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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the Council Meeting held on 9th November 2021 via a Zoom video/audio conference call commencing at 7:15 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Mrs Cath Davis (Chairman)  Mr Geoffrey Stockham  Mrs Chris Roberts  Mr John Holland  Mrs Cathy Holland  Mrs Linda Southworth-Stevens    Apologies: Mrs Susan Davies (ill).  In attendance: Mrs Jayne Constance (Marshfield Village Hall Management Committee), Ms Caroline Antoniou (Marshfield Magpies), Mr Brian Miles (Chairman Wentloog Community Council), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the monthly Council meeting held on 12th October 2021 were agreed to be a true record and should be signed by the Chairman.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **150. DECLARATION OF INTERESTS**  No interests were declared.  **151. CO-OPTION TO FILL COUNCIL VACANCY**  The Chairman welcomed Mr Johnathan Aver who declared himself as a candidate for one of the vacant seats on the Council. Mr Aver told the Council about himself and the reasons for his interest and discussed the role with Council Members.  ***Councillor Holland proposed that Mr Aver should be co-opted to become a Member of the Council. This was seconded by Councillor Stockham and unanimously agreed by the Council.***  Mr Aver signed a Declaration of Acceptance to observe the Code of Conduct for Members and participated in the following meeting.  **POLICE MATTERS**  152. Speed Watch  Councillor Davis told the meeting that CSO Michelle Pearson and PC Chris Evans were both unavailable to attend the meeting. Councillor Davis and Councillor John Holland had earlier met with PC Evans to obtain updated equipment.  153. Car Racing Celtic Way  The Clerk confirmed that correspondence had been sent to the Chiel Constable of Gwent Police and copied to the PCC for Gwent and other politicians. The Chief Constable replied stating the matter had been passed to Chief Inspector Sarah Greening at Newport Central Police Station for her attention and a reply from Superintendent Mike Richards dated 27th September advised that they would attempt to attend the Council meeting and will allocate resources to the issue.  Members noted that there were no recent complaints about this. Councillor Miles suggested it was possible the arrangements had been moved to another area.  **PUBLIC PARTICIPATION**  154. Santa’s Sleigh  Ms Caroline Antoniou told the Council that the competition for Christmas tree decorations had been published in the Marshfield Mail, banners advertising the sleigh event had been printed and the sleigh is being finalised.  155. Road to Nature Litter Pick  Ms Caroline Antoniou was pleased to inform the Council that over 100 people had volunteered to attended the organised litter pick and the area is now looking good. This is an example of what can be achieved when everyone pulls together. Ms Antoniou gave appreciation to everyone who helped. Newport City Council are engaged in the project and have accepted the idea of including streams and a pond to be forwarded to the LDP committee.  156. Damaged Bus Shelter  A member of public complained about the delays in replacing the damaged bus shelter at the end of Marshfield Road. The lack of a shelter and seat was casing difficulties, particularly in bad weather.  ***The Council agreed to write again to Newport City Council asking for the shelter to be replaced***.  **MATTERS ARISING FROM THE LAST MEETING**  157. Friends Union Cricket Club (Min 120)  The Clerk confirmed that nothing further had been received from the club. Councillor Stockham felt that the Village Hall Management Committee should determine whether the activity is suitable for the Village Hall. Mrs Constance said the VHMC had put the club in touch with the Community Council to look at potential funding. Councillor Miles noted that there is an already an established cricket club operating at St Mellons Golf Club.  The club captain addressed the Council concerning discussions with Marshfield Village Hall Management Committee about using the Village Hall as a base for the club. The discussion included the cost of maintaining artificial or grass turf pitches and the effect on the existing football. Costs had been estimated to be up to £10,000 to install an artificial pitch by an ECB approved installer. It was understood that Newport City Council would not meet the costs of installing or maintaining a pitch but the club could provide channels of approach for grants to the VHMC or Council.  158. Road Safety A48 (Min 123)  Councillor Stockham told the meeting that no meeting had taken place to date.  159. St Mellons Road Bridge (Min 132)  A reply was received from the Structural Engineer (Highways Assets) for Newport City Council, dated 9th November. The bridge had been inspected and it was agreed that works are required. The bridge was previously repaired in May 2019 after being damaged by vehicle impact. Due to the frequency of incidents affecting the wall NCC are currently considering the option to provide protection measures which will reduce the likelihood of future damage. NCC does not plan to carry out any repairs to the wall prior to determining these measures.  160. MUGA Gate (Min 149)  The Clerk told the meeting that no photograph had been received to date. Councillor John Holland offered to visit the site and photograph the issue affecting the gate.  **161. FUTURE COUNCIL MEETING ARRANGEMENTS**  The Clerk told Members that contact had been made with the Gateway Christian Centre, Castleton Village Hall and Marshfield Village Hall to investigate the possibility of arranging a suitably sized venue with effective technology for a hybrid meeting.  Marshfield Village Hall would be the preferred venue and the Council wished to obtain up to date advice from One Voice Wales on the aspects of hybrid meetings.  **162. COMMUNITY ENGAGEMENT WORKING GROUP**  Councillor Stockham proposed a workshop to investigate methods of engaging with the community comprising all Councillors and any members of public interested.  ***The Council agreed to place the proposal on the agenda for the next meeting and to publicise the workshop.***  **163. TRAINING POLICY**  The Training Policy Working Group has circulated a draft policy but Members required more time to study its content.  ***It was agreed that the matter should be added to the agenda for the next meeting***.  **164. ASSAULT COURSE/TRIM TRAIL**  Councillor John Holland updated the Council on the progress with this community project. Six companies had been approached to provide estimates for this type of equipment with four responding providing prices and ideas for equipment. Councillor Holland highlighted two companies that had inspected the site and given detailed information.  Councillor Stockham referred to the possible requirement to obtain permission from the land owner, Newport CC and any planning permission. Councillor Stockham also felt the Council should engage with the wider community to ensure support for the project. Councillor Miles referred to grants that may be available via Gwent Association of Voluntary Organisations towards the cost of such projects.  ***The Council agreed to add this matter to the agenda for the next meeting.***  **165. PUBLIC FOOOTPATH MATINTENANCE**  Councillor Southworth-Stevens told the meeting that Cardiff Conservation Volunteers had cleared the public right of way from Mallards Reach. The land owner had blocked part of the path and Newport City Council are discussing this matter with the land owner.  ***Councillor Southworth-Stevens proposed a letter to Newport City Council to let them know that Marshfield CC has cleared the Mallards Rach footpath and complain about the blockage. This was second by Councillor Stockham and agreed by the Council.***  ***Councillor Southworth-Stevens proposed that Marshfield Community Council employs Cardiff Conservation Volunteers for one further day at a cost of £150, to assist Newport CC in the clearance of Castleton circular walk. This was agreed by the Council.***  Councillor Miles referred to a Welsh Government consultation to open all ancient footpaths.  **166. VILLAGE HALL UPDATE**  The Chairman invited Mrs Jayne Constance to provide an update on Village Hall matters.  The bench in memory of Sam Peard had been installed in the Village Hall grounds.  The issues with the central heating boiler may be due to an electrical WIFI connection between the boiler and the control panel. This is being dealt with.  ***The Council wished to add a Village Hall update to the agenda for the next meeting.***  **FINANCIAL MATTERS**  167. Living Levels Landscape Partnership Funding  Councillor Davis asked for ideas to be forwarded to the Living Levels Project on how to spend £2500 on a local project relating to the Levels. The ideas should be forwarded before the end of the financial year and the Council should put a case together to support the preferred idea. Councillor Southworth-Stevens asked for a final date to put this forward. Councillor Stockham suggested asking community groups for ideas.  Councillor Davis agreed to contact LLP and to post information about the matter on social media.  Councillor Southworth-Stevens suggested an information board about Living Levels matters. Councillor Miles will forward information about a similar information board installed in Wentloog.  *(Internet connection to four Members dropped off and the meeting was adjourned until this was re-established)*  168. New Picnic Benches for Village Hall  Councillor Davis reminded the Council that she is holding three new picnic benches to be installed behind the Village Hall. It was understood that the football club may assist with the installation.  ***The Council agreed to agenda this matter for the next meeting.***  169. Invoices & Payments  The Council agreed to the following payments:   * G Thomas – Reimbursement for Zoom Standard Pro subscription November 2021 - £14.39 * Newport City Council – Installation of 2 concrete slabs and 2 benches - £1080.00 * Caroline Antoniou – Reimbursement for 5 X vinyl banners printing – Santa’s Sleigh - £77.46   170. Cheques  102085 G Thomas – Salary October (net) 800.01  102086 HMRC - PAYE October 2021 200.00  102087 G Thomas internet reimb. October 18.00  102088 Newport CC – Installation of tow benches 1080.00  102089 G Thomas – Reimb. Zoom subscription November 14.39  **PLANNING MATTERS**    171. Strategic Plan for Marshfield CC Area  Councillor Stockham proposed that the Council should develop a strategic plan for the Council area.  Councillor Southworth-Stevens suggested creating a workshop to look into this proposal. Councillor Stockham proposed that a workshop could involve the community in developing a strategy place plan.  ***It was agreed that Councillors Southworth-Stevens, Davis and Stockham should meet to further discuss this.***  172. Planning Application Observations  **The Council confirmed the observations sent to Newport CC for the following planning applications:**  MCC 968 – Conex 21/0957  Proposal: Single storey conservatory extension to rear elevation.  Site: 209a Marshfield Road, Cardiff, CF3 2TU  ***Marshfield Community Council does not wish to make any comments in respect of the above application***  MCC 969 – Conex 21/0981  Proposal: Extension on top of existing garage, ground floor infill/porch extension and internal alterations.  Site: 8 Mallards Reach, Marshfield, CF3 2PR  ***Marshfield Community Council in principle does not have any objections to the size of the proposed build. Though, the Community Council does have some concerns regarding the effect on the Street Scene. We have reservations regarding the impact of the style and materials proposed. The builder of the estate has a continuity of style and materials used throughout the development. Other extensions within the vicinity appear to have maintained this continuity. The materials proposed and the long windows on the first-floor level seem out of character to the area, and appear to be of poor design and to at odds with Street Scene.***  **173. ALLOTMENT COMMITTEE CHAIRMAN**  The Clerk reported that there had been no responses to the request for interest in taking on the role of Chairman of the Committee.  ***The Council asked the Clerk to write to allotment tenants to explain the position.***  **174. CORRESPONDENCE**  The Secretary of the Royal British Legion, Marshfield & District wrote on 22nd October to thank the Council for the donation to the Poppy Appeal and to inform about the Remembrance Service.  **175. COMMUNICATION**  Councillor Davis referred to some issues in using the Marshfield Mail and will put the copy through Victoria Maud’s door.  **ANY OTHER BUSINESS**  176. Village Hall Internet  Councillor Miles told the meeting that he had checked the internet in Marshfield Village Hall and found it to be unstable. He suggested contacting the provider for a new WIFI hub.  177. Lime Tree Planting  Councillor Southworth-Stevens said that Newport City Council are due to plant lime trees in November between existing trees adjacent to the football pitch and wondered if this would affect football dug-outs or future cricket. Mrs Constance said this may not have an impact on these facilities but Councillor Southworth-Stevens agreed to check further into the concerns.  **Meeting Ended 21:46** | **ACTION**  **GT**  **JH**  **Agenda**  **Agenda**  **Agenda**  **GT**  **Agenda**  **Agenda**  **LS-S/**  **GS/CD**  **GT**  **CD**  LS-S |  |