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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Monthly Council meeting held on 12th November 2019 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mr Ronald Carrie (Chairman)  Mrs Rachel Johnson-Poulsen  Fr Ross Maidment  Mrs Linda Southworth-Stevens      Apologies: Councillor Catherine Grady (personal), Councillor Mark Dawkes (work), Councillor Susan Davies (family), City Councillors Richard White and Tom Suller, PC100 Valentine Bryant (Gwent Police)  In attendance: 1 member of public, PCSO’s Caroline Doidge & Claire Montgomery-Brown (Gwent Police), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the monthly Council Meeting held on 8th October 2019 were agreed to be a true record and signed by the Chairman.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **144. DECLARATION OF INTERESTS**  There were no interests declared.  **145. CO-OPTION TO FILL COUNCIL VACANCIES**  The Council met Mrs Elizabeth Connolly who had expressed an interest in joining the Council. Mrs Connolly addressed the Council and answered questions put by Members.  ***Councillor Maidment proposed that Mrs Connolly should be co-opted to one of the vacant seats on the Council. This was seconded by Councillor Johnson-Poulsen and unanimously agreed by the Council***.  Mrs Connolly signed a Declaration of Acceptance and took part in the following meeting.  **POLICE MATTERS**  146. Police Report  The Council referred to the police report for October 2019 that had been circulated for information and discussed some of the matters contained in the report.  PCSO Montgomery-Brown emphasised the importance of reporting any suspicious vehicles to the police as soon as possible, including the registration number, if possible.  Following enquiries with statisticians, the officers had been told that inclusion of Cardiff Road in the Marshfield statistics could not be changed. However, only the incidents occurring in the Marshfield neighbourhood are itemised at the beginning of the report.  147. Caravans Sited at Green Lane  In response to a question, the police officers told the Council that the police had served an enforcement notice which required the caravans to leave the site by 24th November.  148. Neighbourhood Sergeant  Sergeant Welti is now Neighbourhood Sergeant for the Marshfield area.  **PUBLIC PARTICIPATION**  149. Car Dismantlers – Ty Mawr Road  A member of public was concerned about activities at the car dismantlers on Ty Mawr Road that had now included car sales, MOT and valeting. Ty Mawr Road is a Sustrans route for cyclists and is used by local pedestrians.  150. Living Levels Landscapes Event  A member of public drew attention to the Sustaining the Gwent Levels Public Goods Workshops  Councillor Southworth-Stevens will attend the event due for 19th November on behalf of the Community Council.  151. Fly Tipping  A member of public had met with Michele Tete regarding fly tipping and a further meeting is to be arranged. Councillor Johnson-Poulsen asked to be informed of the date of the meeting as she would like to attend to bring concerns about fly tipping at Green Lane.  **MATTERS ARISING FROM THE LAST MEETING**  152. Community Projects Update – DRT Bus (Min 114)  Following the request to add Tredegar Park to the schedule of stops for the DRT service Newport City Council had replied stating that they had no objection to adding this stop. Newport Transport had informed the Council that before this can be put into place the change has to be registered with the Traffic Commissioner and they are requesting that Newport City Council pays the cost of the registration and any marketing required.    153. Trees Affected by Ash Die Back Disease (Min 116)  The Clerk understood that the tree had now been removed from the boundary of the Village Hall play area and Wellfield House and the invoice for £380 had been paid by the resident of Wellfield House.  The Council had agreed to pay half of this cost.  154. Road Safety A48 Castleton (Min 123)  Councillor Carrie proposed that the Council sets up a working group to look at road safety and public transport for Marshfield and Castleton.  ***Members agreed to place this proposal on the agenda for the December Council meeting.***  155. Annual Safety Inspection of Children’s Play Areas and Multi-Use Games Area (Min 129)  Councillor Dawkes had examined the repairs he had offered to undertake and found that they required specialist attention. The Clerk had received rough estimates from W M Garden Services for the work listed in the RoSPA report.  ***The Council agreed to refer the matter to the Finance & General Purposes Committee to decide on the work to be carried out during 2019/20.***  156. Residents Against the CF3 Incinerator (Min 130)  The Clerk informed the Council that Residents Against the CF3 Incinerator had asked for the donation cheque to be made payable to Printing Wales, Cardiff.  157. Royal British Legion Remembrance Sunday (Min 131)  The Secretary of the Marshfield and District Royal British Legion wrote to thank the Council for the donation to the Poppy Appeal.  **FINANCIAL MATTERS**  158. Receipts and Payments Update  The Clerk had circulated an updated receipts and payments statement, including a bank reconciliation.  There were no questions arising from this report.  159. Cardiff Conservation Volunteers  Councillor Southworth-Stevens asked the Council to consider whether it should employ Cardiff Conservation Volunteers to carry out work in the area during 2020.  The Council discussed the public rights of way that would benefit from maintenance and a few examples were agreed. Councillor Carrie proposed that the Council should complain to Newport City Council about the state of the footpaths and push for better maintenance by NCC.  Councillor Southworth-Stevens agreed to provide the Definitive Map to show the footpath network in the area to decide which paths should receive attention.  ***Councillor Southworth-Stevens proposed that the Council books Cardiff Conservation Volunteers for one day at a cost of £150 to carry out work to be decided later. The Council unanimously agreed to this proposal***.  160. St Mary’s Church Christmas Tree Festival  *(Councillor Maidment declared an interest in this matter and did not take part in the decision)*  St Mary’s Church wrote to invite the Council to take part in the Christmas Tree Festival by donating £35 to secure its own tree in the church amongst other individuals and organisations participating. The tree will show the Council’s name and should be decorated by the Council.  ***Councillor Southworth-Stevens proposed the Council participates in the Festival and donates £35 to the Church. This was seconded by Councillor Johnson-Poulsen and unanimously agreed by the Council***.  161. Invoices  The Council agreed to pay the following invoices:   * S Ponsford – Reimbursement for materials purchased for water station at Church Lane allotments from Screwfix and Logoconrad - £122.90 * M Dawkes – Reimbursement for Christmas tree solar lights purchased from Christmas Tree World, Wigan - £96.95 * R Mattey - Reimbursement for skip hire for Marshfield Road allotments from Atlantic Recycling, Cardiff - £228.00   162. Cheques  101879 G Thomas – Salary October (net) 551.00  101880 HMRC – PAYE October 137.60  101881 G Thomas – Internet connection reimbursement October 18.00  101882 S Thornton – Contribution to ash tree removal (Min 153) 190.00  101883 S Ponsford – Reimb. Church Lane allotments water station (Min 161) 122.90  101884 M Dawkes - Reimb. Christmas Tree World lights (Min 161) 96.95  101885 Printing Wales Ltd – Residents Against CF3 Incinerator donation (Min 131) 75.00  101886 R Mattey – Reimb. Marshfield Road allotments skip hire (Min 161) 228.00  101887 St Mary’s Church – Christmas Tree Festival donation (Min 160) 35.00  **163. LIVING LEVELS PROJECT – COMMUNITY HUB FUNDING**  *(Councillor Maidment declared an interest in this matter and did not take part in the decision)*  The Council had been asked by the Living Levels Project to recommend how a £2500 community hub grant should be distributed amongst local organisations that had applied for the grant. There had been two applications from Marshfield Village Hall (goal posts and mural) and St Mary’s Church (notice board, WiFi router and upgraded sound system).  The Council discussed the applications and was aware that a grant from Section 106 money held by Newport City Council could be used towards the cost of replacing football goal posts.  ***Councillor Carrie proposed that the Council supports £300 towards a mural for the Village Hall and the remaining £2200 to be used to provide the items requested by St Mary’s Church.***  ***Councillor Southworth-Stevens seconded the proposal which was unanimously agreed by the Council. The Clerk was asked to let Living Levels Project know this decision.***  The Council noted that the Living Levels Project is also offering to fund a separate arrangement to provide an interpretation panel to provide information about the surrounding area and local heritage. St Marys Church and the Village Hall had requested one each. As a condition of National Heritage Funding, the Community Council is required to accept responsibility for maintaining the panel for a 10-year period.  **164. COMMUNITY PROJECTS**  The Council agreed to carry this matter forward to the next meeting.  **165. PLANNING MATTERS**  ***(i) The Council approved and adopted the following observations which had been sent to Newport City Council:***  MCC 917  Conex 19/0774  **PROPOSAL**: ALTERATIONS TO ROOF TO CREATE DORMER STYLE WINDOW WITH BALCONY ABOVE LIVING ROOM, FIRST FLOOR EXTENSION ABOVE GARAGE AND GLAZED INFILL LINK TO FRONT ELEVATION  **SITE**: RIMAHO, WELLFIELD ROAD, MARSHFIELD, CARDIFF, CF3 2UB APPLICATION  **TYPE**: Full  ***The Community Council does not wish to make any comments.***  MCC 918  Conex 19/0993  **PROPOSAL:** Application for A Lawful Development Certificate for A Proposed Use  (Motor MOT’s, Motor Sales, Motor Repairs, Motor Storage and Motor Valeting)  **SITE**: Pen-y-Wain Farm, Ty Mawr Lane, Marshfield, Cardiff CF3 2YE  **Application Type:** Certificate of Lawful Use (Proposed)  ***Marshfield Community Council has some concerns relating to the above application, and***  ***would make the following comments /observations for your consideration.***  *** This property is situated on a flood plain and surrounded by drainage reens. These***  ***reens and the ground surface area can become polluted from the toxins leached***  ***during repairs carried out on motor vehicles. The water pollution would impact on the***  ***wildlife and animals in this rural agricultural area.***  *** The site is situated in a designated SSSI area on the Gwent Levels and is a***  ***historically and ecologically sensitive area. It is an area that is unsuited to this type of***  ***operation.***  *** The site is outside the settlement area, sited alongside a narrow single traffic width***  ***lane in rural country side. It will attract very little passing trade for this type of***  ***operation (particularly sales).***  *** As previously stated, the lane is narrow and there have already been a number of***  ***close misses with vehicles. This is exacerbated when there are problems on the***  ***motorway and main trunk roads around Newport. The edges of the lane will***  ***encounter further damage from the additional heavy traffic and large transporter***  ***lorries (already seen) collecting / delivering vehicles.***  *** The Council is aware that the existing business on this site has a history of not***  ***operating within its correct hours, and neighbouring domestic properties have been***  ***subjected to high noise levels and light pollution outside the permitted operational***  ***hours.***  *** It is thought that the activities listed on the application do not all fall within the existing***  ***B2 use and that the sales, repairs and storage activities would involve “a change of***  ***use”. Information and comments from residents lead the Council to believe that this***  ***is a retrospective application as additional vehicles have already been seen stored***  ***on the premises.***  ***In conclusion the Council has concerns relating to the impact on the village and***  ***surrounding area that this type of activity would cause, and considers it to be unsuitable.***  **ii) The Council agreed the following observations to be returned to Newport City Council:**  MCC 919  Conex 19/1009  **PROPOSAL**: DEMOLITION OF EXISTING CONSERVATORY AND ERECTION OF TWO STOREY AND SINGLE STOREY REAR EXTENSION TOGETHER WITH DORMER ATTIC CONVERSION  **SITE**: Rosenburg, 6, Wellfield Road, Marshfield, Cardiff, CF3 2UB  **APPLICATION TYPE**: Full  ***The Community Council does not wish to make any comments.***  **iii) The Council was told of a new planning application which had not been formally referred to the Council for observations*.***  **Conex 19/1003**  **Proposal:** Demolition of Derelict House and Construction of Five Detached Dwellings.  **Site:** 21 St Mellons Road, Marshfield, CF3 2TX  Application type: Full  ***Councillor Southworth-Stevens will make enquiries to Newport City Council.***  **CORRESPONDENCE**  166. Public Transport & Crossing the A48  Councillor Grady had forwarded a posting on the Council’s Facebook page from a resident who was dissatisfied about the availability of public transport from Marshfield and the difficulties for wheelchair users crossing the A48.  Another email from a resident gave details of correspondence with Jayne Bryant AM about difficulties for residents living in Marshfield caused by the inadequate bus service and gave an example of a resident having to pay for a taxi when visiting the Heath hospital in Cardiff.  ***The Council wished to thank the residents for raising these issues and let them know that the Council is continually trying to improve matters. The Council is now exploring the possibility of setting up a working group to look at public transport and road safety, including the issues on the A48, and will look to involve the local community in this group.***  **167. COMMUNICATION**   * The Council agreed to include the following matters in the Marshfield Mail and the Community Council website: * Council vacancies * Co-option of Elizabeth Connolly to the Council * Footpaths * Police advice on suspicious vehicles * Fly tipping.   **ANY OTHER BUSINESS**  168. Social Evening  Councillor Johnson-Poulsen asked about the social evening planned for Saturday 16th November.  Members understood that the arrangement was not convenient for any members of the Village Hall Management Committee and only a few others confirming their attendance.  ***The Council agreed to postpone the social evening and await feedback on possible convenient times from Councillor Johnson-Poulsen, who will be attending the next VHMC meeting.***  ***The Clerk was asked to inform attendees about the postponement.***  **Meeting ended 21:47** | **Actions**  **LS-S**  **RC/MD/LS-S**  **LS-S**  **GT**  **LS-S**  **GT**  **RJ-P/GT** |