|  |  |
| --- | --- |
| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Monthly Council meeting held on 13th November 2018 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mrs Catherine Grady (Chairman) Mr Mike Rigby Mr Mark Dawkes Mrs Linda Southworth-Stevens Mrs Susan Davies Mr Ronald Carrie Mrs Rachel Johnson-Poulsen Apologies: City Councillor Richard White (Meeting)In attendance: 1 member of public, City Councillor Tom Suller, G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the Council Meeting held on 9th October 2018 were agreed to be a true record and signed by the Chairman subject to the following changes:148. Public Right of Way Oakfields/Mallards Reach~~Councillor Grady told Members that there had been discussion on Facebook concerning the public right of way between Oakfields and Mallards Reach. Some people favoured clearing the path and referred to the bridge that had been removed. Councillor Southworth-Stevens suggested taking advice from Newport City Council about clearing overgrowth as she understood that the public right of way crossed private land but should be cleared once a year.~~Councillor Grady told members that there had been discussions on Facebook about (i) re-instating the bridge between Oakfields and the Shires and (ii) residents volunteering to clear the public footpath between Mallards Reach and the shires that leads across the field to Ty Gwyn Farm. Councillor Southworth-Stevens advised that the bridge in Oakfields had been taken down as a direct result of resident’s complaints that were supported by the Police in order to eradicate and control anti-social behaviour. ***It was agreed that Councillor Southworth-Stevens would contact NCC Countryside Officer Mark Benson to establish the position regarding the footpath clearance by resident volunteers.  The information and response would be posted on Facebook.***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**153. DECLARATION OF INTERESTS**No interests were declared.**154. CITY COUNCILLOR’S REPORT**Councillor Tom Suller told the Council that he had made enquiries about trees and site safety at Marshfield House. Councillor Suller discussed issues concerning litter collection and fly tipping and recommended asking Councillor Roger Jeavons, NCC Cabinet Member, what is happening. Members raised concerns about the blockage of Rover Way in connection with a funeral. Councillor Suller suggested writing to South Wales Police to express displeasure at this incident. ***The Council resolved to write to South Wales Police.****(Councillor Johnson-Poulsen joined the meeting)*Members raised concerns about the possibility of fly-tipping and trap racing in a field at Church Farm, Marshfield where the gate is constantly left open. ***The Council resolved to write to the land owner to advise that the field gate should be kept shut to prevent such issues happening.******(****Councillor Suller left the meeting)***155. COUNCIL VACANCIES**No persons had come forward.**156. POLICE MATTERS**The Council acknowledged the November police report and asked the Clerk to respond stating it is hoped to see a police officer at the next Council meeting.**PUBLIC PARTICIPATION**157. Vandalism to FencingA member of public referred to vandalism of the new fencing erected at Pentwyn Terrace. The member of public told the Council that the police had been contacted but there had been no response to date. The fence had now been repaired.***The Council resolved to write to the police to ask what is happening about this complaint.***158. Village Hall Grounds HedgingCouncillor Rigby put forward a concern raised by a member of public about a number of gaps in hedging around the perimeter of the Village Hall grounds which could allow dogs or children to get through.Councillor Johnson-Poulsen agreed to pass this matter to the Village Hall Management Committee at the next VHMC meeting.**159. VACANT OFFICES**The Council asked for nominations to fill vacant offices following the resignation of Mathew Taylor.i) Vice-Chairman – Councillor Ronald Carrie was the only nominee and the Council agreed to him filling this office.ii) Member of Finance & General Purposes Committee – There were no nominations and the Council agreed that the Committee will function with three members.iii) One Voice Wales delegates – Councillor Ronald Carrie remained as one of the two delegates but there were no nominations for the second position.**MATTERS ARISING FROM THE LAST MEETING**160. Parking Marshfield Road (Min 128)The Clerk reported that there had been no reply, yet.161. Grass Cutting A48 (Min 132)The Clerk reported that Newport City Council had emailed to say the grass would be cut once every month at this location from April 2019.162 Measures to Deter Fly Tipping (Min 133)Councillor Dawkes saw that the number of different organisations involved in the fly-tipping problem meant it is taking time to become effective. He reported that Natural Resources Wales had arranged a clean -up and litter pick at Green Lane (Heol Las) which resulted in one and a half tonnes of waste being collected. Christine Thomas of Newport CC and Councillor Tom Suller were also in attendance. It was disappointing to see that the next day a massive amount of tipping had occurred in the area cleared.The Clerk reported receipt of an e-mail from Pamela Jordan, Fly Tipping Enforcement Officer for The Living Levels Project. She provided an update and offered to attend any meetings, provided they were not in the evening.***The Council resolved that Councillor Linda Southworth-Stevens would represent the Council, when appropriate, in any meetings with NRW.***163. Marshfield Action Group Constitution (Min 134)Members asked the Clerk to request a copy of the reworded constitution from Caroline Antoniou.164. Speed of Traffic – Ty Mawr Lane – Marshfield Road (Min 136)Councillor Dawkes reported that he had written to Newport CC with a suggestion that the speed calming cushions on Marshfield Road should be replaced with wider cushions to make them more effective. Newport CC has initially responded stating the cost of this work would be restrictive. Further emails from Councillor Dawkes were awaiting a reply.***The Council resolved to support this request and to write to Newport CC to ask for a reply to Councillor Dawkes enquiry.***165. Village Hall Grounds Maintenance (Min 142)Councillor Johnson-Poulsen reported that the next Village Hall Management Committee meeting will take place on 20th November 2018, when grounds maintenance can be brought up.The benches and litter bins have been fitted to the Village Hall grounds.166. Allotment Committee Chairperson (Min 146)The Clerk reported that the formalities of the next Allotment Committee had been circulated to all Committee members, before the next meeting is arranged.167. Bench Seat Marshfield Road (Min 150)The Clerk reported that he had written to Newport CC with the understanding that the bench belonged to Newport CC and asked for it to be repaired or replaced. Newport CC had then offered to repair the bench, but only if the Community Council paid the cost of repair which could amount to a couple of hundred pounds.***The Council resolved that, as a goodwill gesture, it would offer to contribute £100 towards the cost of the repair.*****CHRISTMAS DECORATIONS**168. Village Christmas TreesCouncillor Dawkes reported that L & R Landscapes Ltd will donate a 15’ Christmas tree and site it on land opposite the post office on Marshfield Road.***The Council resolved to authorise Councillors Dawkes and Grady to spend up to £100 on solar powered lights and decorations for the tree. Councillor Southworth-Stevens could become involved, if necessary.***Councillor Dawkes informed Members that he had approached Western Power about creating a permanent electricity supply to Groes Corner which can be used to power Christmas lights in that area. He will come back to Council with more details for future consideration.169. St Mary’s Church Christmas Tree FestivalThe Council received an invitation to participate in this year’s Festival by donating £29 for a tree which would need to be decorated with battery lights by the Council.***The Council resolved to donate £29 to secure a tree and spending of up to £30 for lights and decorations***.*(Councillor Davies left the meeting)***FINANCIAL MATTERS**170. Royal British Legion Poppy AppealThe Chairman told Members that she had represented the Council at the Remembrance Day service arranged by the Marshfield & District Branch.***The Council resolved to donate £100 towards the Poppy Appeal.***171. Wales Air AmbulanceFollowing local events involving the Air Ambulance the Chairman proposed the Council donates towards the service and the Council acknowledges the value of the facility.***The Council resolved to donate £50 to Wales Air Ambulance.***172. Concurrent Functions PaymentThe Clerk reported details of the proposal made by Newport City Cabinet Member for Community & Resources to end the concurrent functions payment and a meeting taking place at the Civic Centre on 13th November which clashed with the Council meeting. Councillor Richard White was attending the meeting and had agreed to represent the Council in opposing the decision.173. Basket Ball Hoop RepairCouncillor Dawkes said he had completed the repair following receipt of the bolts supplied from HAGS-SMP at a cost of £36.00*(Councillor Dawkes left the meeting)*174. Invoices* Castleton Turf & Soil Ltd. Two invoices for items to be used on Marshfield Road allotment site: 8 No. Used IBC - £288 and Water fittings, post extenders, garden sprayer and pallets - £300.94
* Mr Paul Walkey submitted a claim for reimbursement of £45.31 spent on items for Marshfield Road allotment site. Screwfix – Water pipe goods - £32.31 and Wilkinsons - Padlock & staple £13.00

175. Cheques101788 G Thomas – Salary October (net) 452.00101789 HMRC – PAYE October 113.00 101790 G Thomas – Internet connection reimbursement October 18.00 101791 Castleton Turf & Soil – Items for Marshfield Rd allotments (Min 174) 588.94 101792 HAGS-SMP -Bolts for basket-ball hoop (Min ) 36.00 101793 L & R Landscapes – Bench & Bin installation 3725.00 101794 P Walkey – Reimb. for items for Marshfield Rd allotments (Min 174) 45.31 101795 Royal British Legion Poppy Appeal (Min 170) 100.00 101796 Wales Air Ambulance donation (Min 171) 50.00**PLANNING MATTERS**176. Planning Applications**i**) The Council approved and adopted the observations for the following planning application:MCC 886 – Conex 18/0874 - FullProposal: Increase height of front porch to two storeys and alteration of roof profile.Site: Shannon Bungalow, Newport Road, CF3 2WH***No observations.***ii) No observations were sent to Newport City Council for the following planning application:MCC 887 – Conex 18/1000 - FullProposal: 1 No. dwelling to front of 61 Marshfield RoadSite: Little Orchard, 61 Marshfield Road, CF3 2UW***No observations.***177. Planning DecisionMCC 868 – Conex 18/0113Proposal: Siting of 1No. static caravan, 2 No. touring caravans and 1 No. day utility room for residential use by Gypsy/Traveller family and new means of enclosure.Site: Ty Mawr Stables, Ty Mawr Lane, CF3 2YFCouncillor Southworth-Stevens noted that Newport City Council had refused planning permission for this application.**ALLOTMENT MATTERS**178. Mains Water SupplyCouncillor Rigby informed the Council of the requests from allotment tenants for a mains water supply to the Marshfield Road and Church Lane allotment sites and gave an outline of the way this would be managed. He is to look at the costs with Paul Walkey and Stephen Thornton and return to the Council with more details.**179. A48 TRAFFIC CALMING MEASURES**Councillor Grady told the Council that she had met with Councillor Nigel Hallett, Chairman of Michaelston-y-Fedw Community Council to discuss road safety on the A48 between St Mellons and Coedkernew. They will attempt to meet with Newport City Council to look in to measures that could improve matters. Councillor Grady asked Members for ideas for effective safety measures resulting in the following suggestions:* Traffic Lights at the Marshfield Road/A48 junction.
* The existing footbridge crossing is not suitable due to disability issues.
* Speed camera .
* Reduce the speed permitted on the road to 40 or 30 MPH.
* Rumble strips approaching the Marshfield Road junction.

*(Councillor Rigby left the meeting)***180. COMMUNITY PROJECT CONSULTATION**Councillor Grady suggested fitness trail equipment. The Council agreed to add the consultation shortlist to the agenda for the December Council meeting.**181. CORRESPONDENCE**There was no correspondence to bring to Council.**182. COMMUNICATION**The Council agreed the following matters to be included in the Marshfield Mail:* Councillor vacancies
* Dogs
* Traffic calming

**ANY OTHER BUSINESS**183. PlantersCouncillor Southworth-Stevens had discussed planters with L & R Landscapes Ltd. Mr Edward is willing to take on the maintenance of a further three planters making five in total. He is willing to pay half of the cost of providing the three new planters. All five will be maintained at no further cost.***The Council agreed to add this matter to the agenda for the December Council meeting.*****Meeting ended 22:57** . | **Actions****GT****GT****GT****GT****RJ-P****GT****GT****MD/CG/LS-S****MD****GT****GT** |