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|  **MARSHFIELD COMMUNITY COUNCIL**Minutes of the monthly Council Meeting held on 11th October 2022 at Marshfield Village Hall and via a Zoom video/audio conference call commencing at 7:15 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Ms Cath Davis (Chairman) Mrs Chris Roberts Mrs Linda Southworth-Stevens  Mrs Sally Simpson  Mrs Susan Davies Mr Gary Doubler Mr Patrick Legge  Apologies: CSO Michelle Pearson (Gwent Police)In attendance: 5 members of public, Mrs Elizabeth Connolly (Marshfield Village Hall Management Committee), Kate Tunnicliffe (Bus Campaign Group), Mr Jim Smith and Fr Ross Maidment (Candidates for Council vacancies), G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the monthly Council meeting held on 1th July 2022 were agreed to be a true record and were signed by the Chairman.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**80. DECLARATION OF INTERESTS**No interests were declared.**81. CO-OPTION TO FILL COUNCIL VACANCIES**The Council welcomed Mr Jim Smith and Fr Ross Maidment who were interested in becoming a Member of the Council. The candidates addressed the Council and answered questions.***Councillor Southworth-Stevens proposed that Fr Ross Maidment be co-opted to the Council. This was seconded by Councillor Gary Doubler and unanimously agreed.******Councillor Cath Davis proposed that Mr Jim smith be co-opted to the Council. This was seconded by Councillor Roberts and unanimously agreed.***Mr Smith and Fr Maidment completed a Declaration of Acceptance to observe the Code of Conduct and took part in the following meeting.**82. POLICE MATTERS**Councillor Davis informed the meeting that the monthly police surgery will take place at Marshfield Village Hall on the first Sunday each month. Another user group is being consulted about this arrangement.**83. CITY COUNCILLOR’S UPDATE**There were no City Councillors present.**PUBLIC PARTICIPATION**84. Fly TippingA member of public raised concern about fly tipping which was seen to be getting worse with larger quantities being tipped.The meeting heard that Newport City Council’s Trade and Enforcement Officer is investigating recent incidents and that a multi-organisation event is due on 21st October involving a litter pick.Councillor Legge referred to police statistics and suggested asking Newport CC to provide statistics on fly tipping.***The Council agreed to write to Newport City Council’s Trade and Enforcement Officer to ask for feedback on the incidence of fly tipping and prosecutions.*****MATTERS ARISING FROM THE LAST MEETING**85. Marshfield Village Hall Management Committee Report Min 60)Councillor Southworth-Stevens told the Council that she had circulated notes.86. St Mellons Road Bridge (Min 67)The Clerk reported that the details of the matter had been sent to Newport City Council but nothing further had been received.87. Pedestrian Crossings Marshfield Road (Min 71) Newport City Council replied on 29th July stating that they cannot accede to a disabled parking bay near the post office on this occasion. They cannot consider removing the zebra crossing, nor reducing the length of the zig-zags to free-up additional kerb side space. The pedestrian crossing in Marshfield Road near Mallards Reach has adequate markings and further advanced warning signs can only be considered in instances where there is a blind bend/corner on approach, which may restrict the forward visibility required for this type of road, according to the regulations. Overuse of advance warning would likely have a detrimental impact on road safety and could lead to an increase in collisions. **88. MARSHFIELD VILLAGE HALL MANAGEMENT COMMITTEE**Mrs Elizabeth Connolly, Chair of the Management Committee informed the Council of the fireworks event planned for 4th November, the joint Santa event with Caroline Antoniou on 18th December and that the Committee is to look at the proposed Scarecrow Festival with Cllr Patrick Legge.Provision of enclosed litter bins and an update from the Management Committee is due next week.The installation of equipment to allow virtual meetings in the Hall meeting room was noted.The Management Committee is happy in principle with the proposal to form a tennis club.**89. BUS CAMPAIGN GROUP UPDATE**Ms Kate Tunnicliffe gave an update on progress but after meetings and consultation there was nothing positive to report at present. Councillor Smith asked about the route that be secured and was told that four alternatives had been suggested. The Council agreed to add the matter to the agenda for the next meeting.**90. COMMUNITY ENGAGEMENT WORKING GROUP**Councillor Roberts reported that the group had met to go through the main points to be added to the newsletter and a request to send an article for the Marshfield Mail. Councillor Roberts mentioned the topics for inclusion in the next issue to be published around end October/beginning November.**91. ASSAULT COURSE/TRIM TRAIL UPDATE**Councillor Southworth-Stevens referred to the funding considered at the recent Finance & General Purposes Committee as earlier estimates have varied between twelve and twenty thousand pounds depending on the equipment to be installed. Councillor Southworth-Stevens recommended that the project should be reviewed from start to finish.***The Council agreed to add the matter to the agenda for the next meeting***.**92. SCARECROW FESTIVAL UPDATE**Councillor Legge reported that there is good news with a lot of positivity for the proposal which he issued to councillors, the school, scouts and other community-based groups. A further discussion document had been prepared and circulated with eight suggestions. Councillor Legge and Mrs Connolly confirmed that grant assisted funding will be investigated in collaboration with Marshfield Village Hall.**93. CHRISTMAS BAUBLE COMPETITION**Councillor Davis told the meeting that she had secured donations for prizes from three local businesses. The competition will be advertised in the newsletter and decorations will be delivered to Caroline Antoniou for adding to the tree and judging.**94. CLERK’S APPRIASAL**This was carried over to the next meeting.**95. INDEPENDENT REMUNERATION PANEL FOR WALES POLICY*****The Council agreed to refer the matter to the Finance & General Purposes Committee*****FINANCIAL MATTERS**96. Minutes of Finance & General Purposes Committee***Councillor Southworth-Stevens proposed that he Minutes of Finance & General Purposes Committee held on 28th September be agreed and the recommendations adopted by the Council. This was seconded by Councillor Simpson and agreed by the Council.*** The Clerk was asked to circulate the updated budget to all Members.97. Finance & Governance ToolkitThis was held over to the next meeting.98. Donation to Marshfield Scouts***Councillor Davis explained the background to this proposal and proposed that the Council donates £50 to Marshfield Scouts. This was seconded by Councillor Davies and agreed by the Council.***99. Donation to Marshfield Village Hall Fireworks DisplayMrs Connolly provided details of the costs involved in staging a fireworks display at Marshfield Village Hall which was estimated to cost £1300 and asked the Council to donate half of this cost, £650.Members discussed various amounts which could be donated and Councillor Legge asked Mrs Connolly for an indication of the financial resources available to the Village Hall Management Committee. This was said to be available on the Charity Commission website.***Councillor Maidment proposed that the Council donates £650 which was seconded by Councillor Davies and agreed by a majority of the Council.***100. Bench in Memory of John LoftusThe Chairman had been approached about the installation of a bench in memory of John Loftus. The proposer had been asked to contact the Council with full details but the Clerk reported that nothing had been received to date. ***The Council agreed to await the details before making any decision on the matter.***101. Invoices and PaymentsThe Clerk had circulated a schedule of payments due in September and October. ***The Council approved all payments due.***102. Cheques102171 G Thomas – Salary July 2022 + mileage allowance 821.06102172 HMRC – PAYE/Employer’s NI July 2022 247.51 102173 G Thomas – Salary August 2022 + mileage allowance 821.26102174 HMRC – PAYE/Employer’s NI July 2022 247.71102175 G Thomas Internet reimb. July/Aug 36.00102176 G Thomas – Reimb Zoom subscription August/September 28.78102177 Planning Aid Wales – Two Place Plans course fees 70.00 102178 C Davis – Reimb cost of newsletter printing and delivery 135.70102179 Newport CC – Allotment site rent 105.00 102180 Audit Wales – 2020/21 Audit fee 430.00102181 D Squared Maintenance Ltd – Village Hall C/H boiler 9563.52102182 Cancelled 102183 Cancelled 102184 Distinct IT Ltd – IT equipment Village Hall meeting room 333.60102185 C Davis – Reimbursement Printer Ink 27.40102186 G Thomas – Salary September 2022 + mileage allowance 829.86102187 HMRC – PAYE/Employer’s NI September 2022 247.51 102188 G Thomas – Reimb Zoom subscription October 14.39102189 G Thomas Internet Reimb. September 18.00102190 Newport City Council – Village Hall grounds maintenance 1507.48 102191 G Thomas reimbursement – Stamps, stationery etc 78.56102192 Marshfield VHMC – Donation for Fireworks display 650.00102193 MC Environmental Skip Hire – MR Allotment site 250.00**PLANNING MATTERS**103. Strategic development plan for the Marshfield Community Council area.The Council agreed to place this matter on the agenda for the next meeting**b) Planning Application Observations:**104. Observations already sent To Newport City CouncilThe Council approved and adopted the following observations sent to Newport City Council:MCC 983 – Conex 22/0579Proposal: Replacement Stable BlockSite: Church Lodge, Church Lane, Marshfield, Cardiff, CF3 2UF***The Community Council has no comments on this application.***105. Observations to be sent to Newport City Council The Council agreed to send the following observations to Newport CC:MCC 984 – Conex 22/0840Proposal: Retention of change of use from shop (class A1) to dining room forming part of existing dwelling (class C3).Site Albany House, Newport Road, Cardiff, CF3 2UR(Councillor Cath Davis declared an interest in this matter and took no part in the decision)***The Council has no objections to this application.***MCC985 – Conex 22/0803Proposal: Chane of use from community centre to mixed use comprising community centre and shops (use class A1) including the siting of a timber shed to house a local produce vending machine.Site Marshfield Village Hall, Wellfield Road, Marshfield.***The Council is awaiting feedback from Newport City Council before commenting.***MCC 986 – Conex 22/0484Proposal: Raising roof height of main dwelling to enable loft conversion and installation of rear dormer (resubmission following refusal of application 21/0280).Site: 58 The Meadows, Marshfield, CF3 2AY.***The Council agreed to make further enquiries before deciding on any observations.***MCC 987 – Conex 22/0314Proposal: Proposed extension to front of existing shared industrial unit.Site: Unit 1, Pen -y-Wain Farm, Ty Mawr Lane, Cardiff, CF3 2YF***The Council understands that the extension has been completed before planning permission has been considered and cannot give a retrospective comment.***106. Wentlooge Solar (Resubmission) Application by: Wentlooge Farmers Solar Scheme LtdSite address: West of Hawse Lane, Wentlooge Levels, Newport. Reference: DNS CAS-01772-Z5P5D2The observations to this application had been circulated to Members and placed on the Council’s website for examination.**Councillor Southworth-Stevens proposed that the Council confirms the observations sent to Planning and Environment Decisions Wales, Welsh Government on 18th September for this DNS application and that the Council asks PEDW to allow hearings for this application. This was seconded by Councillor Legge and agreed by the Council.**107. Letter to Climate Minister for Welsh GovernmentCouncillor Davis proposed that a letter is sent to Julie James MS, WG Climate Minister asking for a temporary moratorium is put on all large scale (DNS) until the planning policy being created by the Gwent Levels Working Group is completed.***The Council agreed to send this letter and delegated Councillor Davis to compose and send to the Clerk for issue.*****108. MARSHFIELD PRIMARY SCHOOL GOVERNORS**The Education Transformation Officer for Newport City Council emailed on 16th September to ask if the Council would support Fr Ross Maidment taking the vacant Minor Authorities Seat on Marshfield Primary School Governors.***Councillor Davis proposed that the Council support Fr Ross taking this role. This was seconded by Councillor Southworth-Stevens and agreed by the Council. The Clerk was asked to inform Wentloog CC, Michaelston-y-Fedw CC and Coedkernew CC who are also represented by this seat.*****CORRESPONDENCE** 109. Public Right of Way BlockageThe Council received a complaint about a metal gate obstructing the public right of way between Mallards Reach and Post Gwynne Farm.***The Council agreed to write to Newport City Council to ask for the matter to be investigated.***110. Access Route – Falcon TransportCouncillor Davis told the Council she had received a verbal complaint from a resident that Falcon Transport is using St. Mellons Road for access to their yard instead of using access via St. Mellons Business Park.**The Council agreed that Councillor Davis should speak to Falcon Transport regarding the matter.**111. Speed and Parking Marshfield Road, CastletonCouncillor Davis told the Council she had received a verbal complaint from a resident of Castleton concerning the speed of vehicles travelling along Marshfield Road and inconsiderate parking at school start and finish times.***The Council agreed to write to Marshfield Primary School to ask that parents are reminded to be more considerate when parking so that nearby residents are not inconvenienced. The Council also agreed to write to Gwent Police to ask for speed enforcement to be carried out on Marshfield Road and on the A48 at Castleton.***112. Anti-Social Behaviour Pentwyn TerraceCouncillor Davis told the Council that she had met with a resident of Pentwyn Terrace who had complained about parking in the area, food being thrown onto communal areas and dog fouling.***The Council agreed to write to Newport City Homes to ask them to look into the complaints and to let the resident know about this action.***113. Natural Resources Wales Drainage Work on Wentloog LevelsCouncillor Davis described her understanding of a proposal to suspend drainage work on the Wentloog Levels and proposed that a letter is sent to NRW to oppose any such move.***The Council agreed to write to NRW opposing any suspension of drainage work on the Wentloog Levels and asked Councillor Davis to compose a draft for the Clerk to send.*****114. COMMUNICATION**Members noted the work being done to create a newsletter and considered topics such as Remembrance Sunday, welcome to Fr Ross at St Mary’s Church and Church Christmas events.**ANY OTHER BUSINESS**115. Waste in Castleton PropertyCouncillor Legge brought the Council’s attention to piles of waste at the front of a Castleton property and was concerned about the potential health issues that may result.***The Council agreed to write to Newport City Council’s Environmental Health Office to ask that the matter is investigated and appropriate action taken to clear the site.*****Meeting Ended 22:15** | GTAgendaAgendaAgendaGTAgendaCD/GTGTGTCDGTGTCD/GTGT |