

 ***Serving the Communities of Castleton and Marshfield***

 *Chairperson: Cath Davis*

 *Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

  *Tel:* 01633 375812 e-mail:marshfieldcommunitycouncil@gmail.com

 

 Council website

Dear Councillor.

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 11th July 2023 commencing at 7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meeting in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 10th July to be brought up under item 5 of the agenda.**

## Yours sincerely

G C Thomas

Clerk

Join Zoom Meeting

<https://us02web.zoom.us/j/86230648420?pwd=cHdqaHZhbGNnem44YzUvd1VRa3A5Zz09>

 Meeting ID: 862 3064 8420 - Passcode: 709090

 One tap mobile +441314601196,,86230648420#,,,,\*709090# United Kingdom +442034815237,,86230648420#,,,,\*709090# United Kingdom ---

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Meeting ID: 862 3064 8420

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Find your local number: [https://us02web.zoom.us/u/kd8UWIHtoJ](https://www.google.com/url?q=https://us02web.zoom.us/u/kd8UWIHtoJ&sa=D&source=calendar&usd=2&usg=AOvVaw1ZNwxmBzqFLx8hsx4D486A)

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| --- | --- | --- |
| **1** | **Apologies.** | **Time****Allocated** |
|  |
| **2** | **Declaration of interests.** | **1** |
| **3** | **Police Matters** | **10** |
| **4** | **Update by Newport City Council Tredegar Park and Marshfield Ward Councillors.** | **10** |
| **5** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 10th July 2023.** | **15** |
| **6** | **To confirm the minutes of the monthly Council Meeting held on 13th June 2023.** | **5** |
| **7** | **Review of matters arising from the Council meeting held 13th June 2023.** | **10** |
| **8** | ***Financial Matters:***1. **To approve and adopt the minutes of the Finance & General Purposes Committee held on Monday 10th July 2023.**
2. **Invoices and payments.**
3. **To consider a request for a donation to Marshfield Scout Group in lieu of payment for water supplied to planters and allotment site.**

 **d) Other financial matters.** | **15** |
| **9** | ***Planning Matters:***1. **To Receive an Update on The Proposal to Develop a Strategic Development Plan/Place Plan for the Marshfield Community Council Area.**
2. **To approve planning application observations to be sent to Newport City Council.**
3. **Other planning matters.**
 | **10** |
| **10** | ***Allotment Matters:***1. **To agree costs and spending relating to site maintenance.**
2. **To consider issues relating to tenant Orbis Education & Care.**
 | **10** |
| **11** | **To receive a proposal for changes to the Council website to create an events information page. Also, to consider suggestions for a general review of the website and the Council logo.** | **10** |
| **12** | **Update on the Scarecrow Festival arrangements.** | **10** |
| **13** | **To discuss engagement with young people and the possibility of forming of a youth forum.** | **10** |
| **14** | **To consider the appointment of a Data Protection Officer.** | **5** |
| **15** | ***Correspondence:***1. **Concerns relating to camper vans parked near St Mary’s Church.**
2. **Other correspondence.**
 | **5** |
| **16** | ***Communication:***1. **To consider the content and format of the Council’s annual report.**
2. **To discuss a proposal for Marshfield Community Council to have a table for community engagement at the Party in the Park and St Mary’s Church fete.**
3. **To agree topics to be communicated to residents, including the Newsletter and any posts to the Community Council website.**
 | **10** |
| **17** | **To agree details of the Clerk’s appraisal.** | **5** |
| **18** | **To receive notice of Councillor Cath Davis’s intention to join the Gwent Levels Coalition.** | **5** |
| **19** | **Any other business.** |  **10** |
|  | **The next monthly Council meeting is scheduled for 12th September 2023.** |  |