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| **MARSHFIELD COMMUNITY COUNCIL**  Minutes of the monthly Council Meeting held on 13th December 2022 at Marshfield Village Hall and via a Zoom video/audio conference call commencing at 7:15 p.m.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Present: Ms Cath Davis (Chairman)  Mrs Chris Roberts  Mrs Linda Southworth-Stevens  Mrs Sally Simpson  Mrs Susan Davies  Mr Gary Doubler  Mr Jim Smith  Fr Ross Maidment    Apologies: Councillor Patrick Legge (work),  In attendance: 8 members of public, City Councillor Rhian Howells, Mrs Elizabeth Connolly (Marshfield Village Hall Management Committee), PCSO’s Caroline Doidge, Sam Davies & Lawrence Howley (Gwent Police), G C Thomas (Clerk)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The minutes of the monthly Council meeting held on 8th November 2022 were agreed to be a true record and were signed by the Chairman following an addition to Minute 130…***Councillor Screen confirmed the study was a question of timing and, when done, costings would be shared with the community council***.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **152. DECLARATION OF INTERESTS**  Councillor Jim Smith declared an interest in planning application MCC 988 (agenda item 16C)  **153. NEWPORT CITY COUNCILLOR UPDATE**  Councillor Rhian Howells addressed the meeting.  Newport City Council budget for 2023/24 is going for consultation with around £33 million reduction in spending due to a reduction in funding and a recommended 9.5% increase in council tax.  The bus service group made points to emphasise that the current DRT service is not appropriate. Councillor Howells will take back the points from the meetings but will have to wait for the details of the survey.  Councillor Howells reminded the Council about funding that may be received from Newport City Council’s Participatory Budget Scheme.  City Councillor Allan Screen has requested a new transparent bus shelter in place of the lych gate/bus shelter at Castleton Baptist Church graveyard.  **154. POLICE MATTERS**  Reference was made to recent vandalism affecting the village hall and grounds. Mrs Connolly noted that a viewing licence is required to check the security camera records for evidence.  **155. PUBLIC PARTICIPATION**  A member of public referred to road gritting, stating that Heol Las, St Mellons Road and Broadway had not been gritted. It was understood that only main roads were due to be treated. Councillor Howells noted the matter.  **MATTERS ARISING FROM THE LAST MEETING**  156. Memorial Bench (Min 136)  The Clerk reported that nothing further had been received.  157. Training Plan (Min 145)  The Clerk confirmed that this information had been circulated to all Members.  158. Pentwyn Terrace (Min 147)  The Clerk confirmed that a reply had been sent to the member of public.  159. Castleton Circular Walk (Min 148)  The Clerk confirmed that Newport City Council had been asked to investigate these issues and had let the member of public know.  **160. VILLAGE HALL MANAGEMENT COMMITTEE REPORT**  Mrs Elizabeth Connolly reported that the Village Hall website is not working and is receiving attention.  A new light has been fitted to the rear of the Hall and its controls allow various modes but will mainly work from a sensor. Feedback is required as the Committee is mindful of the effect of light pollution on neighbours.  The forthcoming Christmas fete requires volunteers. The event will include a Santa and fairground rides. The income from the fireworks display will be used to pay for some items and selection boxes have been donated from Tesco and Asda.  New day time hirers have started using the Hall which is now at full capacity apart from one morning  **161. TRIM TRAIL/ASSAULT COURSE**  There was nothing further to report and the matter was carried over to the next meeting.  **162. SCARECROW FESTIVAL**  There was nothing further to report.  **163. CLERKS’ APPRAISAL**  Councillor Davis is preparing a method for the appraisal to be brough to the Council at a later date.  **FINANCIAL MATTERS**  164. Clerk’s Pay Award  The Council received notice of the 2022-23 National Salary Award to be implemented from 1st April 2022.  ***Councillor Southworth-Stevens proposed that the Council applies the pay award to the Clerk’s pay from 1st April 2022. This was seconded by Councillor Davis and unanimously agreed by the Council.***  165. Arrangements with Newport City Council to Empty Village Hall Litter Bins  The Community Council received a Service Level Agreement from Newport City Council to empty 13 litter bins at Marshfield Village Hall on a weekly basis at a cost of £42.43 per week for 27 weeks, until 3rd April 2023. Total cost of £1145.64.  ***The Council agreed to undertake this contract and donate the service to the Village Hall. The Clerk was authorised to sign the SLA on behalf of the Council. The Council will later consider renewing this SLA for 2023/24.***  166. Invoices and Payments  ***The Council agreed to make the following payments:***   * C Davis – Reimbursement – A&N Print Ltd – 1300 Newsletters and 2 Plaques for sculpture - £90.00 * C Davis – Reimbursement – LDP Services -Delivery of 1300 newsletters - £78.00 * One Voice Wales – Training Course Fees – New Councillor Induction (P Legge), The Council Meeting (C Roberts) - £70.00 * Planning Aid Wales – Training Course Fee – Responding to Planning Applications, 25th January 2023 – (S Simpson) -£35.00 * G Thomas – Reimbursement – Zoom subscription December - £14.39 * Sarah-Jayne Porsmoguer – Allotment Key deposit refund - £15.00 * G Thomas – Reimbursement for stationery and stamps October -December 2022 - £47.58   167. Payments and Receipts Update  The Clerk had circulated a payments and receipts update including a bank reconciliation as at 22nd November 2022. This was noted by Members.  168. Cheques  102202 G Thomas – Salary November 2022 +Travel 881.98  102203 HMRC – PAYE/Employer’s NI November 2022 267.01  102204 G Thomas Internet reimb. November 18.00  102205 G Thomas – reimb for stamps, stationery, etc 47.58  102206 C Davis – Reimb LDP services, newsletter distribution 78.00  102207 Planning Aid Wales Training Course fee 35.00  102208 C Davis – Reimb A&N Print – Newsletter printing 90.00  102209 One Voice Wales – Training Course fees 70.00  102210 G Thomas – Reimb Zoom subscription December 14.39  102211 S Porsmoguer – Allotment key deposit refund 15.00  **PLANNING MATTERS**  169. To Receive an Update on the Proposal to Develop a Strategic Development Plan for The Marshfield Community Council Area.  This matter was carried over to the next meeting  170. Planning application observations to be sent to Newport City Council  The Council agreed to send the following observations:  **MCC 992**  **Conex 22/1118**  **Proposal:** SINGLE STOREY REAR EXTENSION AND 3 NO. DORMERS TO REAR OF PROPERTY  **Site:** OAK HOUSE WELLFIELD ROAD MARSHFIELD CARDIFF CF3 2UB  *The property lies within the settlement area, it is a four bedroomed house with a double garage and parking for two vehicles on the drive.  The single storey rear extension to our minds does not appear to pose a problem.*  *Note the alterations to the attic to include 3 dormer windows to accommodate an "Office" (note not described as a study) and storage space.  Is this for the use of a business? If so, during the course of the operating office there may be an increase in visitors to the property and consequently more traffic to what is a narrow relatively quiet lane.  Parking may well present a problem as there are no pavements.,*  **MCC 993**  **Conex 22/1113**  **Proposal:** EXTEND BALCONY SCREEN TO INCLUDE OBSCURE GLAZING TO MINIMUM 1700MM ALONG FULL LENGTH OF SINGLE STOREY REAR ANNEX  **Site:** MILLBROOK HOUSE MILL LANE CASTLETON CARDIFF CF3 2UT  *This is a large property set in its own grounds.  The side of the balcony is looking towards the property Heather Croft.  Whilst the screen does not appear to pose a problem in its self it may look unsightly from the neighbour’s view.  The height of the balcony and its construction would have complied with the Building Regs. in existence at the time of the build.  Provided the glass continues to comply with the Building Regulation we cannot see any problem*  *(City Councillor Howells left the meeting)*  **171. CORRESPONDENCE**  There was no correspondence to bring to the Council.  **172. NEWSLETTER**  There were no additional matters to add to the newsletter.  **ANY OTHER BUSINESS**  173 Land Raised  Councillor Davies asked if there was information on land behind Bryn Ivor Care Home that has been raised.  174. Christmas Bauble Competition  Councillor Davis asked for letters of thanks to be sent to the sponsors of the competition who had donated £100 for 10 prizes. Also, a letter of thanks to TR33 for their assistance in providing a Christmas tree.  The Council agreed to this request.  175. Removal of Trees and Shrubs  A member of public asked about contact details over their concerns involving the removal of trees and shrubs. Members advised that Natural Resources Wales and the Living Levels Partnership may be of assistance.  **Meeting Closed 20:28** | Agenda  GT  Agenda |