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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Monthly Council meeting held on 12th February 2019 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mrs Catherine Grady (Chairman) Mrs Linda Southworth-Stevens Mrs Rachel Johnson-Poulsen Mrs Sue Davies Apologies: Councillor Ron Carrie (work),Councillor Mike Rigby (family), Councillor Mark Dawkes (holiday), City Councillor Tom Suller (holiday), PCSO Caroline Didge.In attendance: 2 members of public, City Councillor Richard White, Father Ross Maidment, G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the Council Meeting held on 8th January 2019 were agreed to be a true record and signed by the Chairman.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**243. DECLARATION OF INTERESTS**No interests were declared.**244. CO-OPTION TO FILL COUNCIL VACANCY**The Council met Father Ross Maidment who was interested in joining the community council. Councillor Grady proposed that the Council co-opts Fr Ross Maidment to one of the vacant seats on the Council. ***The Council unanimously resolved to agree to co-opting Fr Ross Maidment to the Council.****Fr Ross completed a Declaration of Acceptance and took part in the following meeting.*The **PUBLIC PARTICIPATION**245. Road SafetyA member of public raised concerns about road safety on the bridge at St Mellons Road and incidents involving motorbikes. The Council discussed the issues concerning the road bridge where a recent road traffic accident had occurred. ***The Council resolved to write to the Head of Streetscene, Newport City Council to give its concerns about the dangers at the St Mellons Road bridge and ask for measures to improve road safety at this location.***The member of public had texted CSO Doidge about incidents involving motorbikes. Councillor White advised that it is better to phone 101 or Pill Police Station in case the CSO is not available to take the text.246.Car Dismantlers, Ty Mawr RoadA member of public pointed out that changes to the operation are causing a nuisance to local people. The hours worked are going on until 10 00 p.m. and articulated lorries are being dismantled out of doors adding to the disturbance. It was seen that these matters could be contrary to environmental health and planning conditions relating to the business.***The Council advised members of public affected to contact Newport City Council individually, Councillor White agreed to report the matter to the relevant sections in Newport City Council and the Community Council agreed to give its support to requests for action by Newport City Council.***247. Living Levels ProjectA member of public noted that since the signs to deter fly tipping had gone up the incidence of fly tipping had reduced.**248. CITY COUNCILLOR’S REPORT**Councillor Richard White reported the following matters:* Coast Road - Closure between Broadway and Cosy Corner from 23rd February to strengthen banks.
* Coast Road - White line repainting scheduled.
* Marshfield Road – Lighting faults at corner of Ty Mawr Lane and traffic calming near school reported.
* Litter Picking – A Marshfield resident who was interested in arranging a litter pick had been put in touch with Caroline Antoniou.

**MATTERS ARISING FROM LAST MEETING**249. A48 – Road Safety (Min 222)Councillor Grady told the Council that she had circulated the accident statistics received from the police and had contacted Nigel Hallett, Chairman of Michaelston-y -Fedw Community Council.***Councillor Grady proposed to add to the list of road safety measures suggested for the A48 to include a traffic light controlled pedestrian crossing. The Council resolved to add this to the list.***250. Speed of Traffic – Ty Mawr Lane – Marshfield Road (Min 224)The Clerk reported that there had still been no reply from Newport CC, to date. The Council asked the Clerk to contact Newport CC to ask for an update 251. VGA Cable for Use in Village Hall Meeting Room (Min 226)Councillor Southwood-Stevens had obtained a suitable cable via Amazon which was now available to use.251. 2019-20 National Salary Award (Min 231)The Clerk reported that the Society for Local Council Clerks had provided details of a job evaluation process and this will be used to evaluate the Clerk’s role before reporting back to Council.252. Scope Recycling Banks (Min 239)Councillor Johnson-Poulsen told Members that the VHMC are interested in arranging a recycling bank with Scope.**FINANCIAL MATTERS**253. Payments & Receipts 2018/19 UpdateMembers were circulated a schedule showing the update payments, receipts and a bank reconciliation.254. Concurrent Functions Money UpdateThe Clerk updated the Council on the present position following the withdrawal of the concurrent functions grant by Newport City Council. Marshfield CC had written to Julie James, Minster for Housing and Local Government for the Welsh Assembly Government on 7th January 2019, querying whether Section 129 of the Local Government (Wales) Measure Act 2011 would permit the Welsh Government to contribute to the concurrent functions now wholly handed to the Community Council. The Minister agreed that the legislation permits the Welsh Government to pay a grant to a community council towards expenditure incurred or to be incurred by it she saw no case to directly fund ongoing services to individual councils.Marshfield CC had agreed to contribute £100 towards obtaining a barrister’s opinion on the Cabinet Member’s decision to withdraw the concurrent grant. This had been arranged via Bishton CC who had appointed Michael Imerato, a partner in Watkins & Gunn, Solicitors. He had found reasons to dispute the decision and had written a 12-page letter to Newport City Council on 1st February 2019. A reply had just been received on 12th February, basically refuting the claims but was being studied in more detail.Bishton CC had written asking for payment of the agreed contribution to the initial advice and asked the Council to consider whether this could be increased.***The Council resolved to pay the £100 originally agreed.***255. Invoices***The Council agreed to the following requests for payment:**** Caroline Antoniou - Reimbursement for 10 litter pickers from Keep Wales Tidy for use in Magpies litter picking events - £133.00 to be taken from the remaining amount of the Viridor grant held by the Council.
* One Voice Wales – Fee for Councillors Southworth-Stevens and Johnson-Poulsen attendance at training course, Making Effective Grant Applications, Barry on 17th January 2019 - £40.00 (including a bursary reduction).
* Linda Southworth-Stevens – Reimbursement for purchase of VGA cable, £19.01 and printer ink, £9.84 via Amazon -Total £28.85 including VAT.
* Redwood Construction Cardiff Ltd – Invoice for external roof repairs £996 including VAT and an invoice for internal work to repair damage from leaking roof £2928.00 including VAT. Total £3924.00

256. Cheques101814 G Thomas – Salary January (net) 452.00101815 HMRC – PAYE January 113.00 101816 G Thomas – Internet connection reimbursement January 18.00 101817 Bishton Community Council – Legal advice contribution (Min 254 100.00  101818 C Antoniou – Reimb. Litter pickers from KWT (Min 255) 138.00 101819 One Voice Wales – Training fee (Min 255) 40.00  101820 L Southworth-Stevens – Reimb. Printer ink & VGA Cable (Min 255) 28.85 101821 Redwood Construction – Village Hall roof/ceiling repairs (Min 255) 3924.00 **257. COMMUNITY PROJECT**The Council had received a list of 16 projects suggested by residents following a public consultation. Councillor Maidment suggested including improving broadband coverage, similar to a project recently undertaken by Michaelston-y-Fedw Community Council. Councillor Grady suggested including providing a bus shelter on the A48 outside St Mellons Hotel. Members considered the 18 suggestions and agreed that the following suggestions should receive further consideration:1. Fitness Equipment at Marshfield Village Hall near the multi-use games area.2. Providing more effective speed bumps on Marshfield Road.3. Improvements to existing children’s play areas.4. Providing a meeting shelter for young people.5. Improving junior football pitches at Marshfield Village Hall.6. Provide additional bench seats at various locations.7. Improving broadband coverage.8. Provide a bus shelter outside the St Mellons Hotel on the A48.***Members agreed to further investigate each of the eight suggestions and to come back to Council with this information for a decision about which are to be put forward as a shortlist for community consultation.******Members noted that the bench seat at Cai Brandi is out of use and agreed to enquire with Newport City Homes about its replacement or repair.*****258. CARDIFF CONSERVATION VOLUNTEERS**Cardiff Conservation Volunteers wrote ask the Council if there are any suitable tasks they could assist with in the area. The Council considered tasks for a single day which has previously cost £140 to CCV. Clearing public footpath at Mallards Reach and Church Lane were suggested.***The Council resolved to ask Members to bring ideas to the next Council meeting for a decision.*** **259. PLANNING MATTERS*****a) The Council approved and adopted the following observations already sent to Newport City Council***:MCC 891Conex 18/1134PROPOSAL: Single storey Rear Extension SITE: 5 Acorn Place Cardiff CF3 2WE*The Community Council does not wish to make any comments.****b) The Council agreed that the following observations should be returned to Newport City Council:***MCC 892Conex 18/1255PROPOSAL: Side extension to bungalow, along with rear dormer, roof lights, new glazing in side elevation, raised terrace, amended openings, new entrance door and rear pergola.SITE: Whitehaven, Bakery Lane, Castleton, CF3 2LF*The Community Council does not wish to make any comments.* **CORRESPONDENCE**260. Auditor General for Wales The Auditor General recently published two national reports related to community and town councils. [Financial Management and Governance – Town and Community Councils 2017-18](https://www.audit.wales/publication/financial-management-and-governance-town-and-community-councils-2017-18) sets out the Auditor General’s overall conclusions from his audit work and [Internal Audit Arrangements at Town and Community Councils in Wales](https://www.audit.wales/publication/internal-audit-arrangements-town-and-community-councils-wales) reports on the Auditor General’s study on internal audit functions in the sector. Both reports identify that community and town councils need to make improvements to their arrangements.***The Council resolved to ask the Finance & General Purposes Committee to examine the reports to consider whether any improvements should be made by the Council.***261. Local Democracy and Boundary Commission for WalesThe Boundary Commission wrote to give details of the official start of the local government electoral ward boundary review to come in to effect for the 2022 local elections. The start will last until 24th April followed by a 12-week consultation on draft proposals.**262. COMMUNICATION**The Council agreed to include details of the following matters in the Marshfield Mail and Community Council website:* Cardiff Conservation Volunteers.
* Living Levels Project – Fly tipping.
* New councillor.
* Coast road closure.
* How to report issues to Newport CC.

**263. ANY OTHER BUSINESS**There was no other business.**Meeting ended 22:30** | **Actions****GT****GT****GT****All****GT** |