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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 14th May 2019 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 8:25 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mrs Catherine Grady (Chairman)  Mrs Linda Southworth-Stevens  Mr Ronald Carrie  Mr Mark Dawkes  Fr Ross Maidment  Mrs Susan Davies    Apologies: Councillor Rachel Johnson-Poulsen (ill), Councillor Mike Rigby (resigned)  In attendance: 1 members of public, Mrs Jayne Constance (Marshfield JYFC), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the Council Meeting held on 12th March 2019 were agreed to be a true record and signed by the Chairman.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **1. DECLARATION OF INTERESTS**  No interests were declared.  **POLICE MATTERS**  2. Police Report  The Council noted the Marshfield Ward police report for April that had been circulated to Members.  A member of public referred to vandalism to a fence in Pentwyn Terrace and Councillor Grady referred to an incident of threatening behaviour by a passer-by.  3. Cart Racing  The Council heard concerns about the possibility of cart racing on the public highway during the Spring Bank Holiday and agreed to write to Gwent Police to ask that the area is proactively monitored to prevent a repeat of the incidents that occurred at this time last year and ensure that any cart racing complies with the law.  The Council also agreed to request a general more frequent police presence to Marshfield and Castleton as it is currently below what could be reasonably expected. It was felt that this lack of presence was contributing to a rise in incidents including vandalism, and substance misuse.  **PUBLIC PARTICIPATION**  4. Missing Metal Covers  A member of public raised concern about metal manhole covers and fire hydrant covers that were missing from a number of locations in the vicinity of Pentwyn Terrace and on the grass verge at the A48.  ***The Council agreed to write to Newport City Council to request that the missing covers are replaced.***  5. Marshfield Village Hall Football  Mrs Jayne Constance addressed the Council. Mrs Constance is a member of Marshfield Village Hall Management Committee and volunteer for Marshfield Junior Youth Football Club.  Marshfield AFC senior football club who were using the main village hall pitch has folded and the MVHMC has been in discussion with Andrew Higgs of Higgs Locksmiths FC who play in the Lazarou Cardiff Sunday Football League, as they would like to use the main football pitch (Senior/Junior pitch) on the grounds of Marshfield Village Hall as a home ground for his Club.  Mrs Constance gave details of the proposed long-term agreement with Higgs Locksmiths FC and proposals for the maintenance of the pitch partly involving the club.  ***The Council thanked Mrs Constance for consulting on the change of user group and advised that the decision would be for the Village Hall Management Committee to decide how the facilities are used for the benefit of local residents. The ground maintenance of the pitches and the other parts of the Village Hall grounds is being reviewed and any effect the proposed agreement with Higgs Locksmiths FC has will need to be taken into account.***  **MATTERS ARISING FROM THE LAST MEETING**  6. Cardiff Conservation Volunteers (Min 295)  Councillor Southworth-Stevens informed the Council that CCV has been booked to attend on 26th May 2019 to clear footpaths between Mallards Reach and the Shires and Gelli Ber and St Mary’s Church. They will also repair the hole in the toddler’s play area hedge with wooden fencing.  If time allows, they will also clear the overgrown style opposite the church.  Councillor Maidment said there had been discussion with Living Levels to set up walking routes between St Bridget’s and St Mary’s Churches.  7. Annual Audit 2018/19 (Min 298)  The Clerk reported that the internal audit for 2018/19 had been completed and had been circulated to Members for information. There were no issues highlighted in the audit.  8. Marshfield Village Hall Grant (Min 299)  The Council asked the Clerk to begin arrangement for the meeting between the Finance & General Purposes Committee and representatives of the new Village Hall Management Committee.    9. Metal Box (Min 305)  The Clerk reported that the Museum of Wales had replied to say they could not accept the metal box.  The Council considered uses for the box including an external display and agreed to accept the offer from Mr Graves to take ownership of the box.  ***The Clerk agreed to arrange collection and deliver it to Councillor Dawkes.***  **FINANCIAL MATTERS**  10. Marshfield Junior Youth football Club Request for a Donation  Mrs Jayne Constance explained that MJYFC has 153 local children registered plus 30 under 6 years of age and home games may be played at three venues. The club required six sets of small field portable goal posts to use in these matches and also full-size nets for the main football posts. These items were estimated to cost around £1500.  ***Councillor Dawkes proposed that the Council donated up to £1500 to MJYFC. This was seconded by Councillor Carrie. The Council agreed to adopt the proposal by purchasing six sets of portable goal posts and full-size nets to donate to the MJYFC. Mrs Constance was asked to source three quotes from suppliers to be given to the Clerk when the Council can place an order with the preferred supplier.***  11. Insurance  The Council had requested quotes from Came & Co, Norris & Fisher and Zurich Municipal for the Council’s insurance policy which was to be renewed from 1st June 2019.  ***The Council considered the quotes received and agreed to renew with Zurich Municipal with a five-year agreement at a cost of £1540.08 per annum.***  12. Castleton Baptist Church Graveyard Maintenance  Castleton Baptist Church wrote on 1st May to ask for a grant towards the maintenance and upkeep of the graveyard. The Church also mentioned a plaque acknowledging the financial help towards the defibrillator installed at the Gateway Centre.  ***The Council agreed to donate £150 towards the maintenance of the graveyard.***  13. Invoices  The Council agreed to pay the following invoices:   * Caroline Antoniou – Reimbursement for purchasing equipment for Magpies from Amazon - 10 no. Hoop ring bag holders £79.90 and 10 no. Helping hand litter pickers £119.20 – Total £199.10 * WM Garden Services Ltd – Children’s play area -Supply and fit new climbing net, repair faults to Mirage seat chains, treat and clean algae on safety surfaces, litter pick, grass cutting and new bolt to fence – Total £1212.00 * K Cone – Fee for two internal audits 2017/18 and 2018/19 - £220.00   14. Cheques  101835 G Thomas – Salary April (net) 229.86  101836 HMRC – PAYE February April 413.20  101837 G Thomas – Internet connection reimbursement April 18.00  101838 C Antoniou – Reimb. litter pick equipment from Amazon (Min 13) 119.10  101839 WM Garden Services – Play area repairs and maintenance (Min 13) 1212.00  101840 K Cone – Internal audit 2017/18 and 2018/19 (Min 13) 220.00  101841 Zurich Insurance – Council’s insurance policy (Min 11) 1540.80  101842 Castleton Baptist Church - Graveyard maintenance donation (Min 12) 150.00    **15. COMMUNITY PROJECT**  The Council received further information on project suggestions 5 and 6.  **1. Fitness Equipment at Marshfield Village Hall near the multi-use games area** - Councillor Sue Davies.  **2. Removed.**  **3. Improvements to existing children’s play areas** – Councillor Grady provided information on some apparatus investigated.  **4. Providing a meeting shelter for young people** – Councillor Sue Davies.  **5. Improving junior football pitches at Marshfield Village Hall** – Councillor Rachel Johnson-Poulsen to take to the VHMC for discussion. May 2019 -*The agreement to donate up to £1500 to MJYFC for football posts and nets was regarded as fulfilling this project suggestion.*  .  **6. Provide additional bench seats at various locations** - Councillor Rachel-Johnson-Poulsen to survey sites at Castleton Village Hall, Mallards Reach/Meadows, outside St Mary’s Church. Clerk to provide prices of benches installed in village hall grounds.  *Councillor Johnson-Poulsen had provided photographs of possible sites and Councillor Southworth-Stevens had met officers of Newport City Council on sites at Marshfield Road and near St Mary’s Church. May 2019 – Councillor Southworth-Stevens had made progress with NCC to find suitable sites and reported that NCC Estates office are looking at land ownership for one location.*  **7. Removed.**  **8. Provide a bus shelter outside the St Mellons Hotel on the A48** – Councillor Grady had obtained prices from a supplier and will survey the proposed location.  *Councillor Grady gave more information and initial indications were that the space available on the footpath would not be large enough for a shelter.*  **9. Creating a circuit for local events such as a park run or walk open for local residents**. - Councillor Dawkes.  *Councillor Dawkes indicated that the circuit could be created by installing signage to direct participants.*  **10. Providing a Net Bike service to Marshfield village**, particularly to serve access to A48 bus services – Councillor Johnson-Poulsen  *Councillor Johnson-Poulsen had provided photographs of possible locations to install Net Bike storage. Councillor Southworth-Stevens suggested the council also considers installing a general cycle rack around the A48 for private cycles to be locked.*  **15. VILLAGE PLANTERS**  Councillor Dawkes agreed to look further into options for purchasing suitable planters and check with Newport City Council highways authority and Newport City Homes about permission to site planters.  **16. PLANNING MATTERS**  ***The Council approved and adopted the observations sent to Newport City Council for the following planning applications:***  MCC 901  Conex 19/0360  PROPOSAL: Reserved matters (appearance, layout and scale) relating to outline planning permission 16/0481 for the demolition of the existing dwelling and associated outbuildings and erection of three new dwellings with all matters reserved except access.  SITE: The Croft, Wellfield Road, Marshfield, CF3 2UB  *The Community Council would refer you to our letter dated 22 June 2016 (Conex 16/0481) points 1, 2, 5, 6, & 7 which we consider still to be relevant to this application.*  *In addition, we would make the following comments concerning the reserved matters relating to the outline planning:*   * *The shared driveway appears too narrow to allow the turning of service and /or emergency vehicles* * *Any visitors to these properties will cause parking obstructions on the driveway* * *The hard patio paving in the garden to plot 3 appears to extend beyond the settlement area and encroach into the designated garden area.* * *Plots 2 and 3 are effectively 3 storey and the rear view overlook the bungalows in Whitethorne Way.  This may invade their privacy and the build may also be over bearing to the residents.* * *There appears to be very little curtilage between the shared driveway and the reen.  The reen may become contaminated with vehicle pollutants, and damaged by vehicle passage, particularly when attempting to turn.* * *Since the original application the regular bus service through the village has been withdrawn. The village is now only served by the “DRT Service”.*   MCC 902  Conex 19/0358  PROPOSAL: Removal of 2no. scots pine trees  SITE: 3 Wellfield Road, Marshfield, CF3 2TJ   * *The Community Council has no objection to the removal of the trees and understands that there is a large split in one of the trees and that damage has occurred to the owner’s roof in the past when an earlier tree fell during high winds.*   MCC 903  Conex 19/0388  PROPOSAL: Single storey extension to front of house – Tarmac driveway reinstated to front.  SITE: 9 Wentloog Rise, Castleton, CF3 2SD   * The Council would mention that this tends to be a congested cul de sac.This property is tucked in the corner of a shared private drive that has very little visitor parking and turning area. The extension may cause a reduction to frontage may exacerbate the limited parking/turning area.   **17. ALLOTMENT COMMITTEE**  There was no update.  **CORRESPONDENCE**  18. Civil Enforcement of Prohibition and Restriction of Waiting and Loading On Street Traffic Orders, and Civil Enforcement and Consolidation of Off Street Traffic Orders.  The Council was invited to comment on the above-mentioned Traffic Orders. Councillor Grady proposed to ask for maps of the areas included to be available for inspection on-line as well as in person at the Civic Centre, so that they are available to anyone who may not be able to attend in person. ***The Council agreed to adopt this proposal.***  19. Views sought on electric vehicle charging points  The five Gwent local authorities are exploring the feasibility of introducing more electric  vehicle charging points across the region. Each council is keen to hear the views of its residents to help them plan future provision and to ask whether residents would consider changing to an electric vehicle if more charging points were available within their county borough.  ***The Council agreed that it should be left to individual residents to respond to this consultation.***  **20. COMMUNICATION**  *(Councillor Carrie left the meeting)*  The Council agreed to include the following matters in the Marshfield Mail and Community Council website:   * Vacancy caused by Mike Rigby’s resignation. * Community project to assist MJYFC. * Details of electric vehicle charging consultation.   **ANY OTHER BUSINESS**  21. Cae Brandi Bench  Councillor Davies had found out that the broken bench at Cae Brandi had been donated by a resident and was not belonging to Newport City Homes. Councillor Davies suggested that a bench could be provided by the Community Council as part of the community project programme.  ***Councillor Grady proposed that the Council purchases one bench to be sited in the same position at Cae Brandi. Members asked that plastic bench suppliers’ details should be sent to Councillor Southworth-Stevens.***  **Meeting closed 22:25** | **Actions**  **GT**  **GT**  **GT**  **JC**  **GT**  **MD**  **LS-S** |
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