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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Monthly Council meeting held on 9th July 2019 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mrs Catherine Grady (Chairman) Mr Ronald Carrie Mr Mark Dawkes Mrs Rachel Johnson-Poulsen Mrs Susan Davies Apologies: Councillor Ross Maidment (work), Councillor Linda Southworth-Stevens (ill), In attendance: 6 members of public, City Councillors Richard White & Tom Suller, Mrs Jayne Constance (Marshfield Village Hall Management Committee/Marshfield JYFC), Mr Andrew Higgs (Marshfield Football Club), G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the monthly Council Meeting held on 11th June 2019 were agreed to be a true record and signed by the Chairman.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**49. DECLARATION OF INTERESTS**No interests were declared.**PUBLIC PARTICIPATION**50. Bus ServiceA number of residents voiced their dissatisfaction of the current bus service arrangements serving Marshfield. The DRT service is inconvenient and has its short comings and is the only service available to serve the 1.2 miles distance from Marshfield post office to the A48. The Council heard of the issues this caused for older residents, young people, working persons and families.City Councillors explained the representations they are making to Newport City Council and are awaiting a reply but recommended residents write individually to complain about the difficulties the current arrangements ae causing.Councillor White also suggested the Council ask what is planned within the proposed metro system for the Marshfield area.51. Car Dismantlers – Ty Mawr RoadA member of public told the Council that the business is still operating outside agreed business hours fires are being made near main gas supply equipment and a portacabin has been delivered to the site.Councillor White told the meeting that Neil Gunther, Planning Enforcement Officer for Newport CC, is taking action.52. CCTV Camera The Council had received an email from Caroline Antoniou about fly tipping and how this could be tackled by the installation of a CCTV camera. Discussions had taken place with Pamela Jordan of NRW and initial thoughts were that a camera would cost an estimated £12,000 and need to be run by Newport City Council.A member of public made representations for support to provide the licence plate number recognition CCTV camera at the beginning of Marshfield Road near Pentwyn Terrace, which would cover any vehicle coming into Marshfield, going down the Broadway and also going down Ty Mawr Road. The Council was being asked to consider contributing towards the cost of providing a CCTV camera.***The Chairman asked for more details about the proposal and asked for the matter to be added to the agenda for the September Council meeting.***53. Football Goal PostsAndrew Higgs and Jayne Constance informed the Council about the safety implications arising from damage to one metal goal post on the main football pitch at the Village Hall. A new set of posts would cost around £2000 but Andrew Higgs was able to make a welding repair on site for around £200.***The Council agreed, in principle, to help with the cost of the repair and asked Mr Higgs to invoice Marshfield VHMC who will let the Council know for a decision in the September Council meeting.***54 City Councillor’s ReportCity Councillors Tom Suller and Richard White provided information on the following topics:* Caravan sited in the compound at Green Lane
* One Planet Development is in court
* Newport City Council’s Civil Enforcement Officers have begun issuing tickets for parking offences.

**55. VILLAGE HALL GROUNDS MAINTENANCE**Jayne Constance update the Council on the position.:* A schedule of works for the Hall grounds is being prepared.
* TR33 contractors have been looking at the village hall grounds and given advice.
* Four Ash trees had been identified to be in need of maintenance.
* The overgrown trees outside the Village Hall entrance path had been cut back by volunteers.

**POLICE MATTERS**56. Police ReportThe Council received the police report for Marshfield Ward for June 2019. ***Members wished to ask for the error, which includes Cardiff Road and the coast road in the statistics, to be rectified to show a true picture for the relevant area.*****MATTERS ARISING FROM THE LAST MEETING**57. Tree Issues (Min 26)Newport City Home shad been in touch following the Council’s request and an officer was investigating the matter.58. Village Hall Trees (Min 29)The Council was informed that the VHMC had arranged for volunteers to carry out the work to the trees and had decided not to replace the planter barrels.59. Allotment Committee Meeting (Min 43)Councillor Grady told the meeting that this matter is to be arranged.**FINANCIAL MATTERS**60. Finance & General Purposes CommitteeThe minutes of the Finance & General Purposes Committee held on 4th July were approved and the recommendations adopted by the Council.61. Clerk’s ReimbursementThe Clerk requested reimbursement for monies paid out to purchase stamps, printing and miscellaneous stationery connected with Council business between December 2018 and July 2019.The Chairman examined receipts provided and the Council agreed to reimburse £128.74.62. Invoices***The Council agreed to pay the following invoices:**** Castleton Turf and Soil Ltd for materials to construct a water station at Church Lane allotment site
* Invoice 680 for £263.02.00, for Plastic Sheeting, Invoice 682 for £841.80, for Used IBC and Pallets, Invoice 688 for £293.94, for Roofing Sheets and Timber. Total £1398.76
* Newport City Council – Marshfield Village Hall ground maintenance between 1 April and 30th June 2019 – £910.66.
* The Information Commissioner – Registration fee for GDPR - £40.00
* Amberol Ltd – 5 No. self-watering planters, plus wording and delivery - £2029.00

63. Cheques101848 G Thomas – Salary June (net) 550.80101849 HMRC – PAYE June 137.80 101850 G Thomas – Internet connection reimbursement June 18.00 101851 G Thomas – Reimb. stamps, printing, etc (Min 61) 128.74 101852 Castleton Turf Ltd – Water station, Church Lane allotments (Min 62) 1398.76 101853 Newport City Council – MVH Ground maintenance (Min 62) 910.66  101854 Information Commissioner – GDPR application fee (Min 62) 40.00 101855 Amberol Ltd – Planters (Min 62) 2029.00**64. COMMUNITY PROJECTS**The Council had received an invitation to meet with officers of Newport City Council’s Parks and Outdoor Recreation Section about the use of S106 money in the Marshfield area. A meeting had been arranged for 17th July.The Council adopted the Finance & General Purposes Committee recommendation to include new planters as community project 11.**1. Fitness Equipment at Marshfield Village Hall near the multi-use games area** - Councillor Sue Davies.**2. Removed.****3. Improvements to existing children’s play areas** – Councillor Grady provided information on some apparatus investigated.**4. Providing a meeting shelter for young people** – Councillor Sue Davies.5. Improving junior football pitches at Marshfield Village Hall –  *£1412.84 to MJYFC for football posts and nets was regarded as fulfilling this project suggestion.***6. Provide additional bench seats at various locations** - Councillor Rachel-Johnson-Poulsen to survey sites at Castleton Village Hall, Mallards Reach/Meadows, outside St Mary’s Church. Clerk to provide prices of benches installed in village hall grounds to Councillor Southworth-Stevens and Councillor Dawkes.*Councillor Johnson-Poulsen had provided photographs of possible sites and Councillor Southworth-Stevens had met officers of Newport City Council on sites at Marshfield Road and near St Mary’s Church. May 2019 – Councillor Southworth-Stevens had made progress with NCC to find suitable sites and reported that NCC Estates office are looking at land ownership for one location.***7. Removed.****8. Provide a bus shelter outside the St Mellons Hotel on the A48** – Councillor Grady had obtained prices from a supplier and will survey the proposed location.*Councillor Grady gave more information and initial indications were that the space available on the footpath would not be large enough for a shelter.***9. Creating a circuit for local events such as a park run or walk open for local residents**. - Councillor Dawkes.*Councillor Dawkes indicated that the circuit could be created by installing signage to direct participants.* **10. Removed. (Provision of bicycle storage at the junction of Marshfield Road/A48 to remain)****11. Provision of new planters in Marshfield and Castleton –** Councillor Mark Dawkes (See minute 64)**65. BUS SERVICES FOR MARSHFIELD**The Council considered the representations to be made to Newport City Council to provide further funding for the reinstatement of a regular bus service through Marshfield village. The Council was aware that the Welsh Government had increased funding to unitary authorities towards bus services and the inadequacies of the current DRT service. ***The Council agreed that the Chairman should prepare a list of the points to be made to Councillor Roger Jeavons, Newport City Council Cabinet Member for City Services, for the Clerk to send a letter from the Council.*****66. VILLAGE PLANTERS**Councillor Dawkes updated the Council on progress:* Five self-watering planters including the name ‘Marshfield Community Council’ had been delivered and were awaiting siting. It is hoped to have the planters in place in the next couple of weeks. They will then need planting so purchase of plants and their planting remained to be arranged.
* Checks were being made with Newport City Homes and Newport City Council about permission to install the planters at the favoured locations.
* Castleton Turf & Soil Ltd can drop filled planters to their sites. A price is being negotiated.
* Newport City Council are able to provide a water truck to fill the planters with an initial 200 litres of water when sited.

**67. PLANNING MATTERS*****The Council agreed the following observations to be returned to Newport City Council:***MCC 907Conex 19/0646PROPOSAL: Two Storey side and single storey rear extension.SITE: 117 Mallards Reach, Marshfield, CF3 2NL***The Community Council does not wish to make any comments.*****68. ALLOTMENT COMMITTEE**There were no matters brought to the Council.**CORRESPONDENCE**69. Direction Sign on Marshfield Road, Groes CornerThe Council received a request from a resident for the direction sign located on Marshfield Road at Groes Corner to be restored and repainted. The sign is an historic feature and should be preserved.***The Council agreed that the sign should be preserved and repainted and asked the Clerk to contact Newport City Council to find out what can be done.*****70. COMMUNICATION**The Council agreed to include the following matters in the Marshfield Mail and Community Council website:* Residents to contact Newport City Council individually about inadequacies of the bus service.
* Civil Enforcement Officers have begun operating to enforce parking restrictions.
* Living Levels presentation at Tredegar House on 28th September.
* Council vacancies.

**71. ANY OTHER BUSINESS**There was no other business.**Meeting ended 21:40** | **Actions****JC/AH****GT****CG/GT****LS-S****GT****CG** |
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