**MARSHFIELD COMMUNITY COUNCIL**

Note of the main recommendations agreed during the Council Meeting held on 8th February 2022 via a Zoom video/audio conference call commencing at 7:15 p.m.

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 Present: Mrs Cath Davis (Chairman)

 Mrs Chris Roberts

 Mrs Susan Davies

 Mrs Linda Southworth-Stevens

Apologies: Councillor John Holland (holiday), Councillor Cathy Holland (holiday), Newport City Councillor Richard White

In attendance: PCO’s Jody & Charly (Gwent Police), Councillor Tom Suller (Newport City Council), Mrs Jayne Constance (Marshfield Village Hall Management Committee), Ms Caroline Antoniou (Marshfield Magpies), 1 member of public, G C Thomas (Clerk)

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The minutes of the monthly Council meeting held on 11th January 2022 were agreed to be a true record and should be signed by the Chairman.

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1. Public Participation

Mrs Jayne Constance suggested the possibility of a local event to celebrate the Queen’s Platinum Jubilee. Volunteers would be needed to arrange the event.

2. Village Hall Heating

Mrs Constance highlighted the difficulties caused by the unreliable heating system at Marshfield Village Hall and asked that the Council assists with urgent improvements required to maintain continued use of the Hall.

***Councillor Davis proposed that the Council delegates responsibility to Councillors Davis, Southworth-Stevens and Davies to review quotes for improving the Village Hall Heating system and to appoint the preferred contractor via the Clerk. This was unanimously agreed by the Council.***

3. Trim Trail/Assault Course

Councillor Southworth-Stevens told the Council that Newport City Council Estates, the land owner, has received general details of the proposed equipment planned for installation on the Village Hall grounds and the Community Council is awaiting a reply to confirm approval.

4. Christmas Tree

Councillor Davis told the Council that Mr O’Brian of TR33 had generously agreed to provide two Christmas trees each year. One for Castleton and one for Marshfield.

5. Marshfield Village Hall Chairperson’s Report

a) Participatory Budgeting opportunity

The Village Hall Management Committee has applied for a £5000 grant from One Newport Participatory Budgeting Funding Opportunity where residents of Newport can vote for the applicant’s projects to receive the grant. The Village Hall coffee shop project will be presented in small projects event 1 on 5th March 11a.m. -1p.m. Any resident of Newport can vote at the event but need to be registered beforehand.

<https://www.eventbrite.com/e/our-choice-our-voice-our-port-smaller-projects-event-1-tickets-253218201457>

participatorybudgeting@newport.gov.uk,

b) Village Hall Electrical Distribution Board

Mrs Constance provided details of quotes received from contractors who had quoted for alternative methods to provide an additional connection to serve the coffee shop and asked the Council to consider funding the cost of this work.

***Councillor Davis proposed that the Council delegates responsibility to Councillors Davis, Southworth-Stevens and Davies to review the quotes received, choose the most appropriate method and appoint the chosen contractor via the Clerk. This was unanimously agreed by the Council.***

6. Community Engagement

***The Council agreed that Councillor Davis and Roberts will look into the arrangements for creating and distributing a newsletter.***

7. Living Levels Landscape Partnership

Councillor Davis asked for ideas for information to be included on the information boards being planned to be emailed to her before the next Council meeting on 8th March. The LLP requires details before the end of March. The matter will be on the agenda for the March Council meeting.

8. Financial Matters

a) Provision of Dug-outs at Village Hall Pitch

Mrs Constance confirmed that the Village Hall Management Committee had agreed to provide dug-outs to the main pitch behind the Village Hall and asked the Council to fund this facility. Members had been provided with quotes for the installation of concrete bases and purchasing dug-outs.

***Councillor Southworth-Stevens proposed that the Council purchase two flat pack dug-outs from Mark Harrods at a cost of £4633.20+Vat and £225 delivery and appoints MJ Landscape & Construction to install two concrete bases at a cost of £1410+VAT. The exact size and location of the dug-outs is to be decided before any work commences. Councillor Davis seconded this proposal which was unanimously agreed by the Council.***

b) Play Area Safety Checks

The Clerk informed the Council that Newport City Council Leisure Section were able to provide recorded weekly checks and litter bin emptying to the Village Hall play areas for a cost of £2730 per annum.

***The Council agreed to look further into this offer***.

9. Correspondence

a) Adoption of Cambrian Way by Newport CC

A resident wrote asking for assistance to persuade Newport City Council to adopt the road. ***Councillor Davis agreed to speak to the resident.***

b) Litter A48 Coedkernew to Castleton

Marshfield Magpies wrote suggesting a partnership of around seven relevant organisations to improve the litter problem on the A48. A meeting had subsequently been arranged for 14th February and the link to this meeting provided for MCC Members.

Meeting ended 21:34