

 ***Serving the Communities of Castleton and Marshfield***

 *Chairperson: Cath Davis*

 *Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

  *Tel:* 01633 375812 e-mail:marshfieldcommunitycouncil@gmail.com

 

 Council website

Dear Councillor.

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 12th December 2023 commencing at 7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meeting in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 11th December 2023, to be brought up under item 6 of the agenda.**

## Yours sincerely

G C Thomas

Clerk

Join Zoom Meeting

<https://us02web.zoom.us/j/88015695531?pwd=eWhReTJ0RTBCVkhhK0MvNVExUkRodz09>

Meeting ID: 880 1569 5531

Passcode: 166032

 One tap mobile +443300885830,,88015695531#,,,,\*166032# United Kingdom +441314601196,,88015695531#,,,,\*166032# United Kingdom --- Dial by your location • +44 330 088 5830 United Kingdom • +44 131 460 1196 United Kingdom • +44 203 481 5237 United Kingdom • +44 203 481 5240 United Kingdom • +44 203 901 7895 United Kingdom • +44 208 080 6591 United Kingdom • +44 208 080 6592 United Kingdom Meeting ID: 880 1569 5531 Passcode: 166032 Find your local number: [https://us02web.zoom.us/u/kAZlLNs40](https://www.google.com/url?q=https://us02web.zoom.us/u/kAZlLNs40&sa=D&source=calendar&usd=2&usg=AOvVaw3-OI_X8hIlaDU1ocQWg-IH)

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **1** | **Apologies.** | **Time****Allocated** |
|  |
| **2** | **Declaration of interests.** | **1** |
| **3** | **To meet candidates interested in becoming a member of the Council and to consider co-option to fill vacant seats.** | **5** |
| **4** | **Police Matters.** | **10** |
| **5** | **Update by Newport City Council Tredegar Park and Marshfield Ward Councillors.** | **10** |
| **6** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 11th December 2023.** | **15** |
| **7** | **To consider the vacant office of Vice-Chairperson of the Council.** | **5** |
| **8** | **To confirm the minutes of the monthly Council Meeting held on 14th November 2023.** | **2** |
| **9** | **Review of matters arising from the Council meeting held 14th November 2023** | **10** |
| **10** | ***Financial Matters:***1. **To approve and adopt the recommendations of the Finance & General Purposes Committee held on 7th December 2023, including a recommendation for a budget and precept requirement for 2024/25.**
2. **To approve payments and invoices.**
3. **To receive a proposal for a donation to the appeal for Every Child Should Have A Christmas Present – Lake Melville-Brown.**
4. **To consider a proposal to arrange a Council credit/debit card.**
5. **Other financial matters.**
 | **20** |
| **11** | ***Planning Matters:***1. **To agree a response to the consultation on the next key stage in the preparation of the Replacement Local Development Plan (RLDP) for Newport.**
2. **To approve planning application observations already sent to Newport City Council.**

MCC 1007 – Conex 23/1011Proposal: Existing Double Garage to be Partly ConvertedTo Create a Games Room / Single GarageSite: 1 Cambrian Way Marshfield Cardiff CF3 2WB***This property is within the settlement area and Marshfield Community Council has no further comments.***1. **To approve planning application observations to be sent to Newport City Council.**

MCC 1008 – Conex 23/1041Proposal: Proposed Golf Simulator in Rear Garden of Property. Proposed Balustrades to Single Storey Roof at Rear to be Used as Terrace7 Tynewydd Drive Castleton Cardiff CF3 2SB 1. **Other planning matters.**
 | **15** |
| **12** | **To discuss plans concerning Local Places for Nature projects including the provision of bird/bat boxes to Marshfield Primary School.** | **5** |
| **13** | **Update on allotment matters*.*** | **5** |
| **14** | **To discuss engagement with young people and the possibility of forming of a youth forum.** | **5** |
| **15** | **Correspondence** | **5** |
| **16** | **Communication:**1. **To agree topics to be communicated to residents, including the next Newsletter and any posts to the Community Council website.**
 | **5** |
| **17** | **Any other business.** | **10** |
|  | **The next monthly Council meeting is scheduled for Tuesday 9th January 2024** |  |