

 ***Serving the Communities of Castleton and Marshfield***

 *Chairperson: Cath Davis*

 *Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

  *Tel:* 01633 375812 e-mail:marshfieldcommunitycouncil@gmail.com

 

 Council website

Dear Councillor.

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 14th November 2023 commencing at 7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meeting in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 13th November, to be brought up under item 6 of the agenda.**

## Yours sincerely

G C Thomas

Clerk

Join Zoom Meeting [https://us02web.zoom.us/j/82576742958?pwd=NFNQVzkwWjUxWGFabzBhOVl3ekR5QT09](https://www.google.com/url?q=https://us02web.zoom.us/j/82576742958?pwd%3DNFNQVzkwWjUxWGFabzBhOVl3ekR5QT09&sa=D&source=calendar&usd=2&usg=AOvVaw1UUhV3bKHKwe8RTWa0hiqP)

Meeting ID: 825 7674 2958

Passcode: 406621

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Find your local number: [https://us02web.zoom.us/u/kg44uKvni](https://www.google.com/url?q=https://us02web.zoom.us/u/kg44uKvni&sa=D&source=calendar&usd=2&usg=AOvVaw35HSjXhzY1wfDqG3mXdt0R)

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **1** | **Apologies.** | **Time****Allocated** |
|  |
| **2** | **Declaration of interests.** | **1** |
| **3** | **To meet candidates interested in becoming a member of the Council and to consider co-option to fill vacant seats.** | **5** |
| **4** | **Police Matters.** | **10** |
| **5** | 1. **Update by Newport City Council Tredegar Park and Marshfield Ward Councillors.**
2. **Violence and Aggression Training.**
 | **10** |
| **6** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 13th November 2023.** | **15** |
| **7** | **To receive a suggestion to add wood chippings below the Village Hall picnic tables.** | **5** |
| **8** | **To confirm the minutes of the monthly Council Meeting held on 10th October 2023.** | **5** |
| **9** | **Review of matters arising from the Council meeting held 10th October 2023** | **10** |
| **10** | ***Financial Matters:***1. **To receive a request for funding for four Santa Run banners.**
2. **To receive a request for a donation to the Royal British Legion for Remembrance Day Poppy Appeal.**
3. **To decide on the appointment of Cardiff Conservation Volunteers.**
4. **Other financial matters.**
 | **15** |
| **11** | **To receive a proposal to update the Council’s website and to appoint a professional website designer to make improvements to the Council’s website.** | **5** |
| **12** | ***Planning Matters:***1. **To Receive an Update on The Proposal to Develop a Strategic Development Plan/Place Plan for the Marshfield Community Council Area.**
2. **To receive an invitation to respond on the next key stage in the preparation of the Replacement Local Development Plan (RLDP) for Newport.**
3. **To approve planning application observations to be sent to Newport City Council.**
4. **To receive a proposal for observations to be sent to the developers of the proposed Castleton Park Crematorium.**
5. **Other planning matters.**
 | **15** |
| **13** | **To approve and adopt observations sent to the Traffic Commissioner relating to an operator’s licence for grab hire lorries using Church Farm and Church Lane.** | **5** |
| **14** | **To discuss plans concerning Local Places for Nature projects.** | **5** |
| **15** | ***Allotment Matters:***1. **Update on allotment matters*.***
 | **10** |
| **16** | **To discuss engagement with young people and the possibility of forming of a youth forum.** | **5** |
| **17** | **Correspondence** | **5** |
| **18** | **To receive a draft Equality and Diversity Policy for Marshfield Community Council.** | **5** |
| **19** | **Communication:**1. **To agree topics to be communicated to residents, including the next Newsletter and any posts to the Community Council website.**
 | **5** |
| **20** | **Any other business.** | **10** |
|  | **The next monthly Council meeting is scheduled for 12th December 2023.** |  |