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| **MARSHFIELD COMMUNITY COUNCIL**Note of the main recommendations agreed during the Council Meeting held on 12th April 2022 at Marshfield Village Hall and via a Zoom video/audio conference call commencing at 7:15 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Mrs Cath Davis (Chairman) Mrs Chris Roberts Mrs Susan Davies Mrs Linda Southworth-Stevens  Mrs Sally Simpson  Apologies: Councillor John Holland (resigned), Councillor Cathy Holland (resigned), Mrs Jayne Constance Mrs Triona Lambert (Marshfield Village Hall Management Committee)In attendance: 2 members of public, PCO Michelle Pearson (Gwent Police), Ms Caroline Antoniou (Marshfield Magpies), 2 members of public, G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the monthly Council meeting held on 8th March 2022 were agreed to be a true record and were signed by the Chairman.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**301. DECLARATION OF INTERESTS**No interests were declared.**302. RESIGNATIONS**The Council received the resignation from the Council of Councillor John Holland and Councillor Cathy Holland. Members were sorry to receive their resignations and wished to thank them for their contribution to the work of the Council and the community.The Council declared two vacancies.**POLICE MATTERS** 303. Police SurgeriesPCSO Pearson told the meeting that a new surgery arrangement at various locations would allow residents better access to the police. The details were due to be published on social media.304. Police OperationsIn answer to a question PCO Pearson told the meeting that more police operations are planned. The police will work with other agencies such as natural Resources Wales and Newport City Council to check licences vehicle condition etc.**PUBLIC PARTICIPATION**305. Bus shelter Marshfield RoadA member of public asked what is happening about the damaged bus shelter at the bottom of Marshfield Road. The Clerk explained the history of actions made over the last 12 months. The Council agreed to again request an update on the removal and replacement of the shelter and to complain to the Head of Law and Standards for Newport CC about the lack of a reply to keep the community informed.306. Dumping off St Mellons RoadA member of public was concerned that dumping in a field off St Mellons Road, in the Cardiff City Council area, would develop into a new ‘road to nowhere’ situation.Councillor Davis agreed to contact the land owner.307. MagpiesCaroline Antoniou updated the Council on matters involving Marshfield Action Group. Magpies litter pick 24th April, Road to Nature guided walk 21st April, Scouts litter pick on St Mellons Road Business Park to be arranged, Apple trees on Church Lane.Ms Antoniou explained general concern about litter from fast food take aways and delivery vans and encouraged any evidence to be provided to Newport City Council.**MATTERS ARISING FROM THE LAST MEETING**308. Bus Service (Min 275)Councillor Davis is attempting to create a focus group to seek improvements to the local bus service.The Clerk reported receipt of a copy of an email from a local resident to the Welsh Government concerning the inadequate bus service for Marshfield. Councillor Davis had replied to the resident with details of the proposed focus group.***The Council agreed to ask Morgan Stevens if he had contacted the Passenger Transport Unit as stated in last month’s meeting.***309. Village Hall Dug-outs (Min 281)The Clerk reported that there had been no further movement from the previous position asking for payment before the order is processed. Councillor Southworth-Stevens reported that the position of one concrete base was under consideration by NCC due to it being necessary to cut into existing hedging.***The Council agreed to ask the Marshfield Village Hall Management Committee to refer the matter to Mark Harrod as the Council will not pay for the goods before delivery.***310. Play Area Safety Checks (Min 289)The Council asked the Clerk to check whether Mark Redwood is carrying out play area safety checks and to chase-up the details of the service level agreement for Newport City Council to undertake this work.**MARSHFIELD VILLAGE HALL CHAIRPERSON’S REPORT**The Council received a written update from Mrs Jayne Constance.311. Council RepresentativeThe Council agreed that Councillor Davis will represent the Council on the VHMC.312. Electrical Consumer UnitThe delegated group recommended appointing RM Electrical to carry out the installation of a new consumer unit for the coffee shop. ***The Council asked the Clerk to send the appointment letter.***313. Painting Village HallThe Council asked the Finance & General Purposes Committee to examine the budget to determine what assistance could be provided for this work.314. Annual General MeetingThe AGM of MVHMC will take place om 17th May when the current committee will stand down.315. Football Club Annual FestivalThe junior football club will be holding their annual football festival on Saturday 16th July**316. COMMUNITY ENGAGEMENT WORKING GROUP**Councillor Roberts reported that there was a vast difference between the costs obtained for producing and delivering a newsletter***The Council agreed to add the matter to the agenda for the next meeting.*****317. ASSAULT COURSE/ TRIM TRAIL PROJECT**Councillor Southworth-Stevens reported that the items selected for the assault course do not need planning permission as they comply with and fall within the "Exceptions" for Community Councils.  The outstanding query lies with the Estates Department who are asking for confirmation of the equipment's Kite Marks or British Standards number before the landowner would provide permission to install them.***The Council agreed to add the matter to the agenda for the next meeting.*****FINANCIAL MATTERS**318. Payments & Receipts UpdateThe Clerk had circulated to Members a payments and receipts update including a bank reconciliation as at 31st March 2022. There were no questions resulting from the update.319. Clerk’s Pay AwardThe National Association of Local Councils wrote on 2nd March to inform the Council that the NationalJoint Council for Local Government Services (NJC) has agreed the new rates of payapplicable from 1 April 2021. ***Councillor Southworth-Stevens proposed that the Council implements the pay award to move the clerk’s hourly rate for SCP 24 from £14.90 per hour to £15.16 per hour from 1st April 2021.The proposal was seconded by Councillor Davis and unanimously agreed.*** 320. Manhole Cover RepairsMarshfield Village Hall management Committee had ordered emergency repairs to the manhole cover in the toddler’s play area form Newport City Council and asked the Council to consider funding for the resulting invoice of £189.12***The Council agreed to pay the invoice in full.***321. Invoices and PaymentsThe Council approved the following payments:* G Thomas – Reimbursement of Zoom subscription – April 2022 - £14.39
* Newport City Council – Village Hall ground maintenance 1/1/22 – 31/3/22 - £1402.70
* Chris Walford Ground Works – Repair to Church Lane allotment site gate - £180.00
* D Squared Maintenance Services Ltd – Repairs to Marshfield Village Hall boiler and PCB - £425.04
* G Thomas – Milage Claim - £29.60

322. Cheques 102124 G Thomas – Salary March 2022 + pay award back pay (net) 972.60  102125 G Thomas Internet reimb. March 18.00 102126 G Thomas – Milage claim 29.60 102127 G Thomas – Reimb. Zoom subscription April 2022 14.39  102128 Chris Walford – Church Lane allotment gate post 180.00  102129 Newport City Council – Marshfield Village Hall ground maintenance 1402.70  102130 D Squared Maintenance Services Ltd – V Hall boiler 425.04  102131 SLCC annual subscription 171.00  102132 Newport City Council – Manhole cover repairs MVH 89.12  **PLANNING MATTERS**323. Strategic Plan for Marshfield Community Council AreaThe Council agreed to add this matter to the agenda for the next meeting324. Planning Application Observations***The Council agreed to make the following observations:***MCC 976Conex 22/0032Proposal: Single storey rear extension and rear dormerSite: 5 Vicarage Court, Marshfield, CF3 2NA**No response**MCC 977 Conex 22/0282Proposal: Single storey front extension to create enclosed porch and two storey side extension.Site: 107 The Meadows, Marshfield, CF3 2DY**The only observation that the Marshfield Community Council would make is to query whether the proposed roof apex as part of the porch enclosure fits in with the Street scene.****CORRESPONDENCE**325. Woodland ProjectPryor & Rickett Silviculture, Woodland Creation emailed on the 11th April 2022 asking for a link with the community council about creating woodland. ***The Council agreed that this would not be feasible for the area but they should contact Newport CC for more suitable locations.*****326. COMMUNICATION**Councillor Davis reported that copy had been sent in time for the next publication of the Marshfield Mail.Furthermore, the Council agreed to include details of the following matters in the Marshfield Mail and social media:* Queen’s Platinum Jubilee
* Apple tree planting
* Owl carving
* Village Hall picnic benches
* Magpie events
* Police surgery dates
* Planters

**ANY OTHER BUSINESS**327. AllotmentsCouncillor Davis confirmed the details of vacant plots with the Clerk with a view to letting to current applications.328. Marshfield Road SignCouncillor Simpson queried whether there was adequate signing in the A48 to direct traffic to Marshfield.The Council asked Councillor Simpson to check the present position and report back to the next meeting.329. Pedestrian Bridge A48, CoedkernewCouncillor Roberts asked if there was news on the consultation concerning the bridge.330. Queen’s Platinum JubileeCouncillors Davis and Southworth-Stevens outlined the plans for Marshfield Village Hall festivities to celebrate the jubilee and asked for volunteers to assist with their arrangements.**Meeting ended 21:28** | **ACTION**GTCDCDGTGTGTGTF&GPCtteeAgendaAgendaAgendaGTGTSS |  |
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