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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Council Meeting held on 12th October 2021 via a Zoom video/audio conference call commencing at 7:15 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mrs Cath Davis (Chairman)  Mr Geoffrey Stockham  Mrs Susan Davies  Mr John Holland    Apologies: Mr Mark Dawkes (resigned), Mrs Linda Southworth-Stevens (personal), Mrs Cathy Holland (ill).  In attendance: Mrs Triona Lambert (Marshfield Village Hall Management Committee), Ms Caroline Antoniou (Marshfield Magpies), Mr Bria Miles (Chairman Wentloog Community Council),  Ravi (Captain, Friends Union Cricket Club), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the monthly Council meeting held on 14th September 2021 were agreed to be a true record and should be signed by the Chairman.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **117. DECLARATION OF INTERESTS**  No interests were declared.  **118. RESIGNATION**  The Council received the resignation from the Council of Councillor Mark Dawkes and declared a vacancy.  The Council was sorry to receive this resignation and wished to thank Councillor Dawkes for the work he had carried out on behalf of the community during his time as a community councillor.  **119. CO-OPTION TO THE COUNCIL**  The Council met Mrs Christine Roberts who had expressed an interest in becoming a Member of Marshfield Community Council.  ***Councillor Davies proposed that Mrs Roberts should be co-opted to fill one of the vacant seats on the Council. This was second by Councillor Davis and unanimously agreed by the Council.***  Mrs Roberts made a Declaration of Acceptance to observe the Code of Conduct and participated in the following meeting.  **120. FRIENDS UNION CRICKET CLUB**  The club captain addressed the Council concerning discussions with Marshfield Village Hall Management Committee about using the Village Hall as a base for the club. The discussion included the cost of maintaining artificial or grass turf pitches and the effect on the existing football. Costs had been estimated to be up to £10,000 to install an artificial pitch by an ECB approved installer. It was understood that Newport City Council would not meet the costs of installing or maintaining a pitch but the club could provide channels of approach for grants to the VHMC or Council.  **POLICE MATTERS**  121. Car Cruising, Coedkernew  The Clerk reported that the letter agreed at the last meeting had been sent and replies received from Superintendent Mike Williams, Inspector Stefan Williams, Jayne Bryant MS and Ruth Jones MP.  Councillor Miles told the meeting that authorities and the police are being challenged to provide details of convictions relating to this issue.  122. Facebook Complaint  Councillor Holland reported a complaint on Facebook about a lady being abused by a man in a car.  Councillor Davis asked that people should be encouraged to report such matters to the police.  **123. ROAD SAFETY A48**  Councillor Miles suggested a challenge to Newport City Council by the four Marshfield ward community councils to create a 30MPH speed limit in Castleton, as has been done by Cardiff City Council in St Mellons. Councillor Stockham felt Marshfield CC should challenge Newport CC to bring the road up to current standards.  ***Agreed that Councillors Miles, Stockham and John Holland should meet to discuss an approach to Newport CC.***  **PUBLIC PARTICIPATION**  124. Wales Audit  Councillor Miles referred to a release by Wales Audit which criticised some councils for their procedures and saw this as a warning for councils to operate in a professional manner.  125. Christmas Arrangements  Ms Caroline Antoniou for Magpies had put forward a request for funding. £55 for lights for the village Christmas tree, prizes for a children’s Christmas tree decorations competition and £400 for a Santa’s Sleigh event to improve the sleigh, banners and sweets.  Ms Antoniou addressed the Council providing more information on the details of the request and that any money raised in the Santa’s Sleigh event would be donated to the Leukaemia Cancer Trust.  The Council deferred a decision on this until item 13b on the agenda.  126. Litter Pick – Road to Nowhere  Caroline Antoniou reminded the meeting that anyone interested in helping with the litter pick on 30th October is welcome to attend.  **MATTERS ARISING FROM LAST MEETING**  127. A48 (Min 92)  Newport City Council had replied stating that there are no plans in the pipeline to upgrade the A48.  128. Road Safety Marshfield Primary School (Min 93)  Councillor Miles told informed Members that the police had attended Marshfield Road in June/July to check on road safety issues.  Councillor Holland had found that the matter was a complex issue and felt that a minor authorities representative on the school governors would help with communication.  129. Resignation - Allotment Committee Chairman (Min 94)  The Clerk reported that allotment working groups and Committee members had been informed of the vacant position but there had been no response.  ***The Council agreed to place the matter on the agenda for the next Council meeting***.  130. Assault Course/Trim Trail Community Project 1 (Min 99)  Councillor Holland told the meeting that he had met with two companies to review prices previously given for providing this type of equipment. Councillor Holland asked if Newport City Council would assist to check the standards of equipment provided by each company. Councillor Stockham asked for a check with Newport CC about planning consent for the proposal and whether wider community consultation should be undertaken before anything is decided.  ***The Clerk was asked to write to Newport CC to enquire about assistance from the Leisure section and advice from the Planning section.***  131. Natural Resources Wales (Min 105)  The Clerk reported that two letters had been sent to NRW about Pam Jordan and the IDB Advisory Committee and Steve Morgan, Head of Operations had replied on 2nd October to both letters.  The request for Pam Jordan to remain in her current project role is not something that he can commit to at this stage.  It is not their intention to disband the advisory group, quite the opposite. NRW want is to make changes to the group so that it hopefully becomes more relevant and adds value so that both NRW and the people who live within the Gwent IDD benefit from those meetings, which they feel has not always been the  case previously.  132. St Mellons Road Bridge (Min 114)  The Clerk reported that he had not received a reply to the email sent to Newport CC and agreed to chase-up the matter.  133. Newsletter (Min 115)  ***The Council agreed to place this subject on the agenda for the next Council meeting.***  **134. FUTURE COUNCIL MEETINGS**  Councillor Miles told the meeting that a One Voice Wales update advised that physical meetings can resume, if it is safe to do so, and Welsh Government has recently confirmed that hybrid meetings are indeed a legal requirement for all councils which will need to plan to provide both physical and remote meetings. Welsh Government may overlook a failure to comply but if a complaint is received it will be an audit fail.  Triona Lambert agreed to check with bingo about the use of the main hall on a Council meeting Tuesday.  Wentloog CC will attempt a hybrid meeting using minimal equipment shown by Councillor Miles and Councillor Cath Davis will attend the meeting to observe.  **135. ENGAGEMENT WORKING GROUP**  ***The Council agreed to set up a working group to investigate how the Council engages with Marshfield & Castleton communities.***  ***The group will comprise Councillor Geoff Stockham (Lead), Councillor Cath Davis, Councillor John Holland and Councillor Sue Davies.***  **136. TRAINING WORKING GROUP**  ***The Council agreed to a working group to adapt the One Voice Wales model training policy to MCC requirements before the end of March 2022.***  ***The group will comprise Councillor Chris Roberts and Councillor Cath Davis***  **FINANCIAL MATTERS**  137. Finance & General Purposes Committee  ***Councillor Holland proposed that the minutes of the Finance & General Purposes held on 7th October should be approved and the recommendations adopted by the Council. This was seconded by Councillor Davies and unanimously agreed by the Council.***  138. Christmas Events  ***The Council referred to the discussion in minute 125 and agreed the following funding requested by Caroline Antoniou:***  ***£55 for Christmas tree lights***  ***Up to £400 for Mark Redwood to refurbish Santa’s sleigh and for sweets, receipts to be provided for costs incurred.***  ***Prizes for Christmas tree decoration competition £30, £20 and £10.***  139. Royal British Legion Remembrance Service  Councillor Holland proposed that the Council donates £150 to this year’s Poppy Appeal. This was second by Councillor Davies and unanimously agreed by the Council.  Councillor Davis will attend the local Remembrance Service on behalf of the Council.  140. Invoices & Payments  ***The Council agreed to the following payments:***   * G Thomas – Reimbursement for Zoom Standard Pro subscription October 2021 - £14.39 * R Thornton – Reimbursement for gutters & felt from Screwfix – Church Lane allotment site - £63.92 * T Sweet – Reimbursement 2x gate keys Cardiff Lock & Safe Ltd – Marshfield Road allotment site - £26.30 * Newport City Council – Grounds maintenance Village Hall playing fields 1/7/21-30/9/21 - £1402.70 * Amberol Ltd – 2 bench seats + 3 picnic benches and fixing kits + delivery - £2323.20 * TJ Carpentry – Fitting Coffee Shop kitchen and floor - £810 * S Thornton – Reimbursement for 2 x gate keys Newport Locksmiths Ltd – Church Lane allotment site - £14.40   141. Cheques  102075 G Thomas – Arrears from pay review + Salary September (net) 1971.17  102076 HMRC - PAYE September 2021 492.80  102077 G Thomas internet reimb. September 18.00  102078 G Thomas – Reimb. Zoom subscription October 14.39  102079 T J Carpentry – Coffee shop work 810.00  102080 Amberol Ltd – 2 x bench seats & 3 x picnic benches 2323.20  102081 Newport City Council – Village Hall ground maintenance - July-Sept 1402.70  102082 T Sweet – Reimb. 2 x MR allotment gate keys Cardiff Lock & Safe 26.30  102083 R Thornton - Reimb. Screwfix + Newport Locksmiths 78.32  102084 Royal British Legion – Remembrance Day/Poppy Appeal donation 150.00  **PLANNING MATTERS**  142. Planning Application Observations  **The Council confirmed the observations for the following planning application:**  **MCC 967 – Conex 21/0891**  **Proposal: Construction of a new entrance porch, garage extension, other internal alterations and new access arrangement.**  **Site: Homefield, 10 Marshfield Road, Castleton, CF3 2UU**  *Marshfield Community Council does not wish to make any comments in respect of the above application.*  ***Observations for this application is still under consideration:***  **MCC 968 – Conex 21/0957**  **Proposal: Single storey conservatory extension to rear elevation.**  **Site: 209a Marshfield Road, Cardiff, CF3 2TU**  143. Strategic Planning  Councillor Stockham proposed that all Members of the Council, through its Planning Committee develops a wider strategic view on planning, such as a place plan.  ***The Council agreed to place this proposal on the agenda for the next Council meeting.***  **CORRESPONDENCE**  144. Public Rights of Way  A member of public wrote to ask for support in obtaining maintenance to parts of public rights of way at St Mellons Golf Course and from Church Lane to Castleton.  ***The Council noted that Newport City Council had been informed and expected action to resolve this matter***  145. Dog Fouling, Pentwyn Terrace  A member of public wrote to complain about dog fouling on land near their home.  The Clerk advised that a reply had been sent with details of how Newport City Council can enforce regulations relating to dog fouling and that Newport City Homes could have an interest in the land and may be able to assist.  ***The Council noted the complaint and received a suggestion that signs on the land affected could help.***  146. Fly Tipping  A member of public wrote to Newport City Council to complain about an amount of rubble dumped in the road on a housing estate in Castleton and copied in the Community Council.  The Clerk advised that a reply had been sent giving the community council’s concerns about fly tipping generally.  ***Members were disappointed by the details of this matter and expected Newport City Council to act to clear the tipped material.***  **147. COMMUNICATION**  The Chairman explained some difficulties with pacing copy articles for the Marshfield Mail. The Council agreed to publish details of the following matters:   * Santa’s Sleigh Event and Christmas tree decoration competition * Assault Course update * Village Hall Coffee shop update * New Councillor – Chris Roberts   **ANY OTHER BUSINESS**  148. Sympathy Card  Members agreed that the Chairman could send a sympathy card to Mrs Jayne Constance on behalf of Marshfield Community Council.  149. MUGA Gate  Councillor Davies told Members that her husband had identified an issue to a weld in the field side gate to the MUGA. The welded joint is stressed and becoming rusty and is likely to fail in time.  ***Councillor Davies agreed to arrange a photograph of the gate for the Clerk to send to the installer.***  **Meeting ended 21:45** | **ACTION**  **GS/JH**  **Agenda**  **GT**  **GT**  **Agenda**  **Agenda** |  |