Parish Church  Councillor Grady told Members that Sue and David Collingbourne, the vicars for St Mary’s Parish Church, are due to retire soon and a farewell service will be held on 28th October 2018.  **Meeting ended 22:40** | **Actions**  **GT**  **GT**  **GT**  **GT**  **CA**  **GT**  **GT/RJ-P**  **MR/GT**  **MD**  **GT** |