

 ***Serving the Communities of Castleton and Marshfield***

 *Chairman:* Mrs Catherine Grady

 *Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

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Dear Councillor

The next meeting of Marshfield Community Council will be held at the Village Hall, Wellfield Road, Marshfield **on TUESDAY 14th May 2019** commencing at **7:30p.m.**

## Yours sincerely

G C Thomas

Clerk

**AGENDA – ANNUAL MEETING**

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| **No.** | **Item** |
| **1** | **Apologies.** |
| **2** | **Declaration of Interests**  |
| **3** | **Election of Officers:*** 1. **Chairperson.**
	2. **Vice-Chairperson.**
	3. **Representative to fill the Council’s seat on the Village Hall Management Committee.**
	4. **Representatives to One Voice Wales Newport/Monmouthshire Area Committee.**
	5. **Representative to Newport CC Liaison Meeting.**
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| **4** | **a) Committee Membership, Chairperson & Terms of Reference:** **i) Planning Committee** **ii) Finance & General Purposes Committee** **iii) Allotments:** **a) Allotment Committee.** **b) Church Lane Site Sub-Committee.** **c) Marshfield Road Site Sub-Committee.****b) To consider other Council committees or working groups required to assist with the Council’s business.** |
| **5** | **To adopt Standing Orders:****a) Model Financial Regulations updated January 2016, provided by One Voice Wales, using the stated EU procurement thresholds.****b) Public Participation in Meetings.****c) To consider whether any other Standing Orders are required.** |
| **6** | **To confirm the Code of Conduct for Marshfield Community Council** |
| **7** | **To confirm the Council’s policy on IRPW recommendations** |
| **8** |

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| **To consider the adoption of a social media policy template provided by One Voice Wales.** |

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| **9** | **To receive and approve the Statement of Accounts for 2018/19 (see attached report).** |

**AGENDA - MONTHLY COUNCIL MEETING**

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| **No.** | **Item** | **Time (mins)** |
| **1** | **Apologies.** |  **2** |
| **2** | **Declaration of interests.** |  **1** |
| **3** | ***Police Matters:*****a) Cart racing on the public highway.****b) Other police matters.** | **15** |
| **4** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings)** | **15** |
| **5** | **To confirm the minutes of the Monthly Council meeting held on 9th April 2019.** |  **5** |
| **6** | **Review of actions arising from the Council Meeting held on 9th April 2019.** | **15** |
| **7** | ***Financial Matters:*****i) To agree on Council insurance provision from 1st June 2019****ii) To consider a request for financial assistance from Marshfield JYFC****iii) To consider a request for financial assistance towards the maintenance and upkeep of the Castleton Baptist Church graveyard.****iv) Other financial matters.** | **15** |
| **8** | **To receive more information on community projects selected to receive further action.** | **15** |
| **9** | **Village planters** | **10** |
| **10** | ***Planning Matters:*****i) To approve and adopt the observations sent to Newport City Council for the following planning applications:**MCC 901Conex 19/0360PROPOSAL: Reserved matters (appearance, layout and scale)..relating to outline planning permission 16/0481 for the demolition of the existing dwelling and associated outbuildings and erection of three new dwellings with all matters reserved except access.SITE: The Croft, Wellfield Road, Marshfield, CF3 2UB*The Community Council would refer you to our letter dated 22 June 2016 (Conex 16/0481) points 1, 2, 5, 6, & 7 which we consider still to be relevant to this application.* *In addition, we would make the following comments concerning the reserved matters relating to the outline planning:** *The shared driveway appears too narrow to allow the turning of service and /or emergency vehicles*
* *Any visitors to these properties will cause parking obstructions on the driveway*
* *The hard patio paving in the garden to plot 3 appears to extend beyond the settlement area and encroach into the designated garden area.*
* *Plots 2 and 3 are effectively 3 storey and the rear view overlook the bungalows in Whitethorne Way.  This may invade their privacy and the build may also be over bearing to the residents.*
* *There appears to be very little curtilage between the shared driveway and the reen.  The reen may become contaminated with vehicle pollutants, and damaged by vehicle passage, particularly when attempting to turn.*
* *Since the original application the regular bus service through the village has been withdrawn. The village is now only served by the “DRT Service”.*

MCC 902Conex 19/0358PROPOSAL: Removal of 2no. scots pine treesSITE: 3 Wellfield Road, Marshfield, CF3 2TJ* The Community Council has no objection to the removal of the trees and understands that there is a large split in one of the trees and that damage has occurred to the owner’s roof in the past when an earlier tree fell during high winds.

MCC 903Conex 19/0388PROPOSAL: Single storey extension to front of house – Tarmac driveway reinstated to front.SITE: 9 Wentloog Rise, Castleton, CF3 2SD**ii) Other planning matters.** | **10** |
| **11** | **Allotment Committee Update** |  **5** |
| **12** | ***Correspondence******:*****i) To receive an invitation from Newport City Council to provide objections/observations to the proposed traffic orders affecting civil enforcement of on-street and off-street parking and waiting restrictions.****ii) Other correspondence** | **10** |
| **13** | ***Communication:*****i) To agree items to be included in the monthly communication to residents in the Marshfield Mail and any posts required to the Community Council website.**  | **5** |
| **14** | **Any other business.** |  **5** |
| **The next Council meeting is scheduled to be held on Tuesday 11th June 2019.** |