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| **MARSHFIELD COMMUNITY COUNCIL**Minutes of the Monthly Council meeting held on 10th December 2019 at Marshfield Village Hall, Wellfield Road, Marshfield, commencing at 7:30 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mrs Catherine Grady (Chairman) Mr Ronald Carrie Mrs Elizabeth Connolly Mr Mark Dawkes Mrs Linda Southworth-Stevens  Apologies: Councillor Rachel Johnson-Poulsen (work), Councillor Mark Dawkes, City Councillors Richard White and Tom SullerIn attendance: 2 members of public, Mr Brian Miles (Wentloog Community Council), G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the monthly Council Meeting held on 12th November 2019 were agreed to be a true record and signed by the Chairman.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**169. DECLARATION OF INTERESTS**There were no interests declared.**170. CO-OPTION TO FILL COUNCIL VACANCIES**The Council met Mrs Antonia Cox and Mr Geoffrey Stockham who had expressed an interest in joining the Council. Mrs Cox and Mr Stockham addressed the Council and answered questions put by Members.***Councillor Carrie proposed that Mrs Cox should be co-opted to one of the vacant seats on the Council. This was seconded by Councillor Grady and unanimously agreed by the Council***.***Councillor Dawkes proposed that Mr Stockham should be co-opted to one of the vacant seats on the Council. This was seconded by Councillor Grady and unanimously agreed by the Council.***Mrs Cox and Mr Stockham signed a Declaration of Acceptance and took part in the following meeting.**POLICE MATTERS**171. Police ReportThe Council referred to the police report for November 2019 that had been circulated for information and discussed some of the matters contained in the report. It was noted that no police representative had attended the meeting.Councillor Connolly suggested that a comparison could be made to statistics for the corresponding period in earlier years and the Clerk agreed to circulate earlier police reports to Members. **PUBLIC PARTICIPATION**172. Parking Outside School on Marshfield RoadA member of public expressed dissatisfaction at the manner of parking outside Marshfield Primary School and that she had witnessed a three-point turn manoeuvre.Newport City Council Civil Enforcement Officers had not been seen attending this area to enforce parking restrictions.173. Inspection of Fencing at Pentwyn TerraceA member of public was suspicious about a man who was inspecting the new fencing at Pentwyn Terrace who told her that nothing should be growing on either side of the fence.Councillor Dawkes agreed to contact Newport City Homes to check on the authenticity of the man.174. Car Dismantlers – Ty Mawr RoadA member of public continued to be concerned about activities at the car dismantlers on Ty Mawr Road, including staff welfare.Councillor Southworth-Stevens agreed to speak with Newport City Council about the issues. It was understood that a Certificate of Lawfulness application had been submitted to NCC to be decided by the delegated procedure. Councillor Southworth-Stevens advised contacting City Councillor Tom Suller to ask if the decision could be moved to the full Planning Committee of Newport City Council..**MATTERS ARISING FROM THE LAST MEETING**175. Living Levels Landscapes Event (Min 150)Councillor Southworth-Stevens had attended the Sustaining the Gwent Levels Public Goods Workshops event on 19th November on behalf of the Community Council.The event was attended by farmers, businesses and local organisations. Information from the Workshops will be collated and sent to the Welsh Government.176. Annual Safety Inspection of Children’s Play Areas and Multi-Use Games Area (Min 155)The Finance & General Purposes Committee had prioritised work to be carried out on the children’s play areas at rough cost of £200 and agreed that an order should be placed with W M Garden Services to carry out the work.177. Cardiff Conservation Volunteers (159)Councillor Southworth-Stevens had spoken with CCV and had been told that a day will probably be available in March but they will come back with a date later.There was discussion about the Castleton circular walk.178. Living Levels Project – Community Hub Funding (Min 163)The Clerk had informed the Living Levels Project of the Council’s decision and it was agreed that information can be added to Facebook when the Project acknowledges the applications.The Council noted that the Living Levels Project will provide only one interpretation panel for this area.**FINANCIAL MATTERS**179. Receipts and Payments UpdateThe Clerk had circulated an updated report including a bank reconciliation. There were no questions arising from this.180. Finance & General Purposes CommitteeThe minutes of the Finance & General Purposes Committee held on 18th November were approved and adopted by the Council.181. Budget and Precept for 2020/21The Council received the details of the 2020/21 budget, recommended by the Finance & General Purposes Committee. ***This was unanimously approved and adopted.***The Council considered the recommendation to levy a council tax precept of £20 per household in order to balance the 2020/21 budget. ***The Council unanimously agreed to adopt the recommendation.***182. InvoicesThe Council agreed to pay the following invoices:* Wales Audit Office – Audit of Accounts 2018/19 - £226.70
* G Thomas – Reimbursement for spending on stamps, printing and stationery from July to December 2019 - £73.70

183. Cheques  101888 G Thomas – Salary November (net) 550.80101889 HMRC – PAYE November 37.80101890 G Thomas – Internet connection reimbursement November 18.00 101891 G Thomas Reimb. stamps, printing, etc. (Min 182) 73.70 101892 Wales Audit Office 2018/19 Audit fee (Min 182) 226.70  **184. TRANSPORT AND ROAD SAFETY WORKING GROUP**The Council agreed with a proposal to form a Transport and Road Safety Working Group and confirmed the following details:**Composition**Councillor Geoff Stockham (Chairman), Councillor Mark Dawkes, Councillor Elizabeth Connolly, Councillor Ron Carrie, Councillor Antonia Cox.The Working Group will be permitted to include non-councillors if suitable persons come forward.**Terms of Reference*** To improve public transport and road safety for Castleton and Marshfield.
* To work with other community councils.
* To discuss relevant matters and lobby on behalf of the Community Council.
* To report back to the Council when appropriate.

Councillor Stockham will make arrangements for the first meeting of the Group and notify members of the details.**185. COMMUNITY PROJECTS**The Council reviewed the list of suggested community projects removing some and adding one further suggestion:**1. Removed****2. Removed.****3. Improvements to existing children’s play areas** – Councillor Grady provided information on some apparatus investigated.**4. Removed**5. **Completed.** Improving junior football pitches at Marshfield Village Hall –  *£1412.84 to MJYFC for football posts and nets was regarded as fulfilling this project suggestion.***6. Provide additional bench seats at various locations** - Councillor Rachel-Johnson-Poulsen to survey sites at Castleton Village Hall, Mallards Reach/Meadows, outside St Mary’s Church. Clerk to provide prices of benches installed in village hall grounds to Councillor Southworth-Stevens and Councillor Dawkes.*Councillor Johnson-Poulsen had provided photographs of possible sites and Councillor Southworth-Stevens had met officers of Newport City Council on sites at Marshfield Road and near St Mary’s Church. May 2019 – Councillor Southworth-Stevens had made progress with NCC to find suitable sites and reported that NCC Estates office are looking at land ownership for one location.***7. Removed.****8. Removed.** No longer an MCC project but NCC asked to provide a replacement shelter.**9. Creating a circuit for local events such as a park run or walk open for local residents**. - Councillor Dawkes.*Councillor Dawkes indicated that the circuit could be created by installing signage to direct participants.* **10. Removed.** (Provision of bicycle storage at the junction of Marshfield Road/A48 to remain)**11. Completed –** Planters**12.** **Village Hall playing Fields** - The Council agreed to add a further project suggestion in view of the S106 funding available. To improve the Village Hall playing fields by replacing the senior football pitch goal posts and providing drainage for the playing fields. *Councillor Johnson-Poulsen should consult with the VHMC to obtain its views on this suggestion.* *----------------------------------------------------------------------------------*The Council received a suggestion from Mrs Jayne Constance to undertake a project that would benefit 10/16-year-old residents. Examples put forward were a skate park or a youth club.Reference was made to the skate park facility at Tredegar Park and Councillor Southworth-Stevens pointed out that the DRT bus service could improve access to Tredegar Park for residents.***The Council agreed to contact Newport Bus to ask if this stop could be added to the DRT scheduled stops***.**186. PLANNING MATTERS**The Council approved and adopted the observations to be sent to Newport City Council on the following applications:**MCC 920**Conex 19/1090**Application Type:** Renewals and Variation of Conditions**Site:** Ty Mawr Farm, Ty Mawr Lane, Cardiff, CF3 2YF  **Proposal:** Variation of Condition B of Planning Permission 89/0641 (Conversion of Barn to Dwelling) For the Development to Carry Out in Accordance with Plan Number Sd214-02, Which Includes the Replacement of Upvc Windows With Timber Windows, Alteration to Boundary Treatment, Provision of Additional Planting and Extent of Patio Area***No comments*****MCC 921**Conex 19/0875**Proposal:** Erection of Detached Dwelling**Site:** Red Barn, Wellfield Road, Marshfield, CF3 2UB***No comments*****The Council discussed the following planning application:****MCC 922****Conex 19/1003****Proposal:** Demolition of derelict house and construction of five detached dwellings.**Site:** 21 St Mellons Road, Marshfield, CF3 2TXConcerns were expressed about the density of the development, drainage, character not being in keeping with the surrounding area and traffic. ***The Council agreed that Councillor Southworth-Stevens should prepare a reply and circulate it to Members for finalisation.*****187. ENVIRONMENT (WALES) ACT 2016 – BIODIVERSITY REPORT**The Clerk reported that Section 6 of the Environment (Wales) Act 2016 requires the Community Council to seek to maintain and enhance biodiversity and resilience of ecosystems in its area. The duty should be proportionate to the size and functions of an organisation. The Council has a duty to prepare and publish a plan setting out what it proposes to do to maintain and enhance biodiversity, and promote resilience, which should be published by 31st December 2019. Members had received a draft biodiversity report and details of guidance on the matter.The Council agreed to adopt the report as Marshfield Community Council’s plan, to be published on the Council’s website.**CORRESPONDENCE**188. Oakfields/The Shires PathA resident of Oakfields emailed the Council enquiring about reopening the path between Oakfields and The Shires, which has become overgrown since it was closed due to anti-social behaviour of children. The former route was seen as an alternative, safer route than walking along the main Marshfield Road.Councillor Southworth-Stevens reflected on the history of the events that led to the path being closed by Newport City Council.***The Council agreed to reply to the resident advising him to contact Newport City Council about this matter as it is responsible for public footpaths.*****189. COMMUNICATION**The Council agreed to include the following matters in the Marshfield Mail and the Community Council website:* Proposals for siting new benches
* Security/Scams
* Transport & Road Safety Working Group
* Dog Fouling
* Community Projects

**ANY OTHER BUSINESS**190. Speed Control LightsCouncillor Stockham pointed out that the flashing lights on Marshfield Road, serving Marshfield Primary School, are not working.***The Council agreed to write to Newport City Council to ask if the lights can be repaired.***191. Electronic Bus TimetableCouncillor Stockham pointed out that the electronic timetable in some bus shelters in the area no longer functions.***The Council agreed to write to Newport Bus to enquire about this.***192. Christmas TreeCouncillor Dawkes reported that the Christmas tree will be erected on 14th December. Councillor Southworth-Stevens offered to deal with taking down the tree in January.***The Council wished to record its thanks to Mr & Mrs Regan for donating the tree, TR33 for their work in erecting and removing the tree and Councillor Dawkes for making the arrangements.***193 Councillor Contact DetailsCouncillor Grady asked the Clerk for an updated contact list to be circulated for councillors.**Meeting ended 22:15** | **Actions****GT****MD****LS-S****GT****GT****GT****GT****GT** |