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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Monthly Council meeting held on 8th January 2019 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mrs Catherine Grady (Chairman) Mr Mike Rigby Mrs Linda Southworth-Stevens Mr Ronald Carrie Mrs Rachel Johnson-Poulsen Apologies: Councillor Mark Dawkes (ill), City Councillors Richard White and Tom Suller (meeting), In attendance: 2 members of public, CSO1 Caroline Doidge, Community Support Officer and PS200 Roland Giles, Neighbourhood Sergeant (Gwent Police), G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the Council Meeting held on 11th December 2018 were agreed to be a true record and signed by the Chairman after the following change: Minute 193. Police Attendance (Min 157)Councillor Grady said that PC Hannon had given apologies for not attending the meeting but will be present at the January meeting. Councillor Grady had ~~asked~~ *received information from* Rowland Giles of Gwent Police ~~to~~  *after requesting that he add accident statistics on the A48 to the monthly police report,  he stated that he could provide quarterly statistics.*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**218. DECLARATION OF INTERESTS**No interests were declared.**POLICE MATTERS** 219. Police Staff ChangesSergeant Giles and CSO Doidge told the Council that Community Support Officer posts had been reduced from 16 to 4 for Newport West but there had been an increase in the number of Police Officers in Neighbourhood Teams. Response Teams for Newport West now operated with 10 Police Officers per shift.220. Police ReportMembers referred to the recent Police report for Marshfield Ward.Concern was expressed about motorbikes being ridden at speed without helmets and a pony and trap seen in the farm field opposite the church in Church Lane. It had been observed to exit Church Lane on to Marshfield Road without taking due care and attention.The Police officers agreed to patrol the area at appropriate times and asked that any information about concerns involving motorbikes be passed on to the police immediately.A new car park to serve Imperial Park, Coedkernew, will be completed in three weeks’ time and is hoped this will improve the parking issues in that area. Parking ticketing will move from the Police to Newport City Council on 1st July and proceeds from fines will be retained by the Council.221. A48/Marshfield Road JunctionCouncillor Southworth-Stevens referred to the volume of traffic at morning and evening rush hour which makes entering and exiting Marshfield Road dangerous. Members and Police Officers discussed possible improvements to road management that could improve road safety.**MATTERS ARISING FROM THE LAST MEETING**222. A48 – Road Safety (Min 185)Councillor Grady told the Council that she will circulate the statistics received from Gwent Police.223. Hedgerow – Pentwyn Terrace (Min 189)Councillor Dawkes had met the Newport City Homes estates manager who advised that Newport City Council were asked to cut back the hedgerow as it was obstructing the carriageway.On cutting, the hedgerow appears to have collapsed in one area due to the dead wood and will grow back naturally in time. 224. Speed of Traffic – Ty Mawr Lane – Marshfield Road (Min 196)The Clerk reported that there had still been no reply from Newport CC, to date. The Council heard from a member of public that speed check wires had been fitted to Ty Mawr Road.***The Council assumed that this was as a result of the earlier contact to Newport CC and agreed to write to Newport CC to ask to be informed of the outcome of the checks.***225. Concurrent Functions Withdrawal - Barrister’s Advice (Min 205)Following further information from Bishton Community Council, Members agreed via email to commit to donating £100 for initial advice and analysis without further commitment and future support would be dependent on a thorough risk assessment alongside the initial legal assessment. ***The Council confirmed this decision.***226. VGA Cable for Use in Village Hall Meeting Room (Min 206)Councillor Southwood-Stevens had contacted Penguin Internet about supplying the cable, but they had asked for further technical details. ***Councillor Southworth-Stevens agreed to contact Councillor Dawkes to obtain more information about the requirements.***227. Grounds Maintenance (Min 215)Councillor Grady had replied to **B M James Grounds Maintenance & Grave Digging to let them know that their details will be retained for future reference.**228. Welsh Government Grants (Min 217)The Clerk had prepared a draft letter to the Welsh Government Minister for Housing and Local Government and sent it to One Voice Wales for further advice. The letter had received their support and had been sent to the Welsh Government.**FINANCIAL MATTERS**229. Payment & Receipts 2018/19 UpdateThe Council noted the updated payments and receipts schedule and the bank reconciliation.230. Council Budget and Council Tax Requirement for 2019/20A proposed budget for 2019/20 was examined by the Council. Budgeted spending totalled £40,544. The Tax Base notified by Newport City Council was 1521.13 and a precept of £20 was seen to raise £30,423. In order to offset the loss of the concurrent functions grant withdrawn by Newport City Council Members agreed to use reserves of £9121 to avoid further increasing council tax. An additional amount of £1000 was expected from allotment rent income.***The Council unanimously agreed to adopt the proposed budget and to notify Newport City Council that it requires a precept per property of £20 to raise a precept amount of £30,423.***231. 2019-20 National Salary AwardThe Council received a briefing from the NALC about pay scales to be implemented from 1st April 2019. The Clerk requested that a request to SLCC /OVW be made to review of the spinal column point for the clerk appropriate for the current circumstances.***Members agreed to adopt the new pay scales for the Clerk’s pay and to ask for advice on the appropriate spinal column point.***232. Village PlantersThe Council agreed to defer this matter until the next meeting when Councillor Dawkes can provide more information.233. Invoices**The Council agreed to pay the following invoice:*** Newport City Council – Grounds maintenance of Marshfield Village Hall grounds between 1/10/18 and 31/12/18 - £910.66

234. Cheques101808 Newport CC – MVH Ground Maintenance (Min 233) 910.66 101809 G Thomas – Salary December (net) 452.00101810 HMRC – PAYE December 113.00 101811 G Thomas – Internet connection reimbursement December 18.00 101812 R Thomas - Allotment key deposit refund 10.00 101813 S Tinkler - Allotment key deposit refund 10.00 **235. COMMUNITY PROJECTS**The Council agreed to defer this matter until it receives more clarity on the concurrent functions grant, but Councillor Grady will circulate the list of projects suggested following public consultation to all Members.**PLANNING MATTERS**236. Planning Applications Observations***The Council approved and adopted the observations sent to Newport City Council for the following planning applications:*****MCC 888****Conex 18/0974** **PROPOSAL: Installation of Doors to Car Porch** **SITE:** **Ty Carreg,133A Marshfield Road, Cardiff, CF3 2TU*** *Marshfield Community Council has no objections to this application. However, they would make the observation that the house fronts onto the busy main road through the village. The house itself has a small amount of frontage; consequently, it is considered that the doors would benefit from being electronically operated.*

**MCC 889****Conex 18/1120** **PROPOSAL: Demolition of rear conservatory with single storey extension and first floor extension above existing Garage.** **SITE: Rushbrook, 15 Tynewydd Drive, Castleton CF3 2SB*** *The Community Council does not wish to make any comments.*

**MCC 890****Conex 18/1089** **PROPOSAL: Retention of 3No. stable block, 3No steel shipping container, 2No.metal sheds and 7 timber sheds affecting Public Right of Way 399/16/1** **SITE: Land West of Acorn Place, Marshfield*** *The examples of the wooden stables and timber sheds appear to be in keeping with the countryside / rural landscape, and therefore Marshfield Community Council have no objection to the retention of the stable block and wooden sheds.*
* *Neither do we feel that the rural landscape scene would be affected with the metal sheds provided thought is given to both the colour and size of these sheds.*
* *However, we have doubts as to whether the steel shipping containers would blend in with the rural scenery in the area. Our reservations relate to the size, number and colours of such containers.*
* *The Council also feel that it is important that the footpath should not be obstructed in any way, and that members of the Public should be able to continue to use this path freely without obstruction.*

237. Other Planning Matters**MCC 868****Conex 18/0113****PROPOSAL:** Siting of1NO static caravan, 2NO touring caravans and 1NO day / utility room for residential use by a Gypsy / Traveller family and new means of enclosure **SITE:** Ty Mawr Lane Stables, Ty Mawr Lane, Cardiff CF3 2YF Councillor Southworth-Stevens noted that Councillor Richard White had reported that the application had been refused and is now the subject of an appeal.**CORRESPONDENCE**238. Requests for Public Meeting About FinanceCouncillor Grady informed the Council of correspondence between herself and Joanna McBride, Chairperson of the Village Hall Management Committee that discussed the financing of the Village Hall. Ms McBride had asked for a public meeting to highlight any budget cuts resulting from the loss of the concurrent functions grant from Newport City Council.The Clerk reported receipt of an email from a member of public asking for a public meeting to share information about any cuts that may follow from the loss of the concurrent functions grant from Newport City Council.The Council noted the changes due for the members of the Village Hall Management Committee and felt that a discussion on the financial situation would benefit all parties. The Council placed importance on developing a positive working relationship with the VHMC. The Council would first meet the VHMC before considering a public meeting.***The Council resolved to arrange a meeting with the Village Hall Management Committee to discuss the current financial situation and the budgets for 2019/20.***239. Scope Recycling BanksAn email from the charity asked for suggestions for new locations for textile recycling banks in Marshfield. ***The Council noted that similar facilities already exist in the village and had no other suggestions apart from letting MVHMC know about the request in case the village hall grounds could hold the facility***.*(Councillor Carrie left the meeting)***240. COMMUNICATION**The Council agreed to include the following matters in the Marshfield Mail:* Council vacancies
* Withdrawal of concurrent functions grant.
* Christmas tree.

**ANY OTHER BUSINESS**241. Village Hall Grounds MaintenanceThe Council asked the Clerk to remind the VHMC that information is needed to create a schedule of works for quotes from potential contractors.242. Village Hall Roof RepairsThe Council asked the Clerk to remind the VHMC about the details required for a possible insurance claim.**Meeting ended 22:30** | **Actions****CG****GT****LS-S****GT****GT****CG****GT****GT****GT** |