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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the monthly Council Meeting held on 8th November 2022 at Marshfield Village Hall and via a Zoom video/audio conference call commencing at 7:00 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Ms Cath Davis (Chairman)  Mrs Chris Roberts  Mrs Linda Southworth-Stevens  Mrs Sally Simpson  Mrs Susan Davies  Mr Gary Doubler  Mr Patrick Legge  Mr Jim Smith  Fr Ross Maidment    Apologies: Councillor Linda Southworth-Stevens (ill), Councillor Sue Davies (personal), Councillor Patrick Legge, Mrs Elizabeth Connolly (Marshfield Village Hall Management Committee)  In attendance: 3 members of public, City Councillor Allan Screen. Mr Gavin Jones (Community Engagement Officer, Transporter Bridge Project), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the monthly Council meeting held on 11th October 2022 were agreed to be a true record and were signed by the Chairman.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **116. DECLARATION OF INTERESTS**  Councillor Jim Smith declared an interest in planning application MCC 988 (agenda item 16C)  **117. TRANSPORTER BRIDGE PRESENTATION**  The Chairman welcomed Mr Gavin Jones, Community Engagement Officer for the Newport Transporter Bridge project. Mr Jones gave details of the history of the bridge and the plans for the future, including the new visitor centre which is currently under construction.  **118. NEWPORT CITY COUNCILLOR UPDATE**  The Chairman welcomed City Councillor Allan Screen and thanked him for attending the meeting.  Councillor Screen had raised questions with Newport City Council and Newport Transport about the finances and a survey concerning the bus service for Marshfield.  Councillor Screen agreed to chase-up Newport City Council about the request for a transparent bus shelter to replace the existing shelter near the Marshfield Road/A48 junction at Castleton.  Newport City Council City Services had stated that the existing structure was not owned or adopted by Newport City Council. The Community Council wished to investigate historic records to clarify the ownership of the existing shelter.  Councillor Screen has arranged a leaflet drop with City Councillors contact details and was planning a news item in the Marshfield Mail.  Councillor Screen predicted difficult times with the budget due in December.  **PUBLIC PARTICIPATION**  119. Planning Application Observations  A member of public made enquiries concerning the Community Council’s observations on planning application Conex 22/0484 concerning a loft conversion at 58 The Meadows, Marshfield. The Council referred to the observations for the current application and those provided to Newport City Council for the earlier application that had been refused permission.  120. Road Safety  A member of public described his concerns about safety issues caused by traffic parking around Marshfield Primary School at Castleton and the speed of traffic on the A48 at Castleton.  Members discussed the issues which the member of public intends to pursue and asked the resident to keep the Council informed of his progress in reaching a solution.  **MATERS ARISING FROM THE LAST MEETING**  121. Fly Tipping (Min 84)  Newport City Council’s Waste Enforcement Manager mailed on 19th October to provide details of all actions taken by the Authority to combat illegal waste depositing. Also provided, was a link to Welsh Government statistics relating to Newport City Council with regards to reporting, collection and enforcement of illegal waste activities.  122. Letter to Climate Minister for Welsh Government (Min 107)  The Clerk confirmed that a letter had been circulated to all members and sent to Julie James MS, WG Climate Minister asking for a temporary moratorium is put on all large scale (DNS) until the planning policy being created by the Gwent Levels Working Group is completed.  123. Public Right of Way Blockage (Min 109)  The PROW officer for Newport city Council had informed that the path is now open and available with a stile at the top end next to some electric gate. The officer urged residents in Marshfield to keep in mind that this is an active small holding with livestock present in the fields and yard areas. Dogs should be kept under close control and ideally on a short leash and those walking through the area should keep to the line of the path and use the stiles available.  124. Access Route – Falcon Transport (Min 110)  Councillor Davis had not yet spoken to Falcon Transport.  125. Speed and Parking Marshfield Road, Castleton (Min 111)  The Council received replies from Marshfield Primary School and the police about parking. The school is including advice in the monthly memo to parents and the police are to monitor any reports of obstruction.  126. Anti-Social Behaviour Pentwyn Terrace (Min 112)  The Clerk reported that Newport City Homes are investigating the complaints.  127. Natural Resources Wales Drainage Work on Wentloog Levels (Min 113)  The Head of Operations SE Wales, Natural Resources Wales wrote on 4th November to inform the Council that drainage work had stopped on the Wentlooge Levels due to police advice but it is now ready to resume.  128. Waste in Castleton Property (Min 115)  The Pollution Control Officer for Newport City Council emailed on 19th October presuming that the waste was the accumulations of both domestic waste and building materials connected with the refurbishment of property and deposited/stored by the private landowner(s) within the curtilage of their property. If not, Noise and Neighbourhood Team when responding to ‘fly tipping’ incidents rather than deposits described, have the discretion to choose whether to investigate such incidents on private land, this will depend on the level of evidence submitted and the likelihood of a successful prosecution etc.  However, in both cases the land managers, or private land owners are held responsible in law for the safe removal and disposal of waste deposited on their own land. The City Council will not remove such items at the public expense, individuals are required to ensure that the waste is collected and correctly disposed of.    **129. MARSHFIELD VILLAGE HALL MANAGEMENT COMMITTEE REPORT**  Mrs Connolly had provided a written report which the Chairman read to the Council.  Quotes were being obtained for a sensor operated light at the back of the Village Hall.  The fireworks event had been a success and the proceeds raised had paid for the fireworks with a remainder to be put towards the cost of the new sensor light.  The Council acknowledged the work of the VHMC in arranging the event. Councillor Maidment had attended and described problems waiting for pizza and eventual refunds due to demand from the large crowds. Members felt that other issues could be fed back to the VHMC which may assist in making improvements for future events.  **130. BUS CAMPAIGN GROUP REPORT**  Councillor Davis reported that following a meeting with City Councillors the Group had decided to act independently to the Community Council. The Group has written to Councillors requesting a survey to indicate potential demand for a bus service, Councillor Screen acknowledged this request but was unable to say when it would happen.  **131. COMMUNITY ENGAGEMENT WORKING GROUP**  Councillor Davis and Councillor Roberts reported that the newsletter had been completed and was being circulated to residents.  **132. ASSAULT COURSE/TRIM TRAIL PROJECT**  Councillor Southworth-Stevens and Councillor Simpson were looking at the finances for this project/ The matter was carried over to the next meeting.  **133. SCARECROW FESTIVAL UPDATE**  The meeting understood that Councillor Legge had discussed the matter with MVHMC.  The matter was carried over to the next meeting.  **134. CLERK’S APPRAISAL**  Carried over to the next meeting.  **FINANCIAL MATTERS**  135. Finance & Governance Toolkit  No further progress to report.  136. Memorial Bench  A resident emailed the Council with a proposal to install a bench in memory of John Loftus.  Members noted the proposal and asked the Clerk to request more details about the plans and funding. The Council will then consider making a donation towards the project.  137. Village Hall Security Camera  The Council agreed to purchase an additional security camera from Eurosec Ltd at a cost of £300. to combine with the system the company recently installed.  138. Village Hall Litter Bin Emptying  Following discussion between the Council and the Village Hall Management Committee in October 2020 the Council agreed to donate, to the VHMC, part of the cost of its arrangement with Newport City Council and to consider fully taking on a contract with NCC for future years if further information is provided.  This matter has now returned to the Council as Newport City Council has identified that no invoice or contract renewal has been dealt with since 2020.  The Clerk reported that the VHMC had passed an email from NCC to MCC which asked for a payment but full details of the arrangement had not yet been received for the Council to consider.  ***Members asked the Clerk to obtain more information from Newport City Council***.  139. Invoices & Payments  The Council approved the following payments:   * One Voice Wales – Training - Creating a Community Place Plan – Linda Southworth-Stevens - £35 * Cath Davis – Reimbursement of skip delivery charge – MC Environmental - £50 * G Thomas – Reimbursement of Zoom subscription November 2022 - £14.39   140. Village Hall Heating Repair  The Council agreed to ask the Village Hall Management Committee to pay the invoice from D Squared Maintenance Ltd for £81.90 as this had resulted from an order by the VHMC.  141. Council Printer  The Clerk reported that the Canon printer purchased in 2014 had developed a fault and was beyond economic repair. The Council agreed to purchase a new printer and reimburse the Clerk the cost of £44.99 for a similar replacement.  142. Cheques  102193 Cancelled  102194 G Thomas – Salary November 2022 + Arrears pay award +Travel 1214.18  102195 HMRC – PAYE/Employer’s NI July 2022 412.38  102196 G Thomas Internet reimb. September 18.00  102197 G Thomas – Reimb Zoom subscription November 14.39  102198 One Voice Wales – Creating Community Place Plan Course fee 35.00  102199 Cancelled  102200 G Thomas – Reimb. - Canon printer 44.99  102201 C Davis – Reimb. Skip delivery charge 50.00  **PLANNING MATTERS**  143. Strategic Development Plan  Members agreed to carry this matter over to the next meeting.  144. Planning Application Observations  ***The Council approved the following observations that had been sent to Newport City Council:***  MCC 989 – Recon 22/044 (Formerly MCC 958 - Conex 21/0449)  **Proposal: Retrospective application for a change of use of existing redundant stable block to B8 unit.**  **Site: Land south of Heol Las Stables, Green Lane, Peterstone, Wentlooge, Cardiff**  **Application type: Full application.**  Marshfield Community Council has concerns regarding the suitability of this planning application and object on the following grounds: -   1. *The property is situated outside the settlement area, it is in the Green Belt. It is part of the open countryside on the Gwent Levels.* 2. *It lies within the SSSI area on the Gwent Levels. The area being known for its important range of Aquatic Plants and Invertebrates that are associated with the interconnecting Reen system.* 3. *The property lies within an Archeologically sensitive area, it is a Cadw registered landscape of historic interest.* 4. *It lies within approx. 1mile of the Wales Coastal Path, an Internationally important RAMSAR site on the Severn Estuary for migrating birds.* 5. *It is situated on a C1 flood plain. The property is below the road and Reen levels. The Reen running alongside Heol Las flooded in Xmas 2020 closing access to the lane.* 6. *Heol Las is a single width traffic lane, it is not built to take heavy traffic. The soft green verges between the road surface and Reen are already suffering from damage and erosion resulting from heavy vehicles. Additional traffic will aggravate this situation* 7. *The angle and visibility to and from the access is restricted when turning either to or from the South. Particularly dangerous with large commercial vehicles.* 8. *A Commercial business will cause an increase in vehicles movements. This will create noise pollution disturbing wildlife, and contamination in the soil that will then leach into the sensitive reens system.* 9. *Contamination from vehicles will pollute surface water that will then run off and pollute the reens thus damaging the biodiversity and ecological balance of the reens.* 10. *From the drawings there does not appear to be any provisions for toilets, wash basins. Hygiene facilities being important at all times, and particularly important in COVID times*   *This site has a history of non-compliance with planning regulations.*  ***The Council discussed the following applications and agreed to send the following observations to Newport City Council:***  MCC 988  Conex 22/0773  Proposal: SINGLE STOREY REAR EXTENSION  Site: Millford Lodge, Mill Lane, Castleton, Cardiff, CF3 2UT  ***(Councillor*** ***Smith declared an interest in this application and did not take part in the decision)***  ***The Community Council notes that there are no measurements on the plans. We***  ***would not have any objections as long as it conforms and complies with the 30%***  ***Countryside rule.***  MCC 990  Conex 22/1014  Proposal: CROWN REDUCTION OF 2 TO 3 METRES OF 2 NO. COPPER BEECH TREES PROTECTED BY TPO18/2008 (T1 AND T2)  Site: Ty Deryn, 62B Marshfield Road, Cardiff, CF3 2UW  Application Type: Tree Preservation Order  ***Marshfield Community Council has no objections to the crown reduction as long as the work is carried out by a suitably qualified arborist under the supervision of Newport City Council’s appropriate officer.***  **MCC 987 – Conex 22/0314**  **Proposal: Proposed extension to front of existing shared industrial unit.**  **Site: Unit 1, Pen -y-Wain Farm, Ty Mawr Lane, Cardiff, CF3 2YF**  ***(Councillor Davis declared an interest in this application and did not take part in the decision)***  Further to the comments made on 26th October, Marshfield Community Council has concerns relating to this application and would recommend its refusal of this application on the following grounds.  This site has been and is subject to an enforcement order, and difficulties have been experienced with its compliance over the past several years. Marshfield Community Council cannot support the acceptance of this retrospective application not only because of the unsuitability of this business in this landscape but it will give the impression that the Planning Rules are of little relevance and their adherence of little importance.  This site is situated on a C1 flood plain within the Countryside and Green Wedge. It is close to both the Green Belt and the Wales Coastal Path and sits within the Gwent Levels. The Wentlooge Levels being a designated Site of Special Scientific Interest (SSSI) landscape. The area is important for its aquatic plants and vertebrates that are reliant on good quality water flowing within the reens and ditches throughout this area. This site is flanked by the important Dynewydd Reen, and from this type of business is constantly at risk from foul water contamination running off the surface of the site.  Archeologically this is a sensitive area that is registered with Cadw/ICOMOS UK Landscape of Historic Interest and is. The international important RAMSAR site of the Severn Estuary is within a mile of this site and falls within the bird migratory paths. The application form makes no note of these facts under Biodiversity and Geological conservation and states incorrectly that there is no impact.  Ty Mawr Lane is a single vehicular lane, traffic is already problematic for residents and lane users. The council has received complaints relating to noise, car engine revving and racing along the lane as if being tested. Verge damage has been caused by the cars, heavy vehicles and trailers associated with the business, and resulting additional traffic will exacerbate this problem. This lane is well used by walkers and cyclists and is listed as one of Newport’s Cycle routes. The volume of traffic and size of vehicles is again hazardous  Noise pollution has been a problem with vehicles and working within the buildings outside the permitted hours. Transporter vehicles have been seen overnighting outside the premises where there are no toilet facilities.  **145. TRAINING PLAN**  The Chairman encouraged Councillors to undertake training courses mainly provided by One Voice Wales and asked the Clerk to circulate the Council’s training policy to all Members.  **146. ROLES FOR COUNCILLORS**  Councillor Davis had circulated a list of the areas of Council business and the current responsibilities and asked Members to consider assisting in some of the areas.  The Clerk reported that only two current Members were signatories for Barclays bank account and asked if more Members would consider taking on this role. Councillors Simpson, Roberts and Smith agreed to join Councillor Southworth-Stevens and Davis as bank signatories.  ***The Council asked the Clerk to make the necessary arrangements to change the bank mandate.***  **CORRESPONDENCE**  147. Pentwyn Terrace  A member of public wrote concerning issues with dog waste, ground maintenance and litter bins at Pentwyn Terrace.  ***Councillor Gary Doubler informed the Council that he has dealt with the matters raised involving and found that Newport City Council has stopped providing dog waste bins. The Clerk was asked to reply to the member of public.***  148. Castleton Circular Walk  A member of public wrote with complaints about parts of the walk being inaccessible and signage.  ***The Council agreed to write to Newport City Council about the issues along the Castleton Circular Walk and let the member of public know of this decision.***  **149. COMMUNICATION**  Members agreed to add a report on the Village Hall fireworks event and information about church events provided by Fr Ross Maidment.  **ANY OTHER BUSINESS**  150. Councillor Name Plates  Councillor Roberts suggested that, during meetings, Council Members place name plates in front of them so that anyone can identify them. Councillor Roberts offered to make the name plates and Councillors agreed to use them.  151. Remembrance Sunday  Fr Ross Maidment reminded the Council that the service will take place at St Mat’s Church at 10:45 on Sunday 13th November.  **Meeting Closed 22:20** | Agenda  Agenda  Agenda  GT  GT  GT  GT  GT  GT  GT  CR |