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|  **MARSHFIELD COMMUNITY COUNCIL**Minutes of the monthly Council Meeting held on 10th January 2023 at Marshfield Village Hall and via a Zoom video/audio conference call commencing at 7:15 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Present: Ms Cath Davis (Chairperson) Mrs Chris Roberts Mrs Linda Southworth-Stevens  Mrs Sally Simpson  Mrs Susan Davies Mr Gary Doubler  Mr Patrick Legge  Apologies: Councillor Jim Smith (work), Councillor Ross Maidment (work)In attendance: 2 members of public, City Councillor Trevor Watkins, Mrs Elizabeth Connolly (Marshfield Village Hall Management Committee), G C Thomas (Clerk)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_The minutes of the monthly Council meeting held on 13th December 2022 were agreed to be a true record and were signed by the Chairperson.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**176. DECLARATION OF INTERESTS**No interests were declared.**177. POLICE MATTERS**Councillor Davis referred to the recent vandalism that had occurred in the Village Hall grounds and the allotment site.**NEWPORT CITY COUNCILLOR UPDATE**The Chairperson welcomed Councillor Watkins who provided an update.178. Waste & RecyclingChanges are being proposed that would see the waste bin being collected every three weeks. No change is proposed to the recycling schedule.Councillor Doubler asked how much Newport City Council contributes to Wastesavers costs. Councillor Watkins agreed to check on this.179. Newport City Council 2023/24 BudgetThe City Council budget is currently out for consultation ending on 14th February. The Council is proposing savings of between £25-£27 million.180. Marshfield Road DrainageCouncillor Doubler referred to the road drainage at the Church Lane/Marshfield Road junction at Groes Corner. The drains are prone to blocking and there are no regular checks by Newport City Council.181. Pentwyn Terrace FootpathCouncillor Doubler referred to the footpath at the back of Pentwyn terrace. There are pot holes, a tree stump and no lighting, which cause dangers to people using the path. Councillor Watkins agreed to look into the matter.**182. CASTLETON BUS SHELTER**Councillors Southworth-Stevens and Davis had visited Gwent Records Office to examine minutes of Marshfield Parish Council and Newport City Council had been consulted on the situation regarding the lych gate/bus shelter. Councillor Davis had provided details of the information collected to all Members.***Councillor Davis proposed that the Community Council writes to Castleton Baptist Church stating that in the absence of legal documentation providing definitive evidence, Marshfield Community Council has no responsibility for the structure which stands on Church land.***This was seconded by Councillor Southworth-Stevens and unanimously agreed by the Council.**183. PUBLIC PARTICIPATION**Mrs Jayne Constance told the Council she had been approached by Amy Watson who was to undertake a sponsored marathon run and wants to donate funds to outside leisure equipment for Marshfield Village Hall grounds.Councillor Davis told Mrs Constance that the Council would be happy to receive a contribution towards a project such as a return wall.Mrs Connolly asked the Council to tarmac the remainder of the path around the Village Hall grounds to create a sound running track around the fields. Mrs Connolly agreed to provide more details of the requirements.**MATTERS ARISING FROM THE LAST MEETING**184. Newport City Councillor Update – Bus Shelter (Min 153)City Councillor Screen had emailed the Council with a reply from Newport City Council concerning the request to provide a transparent bus shelter at the A48 Castleton. Newport City Council stated they had been advised that an inspection has been carried out and there is enough room to the side of the current shelter to fit another one. This has been added to the list of locations for the next batch of shelters but they are unable to provide a timeframe.185. Arrangements with Newport City Council to Empty Village Hall Litter Bins (Min 165)The Clerk confirmed that the SLA had been signed and sent to Newport City Council.**MARSHFIELD VILLGE HALL**186. UpdateMrs Elizabeth Connolly provided an update on Village Hall matters.* The VHMC has been approached by charities wishing to site clothes collection bins within the Hall grounds. Mrs Connolly explained the reasons for this and that investigations are likely before any agreement is made.
* The additional security camera has been fitted to the Hall.
* The Warm Room Scheme has been investigated and is not viable for the Village Hall.
* The next VHMC meeting has been changed to the fourth week of the month.
* The Hall website has been updated by Penguin Internet Ltd.
* The code for the key box will be changed anyone requiring the code will have to notify the Committee.
* The costs for repair to the dug-outs and the stanchion have been investigated. The football club has offered to make the repairs and charge for the materials only.
* Councillor Davis asked the VHMC to pay the invoice from Distinct IT for the repairs to the IT connection in the meeting room resulting from the painting of the room.

187. Litter Bin ReplacementAgreed that Mrs Connolly, Councillor Davis and Councillor Southworth-Stevens would investigate the requirements and report back to the Council.188. CCTVIt was agreed that the CCTV system covering the playing field was not adequate and Councillor Davis asked for permission to return to Eurosec to discuss the requirements. The Council agreed to this request.Mrs Connolly explained that a licence is required to view CCTV recordings and training is required to become licenced. Councillor Davis offered to undertake this role, which was accepted.**189. ASSAULT COURSE/TRIM TRAIL**Councillor Southworth-Stevens suggested revisiting the whole project to confirm requirements as a return wall has been requested to add to the equipment. The Council agreed to add the matter to the agenda for the next meeting.**190 Clerk’s Appraisal**Councillor Roberts proposed that Councillors Roberts, Southworth-Stevens and Davis should finalise the arrangements and carry out the appraisal.***This was seconded by Councillor Southworth-Stevens and unanimously agreed by the Council.*****FINANCIAL MATTERS**191. Finance & General Purposes CommitteeMembers had received the minutes and details of the budget proposed for 2023/24 which included a recommendation to notify Newport City Council that a precept per property of £22 is required. Also, a recommendation that the Council’s policy on the Independent Remuneration Panel for Wales - Determination 44 should include the additional paragraph:*The payment will be made at the end of the financial year, unless a Member resigns during the year when payments will be calculated pro-rata, in line with the length of service.* ***Councillor Roberts proposed that the Council approves and adopts the recommendations of the Committee meeting dated 6th January 2023. This was seconded by Councillor Davis and unanimously agreed by the Council.***192. Invoices and Payments The Council agreed to pay the following:* EuroSec Ltd – New external camera to cover playing fields - £360.00 inc VAT
* C Davis – Travelling expenses incurred visiting Gwent Records Office, Ebbw Vale on 30th November – 46 miles @ 40p per mile = £18.40
* G Thomas – Reimbursement of Zoom subscription for January 2023 - £14.39 inc VAT
* Distinct IT Ltd – Repair to camera issue. Village Hall meeting room IT system - £126 inc VAT
* Newport City Council – Village Hall grounds maintenance 1/10/22-31/12/22 - £1507.48 inc VAT
* One Voice Wales – Training course fee – Community Engagement - £35.00

193. Cheques102212 G Thomas – Salary December 2022 +Travel 882.18 102213 HMRC – PAYE/Employer’s NI November 2022 267.01102214 G Thomas Internet reimb. December 18.00102215 G Thomas – Reimb Zoom subscription January 14.39102216 EuroSec Ltd – Security camera for Village Hall 360.00102217 C Davis - Travel expenses 18.40102218 Newport City Council – Village Hall grounds maintenance 1507.48102219 One Voice Wales – Training fee 35.00**PLANNING MATTERS**194. Strategic Development Plan for The Marshfield Community Council Area.The Council understood that a map of the area is required to show land use. Councillor Southworth-Stevens agreed to contact Newport City Council to ask if they could provide this. Members asked for the matter to be placed on the agenda for the next meeting.195. Planning Application ObservationsThe Council approved the following observations already sent to Newport City Council:MCC 994Conex 22/1156**Proposal**: Construction of single storey front and rear extensions, conversion of garage, new parking area and rooflights to facilitate loft conversion.**Site**: Amberley, 25 Marshfield Road, Cardiff, CF3 2UW**This property is within the settlement area and providing that the new parking arrangement does not allow cars to back onto the main road Marshfield Community Council has no further comments.****196. PUBLIC PRESENTATION – NEWPORT TRANSPORTER BRIDGE**Councillor Davis proposed that the Council assists in the arrangements of free public event at Marshfield Village Hall on 3rd May to present the details of plans for the transporter bridge to the people of Castleton and Marshfield.***The Council unanimously agreed to the proposal.*****197. CORRESPONDENCE**There was no correspondence to bring to the Council.**198. NEWSLETTER**The Council agreed that publicity should be given to the transporter bridge event and the scarecrow festival. Councillors Davis and Simpson mentioned their idea to arrange a social meeting for people living on their own.**ANY OTHER BUSINESS**199. Nuisance NeighbourCouncillor Davis told the Council that she had been approached by a resident of a Newport City Homes property who complained about a neighbour. Councillor Davis asked if the Council would contact NCH about the matter.***The Council agreed to write to NCH to inform them of the matter and to ask what action they are taking to investigate and, in such case, what can be done to resolve such matters.***200. Application to Become a Member of the CouncilMrs Elizabeth Connolly expressed an interest in filling one of the vacant seats on the Council. The Clerk advised that co-option to fill the vacancies would be added to the agenda for the next meeting.201. Cardiff BusMrs Connolly suggested that the Council contacts Cardiff Bus to as there could be an opportunity for them to extend the route of their X45 service from St Mellons Business Park into St Mellons Road, Marshfield.***The Council agreed to write to Cardiff Bus to ask if they could agree to this suggestion.***202.Water QualityCouncillor Legge raised concern that pollution is entering the waterways and reens on the Gwent Levels.***The Council agreed to write to NRW to ask for reassurance to understand the actions that Natural Resources Wales is taking to monitor this and to receive the results of the checks.*****Meeting Ended 21:28** | TWTWGTECEC/CD/LS-SAgendaGTLS-SAgendaGTAgendaGTGT |