

***Serving the Communities of Castleton and Marshfield***

*Chairperson: Cath Davis*

*Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

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Council website

Dear Councillor.

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 10th October 2023 commencing at 7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meeting in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 9th October, to be brought up under item 6 of the agenda.**

## Yours sincerely

G C Thomas

Clerk

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83835693981?pwd=UEdkQVhqVzZSYjFIMit0T0U4RGdzQT09>

Meeting ID: 838 3569 3981

Passcode: 986097

One tap mobile +442039017895,,83835693981#,,,,\*986097# United Kingdom +442080806591,,83835693981#,,,,\*986097# United Kingdom --- Dial by your location • +44 203 901 7895 United Kingdom • +44 208 080 6591 United Kingdom • +44 208 080 6592 United Kingdom • +44 330 088 5830 United Kingdom • +44 131 460 1196 United Kingdom • +44 203 481 5237 United Kingdom • +44 203 481 5240 United Kingdom.

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Find your local number: [https://us02web.zoom.us/u/kdhNBmB3rF](https://www.google.com/url?q=https://us02web.zoom.us/u/kdhNBmB3rF&sa=D&source=calendar&usd=2&usg=AOvVaw0T3qnNN8LO3OlO3khlOVUt)

**AGENDA**

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| --- | --- | --- |
| **1** | **Apologies.** | **Time**  **Allocated** |
|  |
| **2** | **Declaration of interests.** | **1** |
| **3** | **To meet candidates interested in becoming a member of the Council and to consider co-option to fill vacant seats.** | **5** |
| **4** | **Police Matters.** | **10** |
| **5** | 1. **Update by Newport City Council Tredegar Park and Marshfield Ward Councillors.** 2. **Violence and Aggression Training.** | **10** |
| **6** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 9th October 2023.** | **15** |
| **7** | **To confirm the minutes of the monthly Council Meeting held on 12th September 2023.** | **5** |
| **8** | **Review of matters arising from the Council meeting held 12th September 2023** | **10** |
| **9** | ***Financial Matters:***   1. **External audit report.** 2. **Invoices and payments.** 3. **To receive a request for a donation towards the Village Hall fireworks event.** 4. **Other financial matters.** | **15** |
| **10** | **To receive a proposal to update the Council’s website and to appoint a professional website designer to make improvements to the Council’s website.** | **5** |
| **11** | ***Planning Matters:***   1. **To Receive an Update on The Proposal to Develop a Strategic Development Plan/Place Plan for the Marshfield Community Council Area.** 2. **To approve planning application observations already sent to Newport City Council:**   ***MCC 1004***  ***Conex 23/0781***  ***Proposal: REMOVAL OF THE EXISTING STEEL FRAME STRUCTURE, CURRENTLY A 3-BAY***  ***DRIVING RANGE SHELTER. CONSTRUCTION OF A NEW STEEL FRAME STRUCTURE TO***  ***ACCOMMODATE 4-BAY DRIVING RANGE SHELTER. EXTEND GROUND-BEARING SLAB FOR***  ***NEW STRUCTURE***  ***Site: St Mellons Golf Club Newport Road Cardiff CF3 2XS***  ***Comments***  ***Marshfield Community Council have no objections and no further comment.***  ***MCC 1005***  ***Conex 23/0834***  ***Proposal: SINGLE STOREY REAR EXTENSION AND EXTENSION ABOVE EXISTING***  ***GARAGE FOR BEDROOM WITH ATTACHED TWO STOREY SIDE EXTENSION***  ***Site: 38 Oakfields Marshfield Cardiff CF3 2EZ***  ***Comments***  ***We note that the applicant has not submitted an O/S map showing the properties location in***  ***Oakfield. Consequently, its proximity to neighbouring properties and the number of***  ***potentially affected properties is more difficult to gauge.***    ***Having said that this property is part of a small estate of similarly designed houses.  It sits at***  ***the end of a row of 4 houses and is at the end of a cul de sac.  The Eastern side of the***  ***property lies alongside a neighbouring house (No. 40), whilst the Western side has an open***  ***space designed as a flood sump that is bordered by two reens.  At the end of the cul de sac***  ***there is a private drive access leading to 3 houses that overlook the open space.***    ***The 4 properties Nos.38 - 44 are in line with each other and form a consistent street scene,***  ***even allowing for differing designs. The extension above the garage and 2 storey side***  ***extension will be in close proximity to No. 40, which has a back door in the utility room, a***  ***side kitchen window and an ensuite window in the side wall opposite to where the side***  ***extension is proposed. With the close proximity from the side extension and the 1 st storey***  ***protruding extension above the garage We think the light in these rooms will be affected as***  ***well as the living room and at the front of No 40.***    ***The rear extension is large and appears out of proportion to the original build.  Extensions***  ***appear vast and the overall build appears over developed and not in keeping with the street***  ***scene. There was a similar property wanting to do the same sort of thing planning wise***  ***(Conex 20/0211) this was refused. We cannot see that anything has changed since that***  ***application and feel that the above application should be treated the same.***    ***Parking - The property has a double garage and two parking spaces on the drive, and so***  ***should not give rise to any parking problems.***    ***Flooding - The property sits on a C1 flood plain, the water table is high and the ground in***  ***the area does not drain very easily.  Particularly during heavy rain when the surface drains***  ***are unable to cope.  The poor drainage will be aggravated by the size of the proposed build.***   1. **Other planning matters.** | **15** |
| **12** | **To discuss plans concerning Local Places for Nature projects.** | **5** |
| **13** | ***Allotment Matters:***   1. **Update on allotment matters*.*** 2. **To agree to additional persons being co-opted to the Allotment Committee.** | **10** |
| **14** | **Update on the Scarecrow Festival.** | **10** |
| **15** | **To discuss engagement with young people and the possibility of forming of a youth forum.** | **5** |
| **16** | **Correspondence** | **5** |
| **17** | ***Communication:***   1. **To agree topics to be communicated to residents, including the next Newsletter and any posts to the Community Council website.** | **5** |
| **18** | **Any other business.** | **10** |
|  | **The next monthly Council meeting is scheduled for 14th November 2023.** |  |