

***Serving the Communities of Castleton and Marshfield***

*Chairperson: Cath Davis*

*Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

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Council website

Dear Councillor.

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 12th September 2023 commencing at 7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meeting in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 11th September, to be brought up under item 6 of the agenda.**

## Yours sincerely

G C Thomas

Clerk

Join Zoom Meeting [https://us02web.zoom.us/j/84797725061?pwd=RGR0SlJDa0V3OHYySVlHVmROSnF6Zz09](https://www.google.com/url?q=https://us02web.zoom.us/j/84797725061?pwd%3DRGR0SlJDa0V3OHYySVlHVmROSnF6Zz09&sa=D&source=calendar&usd=2&usg=AOvVaw1IkLsnuxzXxuw64rhBt9U4)

Meeting ID: 847 9772 5061

Passcode: 527756

One tap mobile +441314601196,,84797725061#,,,,\*527756# United Kingdom +442034815237,,84797725061#,,,,\*527756# United Kingdom --- Dial by your location • +44 131 460 1196 United Kingdom • +44 203 481 5237 United Kingdom • +44 203 481 5240 United Kingdom • +44 203 901 7895 United Kingdom • +44 208 080 6591 United Kingdom • +44 208 080 6592 United Kingdom • +44 330 088 5830 United Kingdom

**AGENDA**

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| --- | --- | --- |
| **1** | **Apologies.** | **Time**  **Allocated** |
|  |
| **2** | **Declaration of interests.** | **1** |
| **3** | **To discuss developments at Church Lane, Marshfield.** | **15** |
| **4** | **Police Matters.** | **10** |
| **5** | 1. **Update by Newport City Council Tredegar Park and Marshfield Ward Councillors.** 2. **Violence and Aggression Training.** | **10** |
| **6** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 10th July 2023.** | **15** |
| **7** | **To confirm the minutes of the monthly Council Meeting held on 11th July 2023.** | **5** |
| **8** | **Review of matters arising from the Council meeting held 11th July 2023** | **10** |
| **9** | ***Financial Matters:***   1. **Payments and receipts update & bank reconciliation** 2. **Invoices and payments.** 3. **To agree the purchase of replacement litter bins for Marshfield Village Hall playing field.** 4. **To consider the purchase of picnic benches.** 5. **Other financial matters.** | **15** |
| **10** | **To consider the way forward regarding a request by Marshfield Football Club to install plywood advertising boards to the perimeter fence of the main Village Hall pitch.** | **5** |
| **11** | ***Planning Matters:***   1. **To Receive an Update on The Proposal to Develop a Strategic Development Plan/Place Plan for the Marshfield Community Council Area.** 2. **To approve planning application observations already sent to Newport City Council:**   **MCC 999**  **Conex 23/0479**  **Proposal: ERECTION OF A SINGLE STOREY OUTBUILDING OFFICE ROOM**  **Site: 8 Wentloog Rise, Castleton Cardiff CF3 2SD**  ***The application site is part of a development with narrow road access and the maximum ratio of dwellings for the area. The proposed office building is located to the front garden of the existing property. In the view of the opposite neighbour, the side of the building will present as a block or slab appearance which may not be aesthetically pleasing but could in time be screened with vegetation. Although the existing house has parking for two cars; if the ‘office’ has visitors/staff there will be insufficient parking in an already crowded street. This may cause parking on pavements creating access problems for neighbours and emergency services and encourage parking on shared private drives. The proposed building does not fit in with the current street scene; the flat roof is not sympathetic in style to the front views of other housing at this site which are similar in design and construction materials.***  ***MCC 1000***  ***Conex 23/0601***  ***Proposal: DEMOLISH EXISTING CONSERVATORY AND BUILDING A NEW REAR***  ***EXTENSION***  ***Site: 111 Mallards Reach, Marshfield, Cardiff CF3 2NL***  ***The property concerned is contained within the settlement area in a cul-de-sac of Mallards***  ***Reach. It occupies a large plot and has already been extended. The extension proposed will***  ***be ground floor only so will not be overlooking next door neighbours.***  ***Marshfield Community Council has no concerns about this application so does not object.***  **MCC 1001**  **Conex 23/0602**  **Proposal: TWO STOREY SIDE EXTENSION AND BUILD OVER EXISTING CONVERTED GARAGE**  **Site:** **149 Mallards Reach CF3 2NL**  ***From the scale map it appears that there are 7 houses exiting onto this congested cul-de-sac. Two of the houses have a shared drive (Nos 51 and 53) that exits into the cul de sac.. Their shared drive which is single width runs directly and adjoining alongside the drive of No 149, and at the bottom of the front garden of No 155.***    ***Parking - There are two hammerheads/turning bays in this close. One is directly in front of No.149 and slightly in front of No 147. The hammerhead apparently is being used to park 3 cars.  In addition, both the drives of 149 and 147 are able to accommodate one car each.***    ***Previous applications -  A condition of the original builders application 1/15098 was, that all properties on Mallards Reach should have at least a garage parking space and one other parking space. Any application to convert a garage should need planning application.***    ***Application 06/10011 was for the erection of a two-storey side and rear extension.  The application was refused down in relation to the two storey side extension being an "unneighbourly form of development, detrimental to the amenities of adjoining residential properties.  In particular it was considered to be overbearing and would cause a loss of daylight. In addition, it was considered that the development would not be in keeping with the character of the area.***    ***Sometime between application 06/0011 and the current application the Garage has been converted (what appears to me to be without planning application) and the rear extension has gone ahead.***    ***The Council would consider that this application should be refused on the grounds / reasons given for the refusal in application 06/0011 would still apply / be appropriate to the current application.***   1. **To approve planning application observations to be sent to Newport City Council:**   ***MCC 1002***  ***Conex 23/0719***  ***Proposal: New House Extension, Sunken Gym Extension and Landscaping Works.***  ***Site: Colinda, 112 Marshfield Road, CF3 2TU***  ***MCC 1003***  ***Conex 23/0720***  ***Proposal: New House Extension, Sunken Gym Extension and Landscaping Works.***  ***Site: Colinda, 112 Marshfield Road, CF3 2TU***   1. **Other planning matters.** | **15** |
| **12** | **To receive a report by Rachel Carter, Local Places for Nature Officer, following a local site visit.** | **5** |
| **13** | ***Allotment Matters:***   1. **To agree changes to the allotment tenancy agreement.** 2. **To agree actions relating to allotment plots failing to meet the conditions stipulated in the current tenancy agreement.** 3. **To consider issues relating to allotment tenant Orbis Education & Care.** | **10** |
| **14** | **Update on the Scarecrow Festival arrangements.** | **10** |
| **15** | **To discuss engagement with young people and the possibility of forming of a youth forum.** | **5** |
| **16** | ***Correspondence:*** | **5** |
| **17** | ***Communication:***   1. **To agree topics to be communicated to residents, including the next Newsletter and any posts to the Community Council website.** | **5** |
| **18** | **Any other business.** | **10** |
|  | **The next monthly Council meeting is scheduled for 10th October 2023.** |  |